

FEMA REGION X TRAINING OPPORTUNITY



FEMA

Course: L0146

Homeland Security Exercise Evaluation Program (HSEEP): Basic Course

Date:

July 23-24, 2019

Location:

Lynnwood, WA

Time:

8:00am - 5:00pm

Course Description:

This is an intermediate-level course that provides a comprehensive overview of exercise design along with practical skill development in accordance with the Homeland Security Exercise and Evaluation Program (HSEEP) Doctrine. This course uses activities that will give participants an opportunity to interact with many of the templates and other materials that are provided by the National Exercise Division to ensure exercises are conducted in a consistent manner.

Course Objectives:

Upon completion of this course, participants students will increase awareness of the Homeland Security Exercise Evaluation Program Doctrine, clarify roles and responsibilities, and improve teamwork and coordination.

Prerequisites:

Required prerequisites include Independent Study (IS) [IS-0120.c](#), An Introduction to Exercises.

Recommended prerequisites include [IS-0130.a](#), How to be an Exercise Evaluator.

Funding:

Tuition is free for those accepted; there are no travel/salary stipends available for this offering and all incurred costs are the responsibility of the attendee or sending organization.

Target Audience:

The course is intended for emergency management personnel, public safety personnel and personnel with primary exercise development roles and responsibilities and their supervisors; which includes those with planning, budget management, design, development, conduct, evaluation, and improvement planning of exercises. This includes the following roles at all levels of local, state, tribal or the Federal government: Senior and Elected Officials; Exercise Program Managers; Exercise Director; Exercise Planning Team Members; Exercise Controllers and Facilitators; Exercise Evaluators.

Course Coordinator:

Stacie Imuta

FEMA Region X

Regional Training Manager, Acting

Phone: (425) 487-4772

Stacie.Imuta@fema.dhs.gov

Accommodation Requests:

The Federal Emergency Management Agency (FEMA), Region X is committed to providing access, equal opportunity and reasonable accommodation in its services, programs, activities, education and employment for individuals with disabilities. To request disability accommodation, contact Stacie Imuta at least ten working days in advance at the above contact info.

To apply: Please see the next page for the “Application Procedures and Points of Contact”

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Application Procedures and Points of Contact

To Apply:

FEMA Form 119-25-1 Application:

<http://training.fema.gov/Apply/119-25-1.pdf>

Applicants will need to put their Student Identification (SID) in place of their social security number. If you do not yet have a SID, just follow these three simple steps to obtain one:

Step 1: To register, go to: <https://cdp.dhs.gov/femasid/>.

Step 2: Click on the “Register for a FEMA SID” button in the middle of the screen.

Step 3: Follow the instructions and provide the necessary information to create your account.

Enrollment confirmations will be sent approximately 30-days prior to the course via email.

Federal Employees and Tribal Partners:

Your supervisor must sign a completed [FEMA Form 119-25-1](#) application and then forward to FEMA-R10-Training@fema.dhs.gov.

State and Local Attendees:

All FEMA Form 119-25-1 applications must be submitted through the appropriate state training officer (listed below), who will then forward the form to the FEMA Region X Training Team.

Alaska

Jeffrey McKenzie

State Training Officer
Phone: (907) 428-7021
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Idaho

Gary Leeder

State Training and Exercise Section
Chief
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Oregon

Karen Layng

State Training Officer
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Washington

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