

**Institute of Nuclear Materials Management (INMM)
University of Michigan Student Chapter
Chapter Bylaws**

Draft, September 18, 2008

Article I – Name

Institute of Nuclear Materials Management (INMM) - University of Michigan Student Chapter

Article II – Purpose

The purpose of the INMM University of Michigan Student Chapter is to promote the goals of the INMM. The primary goals of INMM, and of this student chapter, are to promote the advancement of nuclear material management in all of its aspects, to promote research and development in the area of nuclear materials management, and to improve the qualifications of those engaged in nuclear material management and safeguards through education and the development of professional ethics. Also, it is the goal to this Student Chapter to further the knowledge and understanding of the nuclear industry and peaceful nuclear applications while advancing awareness of nuclear materials management for both students and the community. The chapter will provide a forum for open discussion about topics relating to nuclear materials management including, but not limited to, radiation detection, nuclear safeguards, nuclear fuel cycle, and nonproliferation policy.

Article III – Headquarters

The INMM University of Michigan Student Chapter will be stationed at the University of Michigan – Ann Arbor. The official address will be

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Associate Professor
Department of Nuclear Engineering & Radiological Sciences
University of Michigan
2937 Cooley Building
2355 Bonisteel Boulevard
Ann Arbor, Michigan 48109-2104

Article IV – Membership

Membership to this organization will be open to all students interested in nuclear materials management, radiation detection, nuclear power, or any aspect of any field which encounters radioactive materials, including fields which involve the policy involving the aforementioned fields.

Article V – Officers

Officer positions include, President, Vice President, Secretary, Treasurer, UMEC representative, Publicity Chair, and Communications Chair.

Article VI – Election of Officers

Near the end of each winter term, one month before the end of the academic school year, there will be an election to determine the officers for the upcoming year. Requirements for running for office are that the person has been a member of the student chapter for at least one semester or a member of the national chapter for one year and will be a full-time student of the University of Michigan in the following year.

Candidates may nominate themselves for the position they choose and will be allowed to give a brief explanation on their motivations.

New officers will be elected by secret ballot, which will be tallied by two volunteers and the presiding secretary. All chapter members hold the right to vote on all elections and the winner of the election shall be determined by a simple majority.

In the event that there are positions that are left vacant at the end of the election, and there is no worthy or willing candidate, then the president and/or vice president will assume the duties of the vacant position. Appointed positions can be added by the President and will be voted on by the members as needed.

Article VII – Duties of Officers

President – Is the head of the chapter and responsible for setting up meetings, planning meeting agenda and acting as the chapter's official spokesman. The president extends invitations to potential speakers in the area of nuclear materials management. The president has the ability to appoint committees to investigate topics of interest to the chapter. When possible, the president attends INMM Executive Committee meetings. He or she also keeps the faculty advisor informed of all chapter activities.

Vice President – Is responsible for helping the president in his or her duties and obtaining speakers and arranging special activities and meetings including officer elections.

Secretary – Is responsible for recording the minutes of the meetings. Duties also include as procuring a location for the monthly meeting (i.e. room reservations) and keeping all members informed of meeting times and location.

Treasurer – Is responsible for controlling all of the assets of the chapter including all of the monies received as support from the University and the national chapter of INMM. They are also responsible for the yearly budget, which must be approved by the Student Chapter President and be submitted to the acting officers.. The treasurer must also provide a budget the Communications Chair to be submitted to the INMM Executive Committee.

UMEC Representative – Is responsible for representing the chapter at the UMEC council and acting liaison for the chapter with the student government.

Publicity Chair – Is responsible for increasing membership by increasing awareness of the chapter, forwarding INMM’s goals in the community, and demonstrating what the chapter has to offer potential members. The publicity chair is also responsible for the development and maintenance of the chapter webpage.

Communications Chair – Is responsible for all aspects of communications for the Chapter. Maintains communications with the INMM Executive Committee and prepares Reports to the Executive Committee three times per year.

Article VIII – Meetings

There will be at least one meeting of the INMM University of Michigan Student Chapter per month. A quorum is reached when at least one fourth of the total active members are present, or all of the officers. All members will be informed of the meeting at least one week prior to the meeting. The meetings will be presided over by the president. At the beginning of each meeting each officer will report the status of their station. Then the floor will be open to general comments before commencing with the meeting’s agenda.

Special Case:

Amendment Meetings – *meetings at which an amendment(s) is to be voted on*

All members must be notified at least two weeks before a meeting at which amendments are going to be voted on. All officers and at least half of the remaining active members of the organization must be present.

Article IX – Dues

Required dues for the year will be decided by the officers at the beginning of the year at a Treasurer’s meeting. The Treasurer will be responsible for collecting the dues and recording them in the budget.

Article X – Amendments

Amendments can be added if they are voted on by the members present at a special amendment meeting as explained in Article VIII. There must be a simple majority in order to pass the amendment. The majority can be overruled by a unanimous vote by the officers.