



## IBC Rules and Definitions to Consider as You Plan District CE

### Definitions

*“Continuing education”* means planned, organized learning acts acquired during licensure designed to maintain, improve, or expand a licensee’s knowledge and skills in order for the licensee to develop new knowledge and skills relevant to the enhancement of practice, education, or theory development to improve the safety and welfare of the public.

*“Hour of continuing education”* means at least 50 minutes spent by a licensee in actual attendance at and completion of an approved continuing education activity.

### 645—44.3(151,272C) Standards.

**44.3(1) General criteria.** A continuing education activity which meets all of the following criteria is appropriate for continuing education credit if the continuing education activity:

- a. Constitutes an organized program of learning which contributes directly to the professional competency of the licensee;
- b. Pertains to subject matters which integrally relate to the practice of the profession;
- c. Is conducted by individuals who have specialized education, training and experience by reason of which said individuals should be considered qualified concerning the subject matter of the program.

At the time of audit, the board may request the qualifications of presenters;

- a. Fulfills stated program goals, objectives, or both; and
- b. Provides proof of attendance to licensees in attendance including:
  - (1) Date(s), location, course title, presenter(s);
  - (2) Number of program clock hours; and
  - (3) Certificate of completion or evidence of successful completion of the course provided by the course sponsor.

**44.3(3) Specific criteria for presenters.** All instructors/presenters of a continuing education activity must include, as part of the continuing education activity, verbal and written statements to the participants regarding any affiliations or employment relationships with any entity promoting, developing or marketing products, services, procedures or treatment methods.

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