



Volunteers Always Wanted!

March 2022

ICPHSO, founded in 1993 relies upon volunteers to meet its mission of being an international neutral forum for product safety stakeholders to learn, network and share information. ICPHSO's primary responsibility is to plan and implement three conferences a year for all product safety stakeholders. The **Annual Symposium** at the end of February (two years in Orlando and every third year in the Washington, D.C. area); an **International Symposium** in a different country every year with ICPHSO collaborating with the European Commission every second year in Brussels during **International Product Safety Week**; and the third conference, the **North America Training Workshop** at a location in North America, usually at a member or attendees headquarters office or meeting facility.

ICPHSO is led by a volunteer Board of Directors who determine basic policies, set goals and objectives, elect officers and approve the budget in accordance with the bylaws of the organization.

Individual product safety stakeholders can volunteer and assist ICPHSO in many different ways. For some volunteer work, you do need to be an ICPHSO member, although if you choose not to join, you can still volunteer and contribute to the organization. Members do receive special benefits not available to non-members. Below are just some of the ways product safety and health professionals can get involved in ICPHSO activities throughout the year. As mentioned, some of these tasks do require ICPHSO membership, which we hope all would consider and then being able to fully participate in all ICPHSO related activities.

Volunteers who are ICPHSO Members:

- Join ICPHSO as a member. Membership is individual and not through your company or organization
- Participate in planning committees for each of our conferences
- Assist at our conferences by monitoring sessions, helping at the registration desk and speaker ready room, through bag stuffing and other special tasks that may be needed during our conferences
- Serve as a speaker on sessions held during ICPHSO conferences
- Participate in various committees created by the ICPHSO Executive Committee, which at present includes Membership, Strategic Planning, and Conference Planning Committees
- Serve as a Moderator for sessions held during conferences
- Apply for open positions on the Board of Directors

Volunteers who are not ICPHSO Members:

- Submit a proposal for a conference session. Proposals are reviewed and recommended by the planning committees for each of the conferences



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