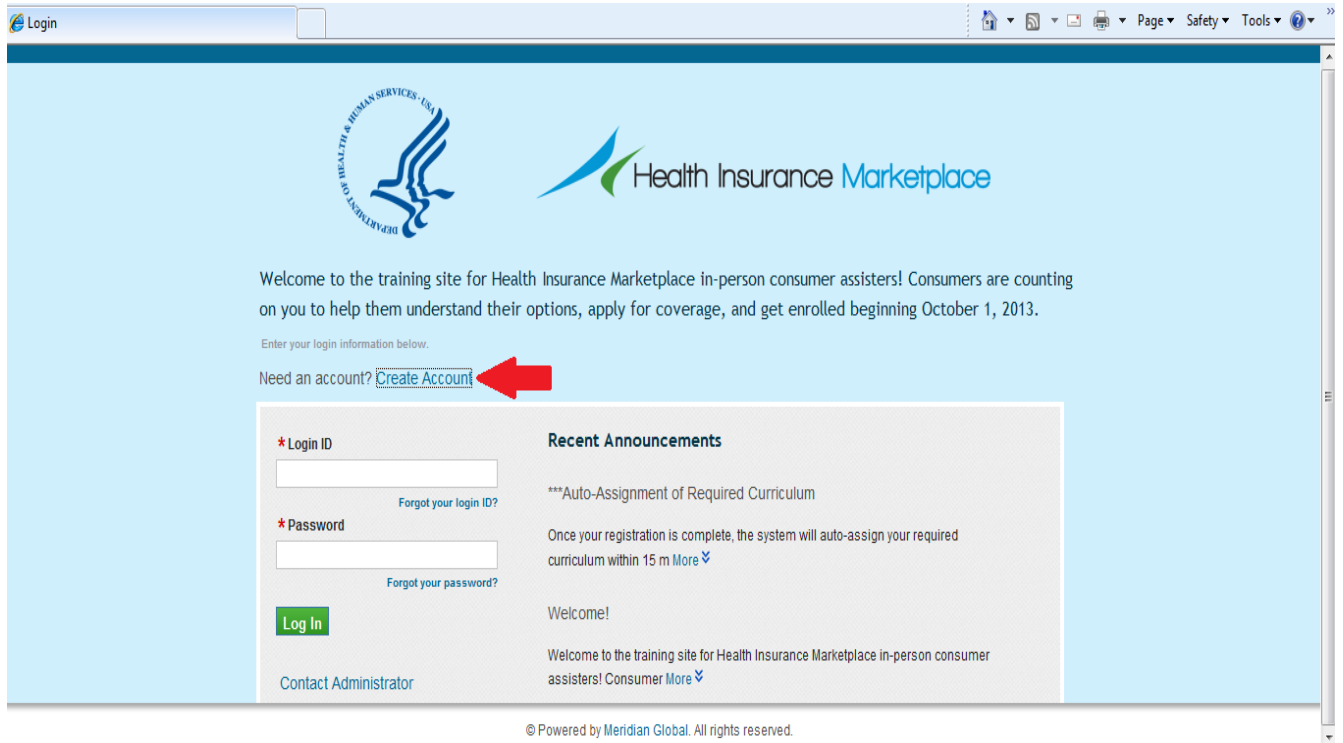


## CAC Registration Workaround

1. Go to the CAC training website <https://marketplace.medicarelearningnetworklms.com/Default.aspx> and click on **Create Account**.



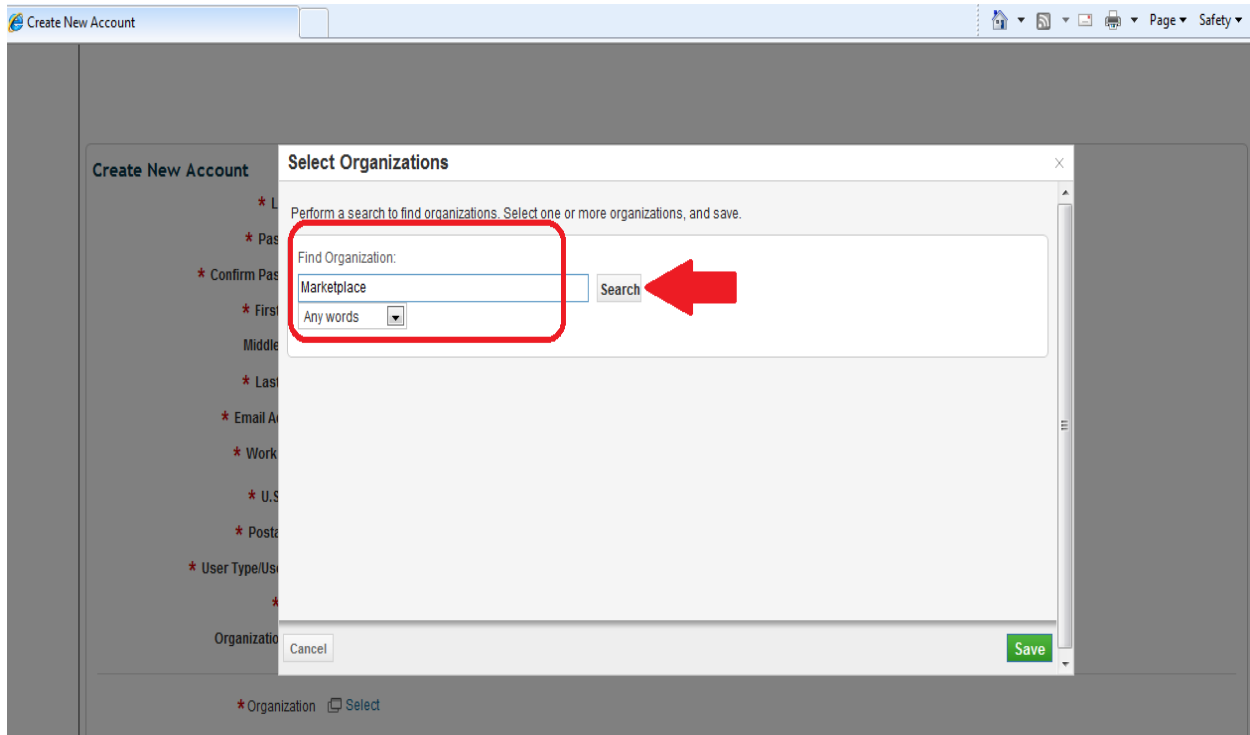
2. Complete all of the required fields. At the **Organization** field click **select**.

The screenshot shows the "Create New Account" registration form. The form contains the following fields and options:

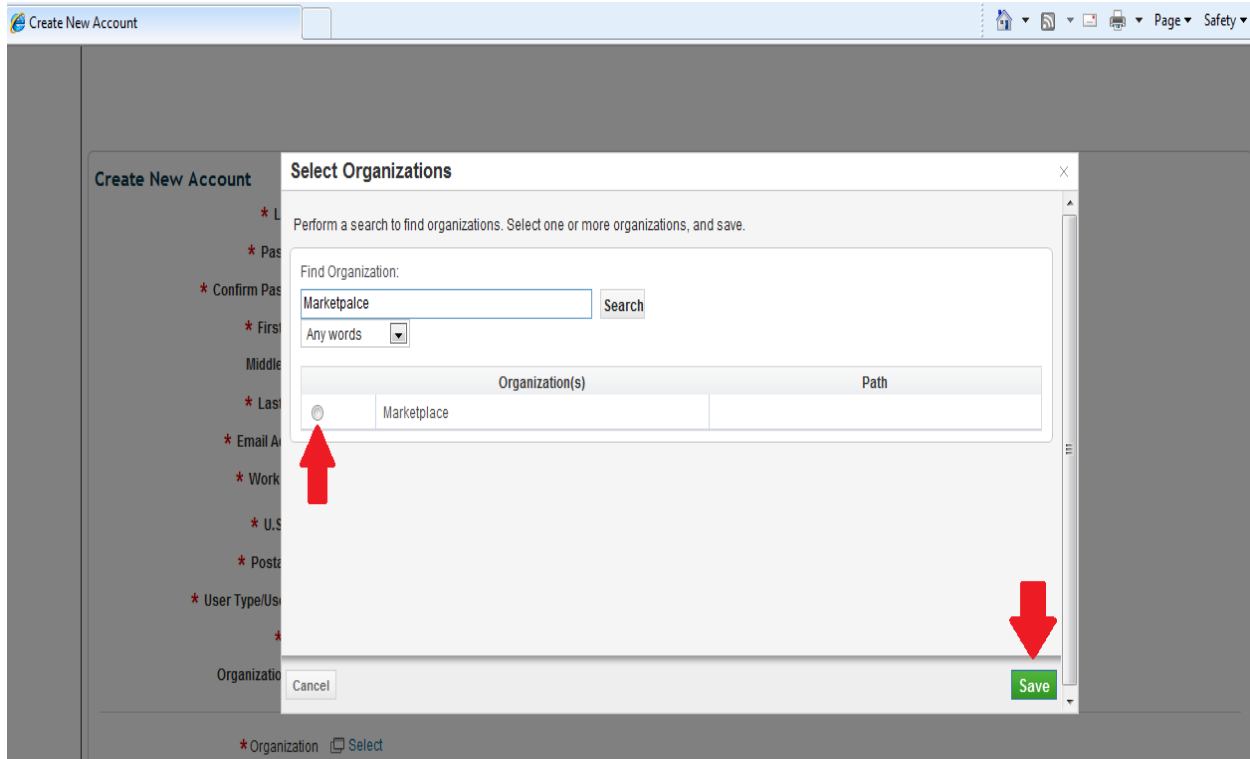
- \* Login ID:
- \* Password:
- \* Confirm Password:
- \* First Name:
- Middle Name:
- \* Last Name:
- \* Email Address:
- \* Work Phone:  Ext.
- \* U.S. State:
- \* Postal Code:
- \* User Type/User Role:
- \* NPN#:
- Organization Type:
- \* Organization:  A red arrow points to the "Select" button.
- \* Primary Language:
- \* Region:

At the bottom left, it says "Done". At the bottom right, it says "Internet | Protected Mode: On".

3. A second page will open. Type **Marketplace** in the box labeled **Find Organization**, and click **Search**.



4. A list of organizations will appear. **Select Marketplace** by clicking on the circle. Then click **Save**.



5. The **Marketplace** should now appear in the **Organization** field. Complete the remainder of the form and click **Create**.

Create New Account

\* Last name

\* Email Address

\* Work Phone  Ext.

\* U.S. State

\* Postal Code

\* User Type/User Role

\* NPI#

Organization Type

\* Organization  [Select](#)

\* Primary Language

\* Region

\* Time Zone

Enable Accessibility

\* # of Records (per page)

