

**Institute of Nuclear Materials Management (INMM)
University of New Mexico Student Chapter
Chapter Bylaws**

First Revised Draft, February, 2010

Article 1 – Name

Institute of Nuclear Materials Management (INMM) – University of New Mexico Student Chapter

Article II – Purpose

The purpose of the INMM University of New Mexico Student Chapter is to promote the goals of the INMM and to perform any special functions that a student organization entitles. The primary goals of INMM, and of this student chapter, are to promote the advancement of nuclear material management in all of its aspects, to promote research and development in the area of nuclear materials management, and to improve the qualifications of those engaged in nuclear material management and safeguards through education and the development of professional ethics. Also, it is the goal of this Student Chapter to further the knowledge and understanding of the nuclear industry and peaceful nuclear applications while advancing awareness of nuclear materials management for both students and the community. The chapter will provide a forum for open discussion about topics relating to nuclear materials management including, but not limited to, radiation detection, nuclear safeguards, nuclear fuel cycle, and nonproliferation policy.

Article III – Headquarters

The INMM University of New Mexico Student Chapter will be stationed at the University of New Mexico. The official address will be

INMM –University of New Mexico Student Chapter
Department of Nuclear Engineering
University of New Mexico
209 Farris Engineering Center
MSC 01-1120
Albuquerque, New Mexico

Article IV- Membership

Membership to this organization will be open to all students interested in nuclear materials management, radiation detection, nuclear power, or any aspect of any field which encounters radioactive materials, including fields which involve the policy involving the aforementioned fields.

Article V – Officers

Officer positions include President, Vice President, Secretary, and Treasurer. *Additional officers may be added such as UNM Representative, Publicity Chair, and Communications Chair.*

Article VI – Election of Officers

One month before the end of the academic school year, there will be an election to determine the officers for the upcoming year. Requirements for running for officer are that the person has been a member of the student chapter for at least one semester or a member of the parent organization for one year and will be a full time student of the University of New Mexico the following year.

Candidates may nominate themselves for the position they choose and will be allowed to give a brief explanation on their motivations.

New officers will be elected by secret ballot, which will be tallied by two volunteers and the presiding secretary. All chapter members hold the right to vote on all elections and the winner of the election shall be determined by a simple majority.

Appointed positions can be added by the President and will be voted on by the members as needed.

Article VII – Duties of Officers

President – Is the head of the chapter and responsible for setting up meetings, planning meeting agenda, authorizing special functions, and acting as the chapter's official spokesperson. The president extends invitations to potential speakers in the area of nuclear materials management. The president has the ability to appoint committees to investigate topics of interest to the chapter. When possible, the president attends INMM Executive Committee meetings. He or she also keeps the faculty advisor informed of all chapter activities.

Vice President – Is responsible for presiding in the president's absence, helping the president in his or her duties, obtaining speakers and arranging special activities and meetings including officer elections.

Secretary – Is responsible for recording the minutes of the meetings. Duties also include procuring a location for the monthly meeting (i.e. room reservations) and keeping all members informed of meeting times and location. The Secretary shall provide Business Meeting minutes and periodic reports to the parent organization, Chapter Relations Committee Chair and the Secretary of INMM triennially, for November, March, and July parent organization's executive Committee meetings.

Treasurer - Is responsible for controlling all of the assets of the chapter including all of the monies received as support from the University and the parent organization of INMM. They are also responsible for the yearly budget, which must be approved by the Student Chapter President and be submitted to the acting officers. The treasurer must also provide an annual budget and financial report to the parent organization's Executive Committee.

Article VIII – Meetings

There will be at least three meetings of the INMM University of New Mexico Student Chapter per semester. A quorum is reached when at least one fourth of the total active members are present, or all of the officers. All members will be informed of the meeting at least one week prior to the meeting. The meetings will be presided over by an officer. At the beginning of each meeting each officer will report the status of their station. Then the floor will be open to general comments before commencing with the meeting's agenda.

Article IX - Dues

Required dues for the year will be decided by the officers at the beginning of the year at a finance meeting. The officers will be responsible for collecting the dues and the treasurer recording them in the budget.

Article X – Amendments

Amendments can be added if they are voted on by the members. There must be a simple majority in order to pass the amendment. The majority can be overruled by a unanimous vote by the officers. The parent organization's Executive Committee must also approve chapter amendments.