

FEMA REGION X TRAINING OPPORTUNITY



FEMA

Course: L0547

Continuity Exercise Design Course

Date:

April 24-25, 2019

Location:

Boise, ID

Time:

8:00am - 5:00pm

Course Description:

This course is designed to provide participants with the tools and hands-on experience necessary to develop continuity exercises for their organization. This course begins by explaining the unique aspects of continuity exercise design. The course also provides instruction on how to develop a continuity exercise and allows participants to use what they learn to create continuity exercises in class.

Course Objectives:

- Explain the viable elements and phases of continuity.
- Apply the Homeland Security Exercise and Evaluation Program (HSEEP) methodology to develop continuity exercises.
- Explain the key aspects of designing a continuity exercise.
- Design continuity exercises.
- Create continuity exercise documents.

Target Audience:

The course is intended for state, local, tribal, private, and Federal employees responsible for a Continuity of Operations Program.

To apply: Please see the next page for the “Application Procedures and Points of Contact”

Funding:

Tuition is free for those accepted; there are no travel/salary stipends available for this offering and all incurred costs are the responsibility of the attendee or sending organization.

Prerequisites:

Recommended prerequisites include Independent Study (IS) [IS-546.a](#), Continuity of Operations Awareness; [IS-0547.a](#), Introduction to Continuity of Operations course; E/L0550, Continuity of Operations Planning; E/L0548, Continuity of Operations Planning Program Manager Train-the-Trainer Course.

Course Coordinator:

Kate Grant

FEMA Region X

Regional Continuity Manager

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Accommodation Requests:

The Federal Emergency Management Agency (FEMA), Region X is committed to providing access, equal opportunity and reasonable accommodation in its services, programs, activities, education and employment for individuals with disabilities. To request disability accommodation, contact Kate Grant at least ten working days in advance at the above contact info.

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Application Procedures and Points of Contact

To Apply:

FEMA Form 119-25-1 Application:

<http://training.fema.gov/Apply/119-25-1.pdf>

Applicants will need to put their Student Identification (SID) in place of their social security number. If you do not yet have a SID, just follow these three simple steps to obtain one:

Step 1: To register, go to: <https://cdp.dhs.gov/femasid/>.

Step 2: Click on the “Register for a FEMA SID” button in the middle of the screen.

Step 3: Follow the instructions and provide the necessary information to create your account.

Enrollment confirmations will be sent approximately 30-days prior to the course via email.

Federal Employees and Tribal Partners:

Your supervisor must sign a completed [FEMA Form 119-25-1](#) application and then forward to FEMA-R10-Training@fema.dhs.gov.

State and Local Attendees:

All FEMA Form 119-25-1 applications must be submitted through the appropriate state training officer (listed below), who will then forward the form to the FEMA Region X Training Team.

Alaska

Jeffrey McKenzie

State Training Officer
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Idaho

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Chief
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Oregon

Karen Layng

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Washington

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