


# ENROLLMENT GUIDE

## EARN CASH BACK FROM THE HOME DEPOT

### A National Rebate Incentive Program for the Building Owners and Managers Association Participants

- Enroll to receive a potential annual 2% rebate on all qualifying pre-tax purchases\*
- Convenient payment options – register credit cards, debit cards, checking accounts, P-cards and The Home Depot accounts (for Purchase Orders)\*
- Rebate period is March 1 – February 28 - payments are issued within 60 days of the end date
- No cost to join and no minimum spending requirement – to sign up and start saving visit

[homedepot.com/proxtra](http://homedepot.com/proxtra)

 For assistance, please call **866-333-3551**



#### **PURCHASE TRACKING:**

Track, log and assign job names to your purchases at home or on the go.



#### **EXCLUSIVE OFFERS:**

Exclusive Pro-only savings including up to 20% off paints, stains and primers.



#### **BUSINESS TOOLS:**

Manage your business from anywhere with time-saving features like easy in-store purchase approvals.

## EASILY ENROLL TODAY!

\*Accounts must be registered/enrolled through the website above to receive rebate credit. Registration instructions to follow. Minimum rebate period spend of \$25,000 required to receive a rebate ©2016Homer TLC, Inc. All rights reserved. The storage of account information by The Home Depot will be done in accordance with the PCI Data Security Standard (PCI DSS), which is a multifaceted security standard that includes, but is not limited to, requirements for security management, policies, procedures, network architecture, software design and other critical protective measures. This comprehensive standard is intended to help organizations proactively protect customer account data.

# ENROLL IN A FEW EASY STEPS

REGISTER FOR PRO XTRA WITH THE HOME DEPOT TO TAKE ADVANTAGE OF THE PARTNERSHIP WITH BOMA

**1. SIGN UP**  
Click "Sign up for FREE"

**2. CREATE ACCOUNT**  
Complete required fields and click "Sign Up"

**3. COMPLETE REGISTRATION**  
Select "Get Started" to register payment type

**4. CHOOSE REGISTER CARD**  
Select service level, then add 16-digit card number and optional nick name

**OPTIONAL: BULK CARD UPLOADS**

You can bulk upload cards after the first card is entered. Select the "Credit Card & Accounts" tab then "Bulk Add Credit/Debit Cards." Remember to add the Agreement Code

**5. IMPORTANT – ADD AGREEMENT CODE**

Select Yes and enter Agreement Code BOMA



TO SIGN UP, CALL 866-333-3551  
OR VISIT [homedepot.com/proxtra](http://homedepot.com/proxtra)

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