

HISCI Volunteer Conflict of Interest Policy

Conflict of Interest Policy

It is the duty of volunteers, when acting as such, to put the interests of HISCI ahead of any personal interests. To the extent possible, volunteers must avoid any conflict of interest by recognizing and disclosing in the manner provided below any actual, potential, or apparent conflicts of interest while acting in adherence to this policy.

Conflict of Interest Defined

A conflict of interest may exist when a volunteer has a social, professional, or economic relationship with a third party that might affect his/her ability to act in HISCI 's best interests; could experience a material economic gain or loss from a decision made by HISCI; is in a position to experience material or economic gain by using confidential or proprietary information gained by his/her association with HISCI.

A violation of this policy includes, but is not limited to, the following:

- Failing to disclose an actual, potential, or apparent conflict of interest.
- Influencing HISCI decisions in such a way as to provide economic gain for his/her personal benefit, or for the benefit of others with whom the volunteer has a social, professional, or economic relationship.
- Using confidential information gained in the course of the volunteer's relationship with HISCI for his/her personal benefit or the for the benefit of others with whom the volunteer has a social, professional, or economic relationship.
- Benefitting financially as a result of his/her role with HISCI which would be to the detriment of HISCI.
- Providing goods or services to HISCI as a vendor without fully disclosing the nature of the transaction as provided below.

How a Conflict of Interest shall be Addressed

HISCI volunteers must acknowledge and agree to all terms and conditions of this policy. Volunteers must disclose any actual, potential, or apparent conflict of interest to the Board or the Committee to which they serve. Volunteers must refrain from acting or debating on any action or decision in which the personal or financial interests of a volunteer conflict with the objects and purposes of HISCI. Any perceived conflict of interest will be investigated by the Board to determine its validity.