



*Promoting all libraries in Indiana and fostering
the professional growth of our members*

Strategic Visioning Steering Committee 2017 thinking towards 2027

Members:

Robyn Young, Avon High School, co-chair
Latrice Booker, Indiana Univ. Northwest, co-chair
Monica Casanova, Monticello Public Library
David Lewis, IUPUI Library
June Kruer, Charlestown Clark County Public Library

Montie Manning, Alexandria-Monroe Public Library
Jackie Nytes, Indianapolis Public Library
Carli Sauer, Carmel Middle School
Jake Speer, Indiana State Library
Gail Thomas Strong, WFYI Public Media

Staff: Lucinda Nord

Consultant: Robert Hoke

Charge to the Strategic Visioning Committee: To guide and advise ILF's strategic visioning process as we imagine the future of Indiana's libraries and determine the best ways for ILF to advance libraries toward that future. The Committee will make recommendations for action by the ILF Board.

Steering Committee members will be expected to:

- Be both aspirational and practical in envisioning the future for Indiana's libraries and how ILF could have the most impact in creating that future.
- Participate in at least 1 in-person meetings (March) and 3-4 calls, April – Nov, 2017. (Possibility of additional in-person meeting if needed.)
- Participate, and possibly serve as a table facilitator, at the Feb. 3 visioning session.
- Consider and/or bring forward various viewpoints in Indiana's libraries—all types of libraries, all types of positions, all areas of the state.
- Review written plans/documents and provide constructive criticism to staff and consultant.
- Provide assistance in setting priorities for the future work of ILF.
- Serve as ambassador about the resulting direction and plan(s).

Operating Principal

- Steering Committee will review materials drafted by staff and consultant and provide feedback and suggest changes. As each component of the strategic plan is developed, the committee will determine whether to approve the working framework or to ask for revisions prior to moving forward.

Target Audience

- **Members:** A sense of direction of the organization and a desire to be a part of creating change.
- **Board and Staff:** A touchstone for designing the work plan of the organization; a priority path to achieve impact; a set of metrics for monitoring organizational performance and external conditions.
- **External Stakeholders:** Understanding of the how the organization hopes to improve the state and a willingness to support that vision through financial and other investments.

OUTLINE OF PROCESS		
PHASE	TASKS	DELIVERABLES
Planning (December 2016-January 2017)	<ul style="list-style-type: none"> • Develop strategic planning framework • Prepare pre-retreat readings preparation documents • Prepare key implications for next phase 	<ul style="list-style-type: none"> • Strategic Planning Framework • Develop process for 2-3 retreat • Implications for next phase
Visioning Retreat (February 3, 2017)	<ul style="list-style-type: none"> • Survey retreat participants • Prepare support documents for participants • Facilitate Session with goal of developing strategic priorities and possibly organizational changes 	<ul style="list-style-type: none"> • Survey of retreat participants • Facilitate Visioning Process • Summary Report
Development of Goals (February/March)	<ul style="list-style-type: none"> • Draft goals from strategic priorities developed at 2-3 retreat • Steering Committee Review • Develop Tools for Feedback from divisions, districts, and associations • Prepare and/or present report to board 	<ul style="list-style-type: none"> • Draft Goals • Revised Goals • Feedback Tool • Board approval of strategic direction
Development of Objectives (April/May)	<ul style="list-style-type: none"> • Draft objectives based on feedback on goals • Steering Committee Review • Prepare and/or present report to board 	<ul style="list-style-type: none"> • Draft Objectives • Revised Objectives • Board adoption of goals/objectives
Performance Measures Development (June/July)	<ul style="list-style-type: none"> • Draft performance measures based on feedback on objectives • Steering Committee Review • Prepare and/or present report to board 	<ul style="list-style-type: none"> • Evaluation Tools • Report on implications for next phase of implementation
Report (August/September)	<ul style="list-style-type: none"> • Prepare written report/communication of mission, vision, goals, objectives, and performance measures. • Steering Committee Final Review • Assist/facilitate board revision of mission on 8/10 	<ul style="list-style-type: none"> • Final plan • Possible assistance with development of tactics/activities
Post-Report (October/November)	<ul style="list-style-type: none"> • TBD • Presentation to Annual Meeting • Steering Committee Reflections and Review of Work Plan. 	<ul style="list-style-type: none"> • Possible assistance with development of tactics/activities