

2018 Call for Programs

This form serves as a joint Call for Programs for several of Indiana Library Federation's professional development events in 2018, including: regional conferences, Youth Services conference, and Annual Conference. The initial deadline for submission is February 16, 2018 to begin planning for the Regional Conferences. The deadline may be extended for submissions for the two conferences later in the year.

Before completing this form please read through the instructional document that provides additional information on new or revised questions and each of the above conferences. Typically, the standard session length is 50 minutes. The length may increase based on content and method of delivery.

If you have questions about the form or process, please contact megan@ifonline.org.

* Required

1. Email address *

Session Coordinator Contact Information

Contact information of the individual submitting the session (occasionally this person differs from the speaker).

2. Session Coordinator Name *

3. Library/School/Organization *

4. Email Address *

5. Phone Number *

Session Content & Information

6. Session Title *

7. BRIEF description of session (75 words max) *

The brief description would appear in the conference program if your session is selected. This description must match the content being delivered. ILF reserves the right to update the description to meet maximum length or to more accurately convey the purpose of the session.

8. What three words would you use to describe your session? *

Be creative!

9. Purpose of Content *

An example of each of the below can be found in the instructional document.
Mark only one oval.

- Sharing Information
- Practicing Skills
- Facilitated Learning

10. Session Description - Content *

Please give a detailed description of your session, what participants will learn (including three takeaways gained from your session, and level of participant expertise needed (if any)).

11. Session Description - Delivery *

Please describe in detail how you will deliver the content of your session (ex: presentation, large group discussion, small group interactive), including any activities you will use.

12. If you have presented this content at a prior event/conference, please list.

Conference Selection

13. Which conference are you interested in presenting your session? *

Select one below. If you are interested in multiple conferences, please make a detailed note at the end of the form in the Additional Comments section.

Mark only one oval.

- NE Regional Conference - 4/4/18 - Allen County Public Library *Skip to question 19.*
- NW Regional Conference - 4/13/18 - Lake County Public Library *Skip to question 19.*
- SE Regional Conference - 4/20/18 - New Albany Floyd County Public Library *Skip to question 19.*
- SW Regional Conference - 5/15/18 - Indiana State University *Skip to question 19.*
- NC Regional Conference - 5/18/18 - Indiana University Kokomo *Skip to question 19.*
- Youth Services Conference - 8/19 & 8/20 - Horizon Convention Center, Muncie *Skip to question 13.*
- Annual Conference - 11/13 & 11/14 - Marriott East Indianapolis *Skip to question 16.*
- Regional Conference + Youth Services Conference *Skip to question 13.*
- Regional Conference + Annual Conference *Skip to question 16.*

Youth Services Conference

The Youth Services Conference is scheduled for August 19-20, 2018.

14. Who is the intended target audience of your Youth Service Conference session? *

Mark only one oval.

- Early Literacy *After the last question in this section, skip to question 19.*
- Preschool *After the last question in this section, skip to question 19.*
- School Age *After the last question in this section, skip to question 19.*
- Teen *After the last question in this section, skip to question 19.*
- All Ages *After the last question in this section, skip to question 19.*
- Other* *After the last question in this section, skip to question 19.*

15. * If you selected "Other" above, please list an additional audience

16. Date Preference

Sessions submitted for the Youth Services Conference, if selected, will be scheduled for Sunday, August 19 or Monday, August 20. If you are ONLY able to present on one of the listed dates, please make a note below. ILF will do its best to honor your request, but it is not guaranteed.

Annual Conference

The 2018 Indiana Library Federation Annual Conference is scheduled for November 12-14, 2018.

17. Who is the target audience of your Annual Conference session? *

Please select no more than three.

Check all that apply.

- Adult Services
- Cataloging
- Children's Services
- Circulation/Reference
- Management & Administration
- Marketing/Communications
- School Librarians & Library Staff
- Tech Services
- Technology
- Teen Services
- Volunteers (Friends, Trustees, etc.)
- Other*

18. * If you selected "Other" above, please list an additional audience

19. Date Preference

Sessions submitted for Annual Conference, if selected, will be scheduled for Tuesday, November 13 or Wednesday, November 14. If you are ONLY able to present on one of the listed dates, please make a note below. ILF will do its best to honor your request, but it is not guaranteed.

Speaker Information

20. Speaker Format *

Mark only one oval.

- Single Speaker
- Multiple Speaker
- Panel

21. Proposed Speaker First Name *

22. Proposed Speaker Last Name *

23. Proposed Speaker Organization/Library/School *

24. Proposed Speaker Email Address *

25. Proposed Speaker Phone *

26. Proposed Speaker Physical Address

27. Proposed Speaker Information - Additional Speakers

Please list all additional confirmed speakers and include the following for each individual: name, organization, and email address

28. Provide a short biography of the speaker(s) *

Bios are used for LEU/PGP accreditation

Additional Information

29. Do you have any additional comments to share with the Professional Development Committee and ILF staff?

30. Intial and Date *

I understand that there are schedule requirements for each conference and that my program may not be selected based on current topic needs. I also understand I may be asked to partner with another speaker with a similar program idea or adapt the program to specific needs.

A copy of your responses will be emailed to the address you provided

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