Feedback from first breakout session

- Comment from consultant – difficulty in determining who had records management responsibilities within an organisation. Many businesses/ local authorities still perceive that archivists are the main contact.
- General consensus that for most organisations there is no explicit budget or funding for records management functions – spending picked up in pockets across the organisation.
- Comment from university background – the location of records management function has been dependent on who has the money to pay. Current location – sits within Academic Registrar’s department – as perceived as being linked to student’s issues. However role/function is not connected to other compliance issues. Reliance on influence / knowledge of individual currently holding Registrar post.
- Main lesson – RESPONSIBILITY FOLLOWS FUNDING
- Comment from Scottish Executive – recent compliance legislation (DPA/FOI/EIR) has been the main driver for making Records Management more relevant in a business environment.
- SE are about to restructure to 3 main team within Info Unit –
  - Records
  - Information Services
  - Advice/Info Architecture
- New role of Information Management Adviser for each SE Department – advising and informing departments.
- Comment from Police – RM function sits within Professional Standards Unit – allied to DPA/FOI Unit. No links to Library and Info Services. No explicit funding. Close networking with other ACPOS colleagues – lack of connection to senior management within own police force.
- Comment from SEPA – Records Management strategy and policy within Information Management Unit. Team also responsible for DPA/FOI/EIR. Following restructuring 1 year ago. Delivery of service by National Admin unit – design of restructured processes ongoing.
- Discussion on the influence/ importance of “external” auditing of records management processes – to determine whether they are in accordance with S 61 and other external standards. What is happening to standards?
- Comment from university – what happens when FOI no longer has a high profile – when it is business as usual – RM has to have a meaningful profile within organisation to survive.
- Comment from Police – actively marketing services to junior staff to improve profile.
- Discussion of Archives v. Records management
  - University – title of Archivist dropped from post
  - Police – has role as archivist – for long term retention rather than intentional preservation and making available to local / national organisations.
- Brief discussion on whether RM is a starting point for deriving KM. Agreed that need organised records and information structures before KM can be delivered.

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