Information Transformation: managing information to deliver business change

‘Compliance: It does more than it says on the tin!’

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Beware of Records Management!

TO DEFEND AGAINST LAWSUITS, OUR RECORDS RETENTION POLICY HAS BEEN UPDATED TO INCLUDE THIS...

WHAT WAS I TALKING ABOUT? THE RECORDS RETENTION POLICY.
“The review depended on the availability of records to fulfil the remit. In practice, however, many aspects of records – from their accessibility to their very existence – proved extremely challenging ... record keeping across all organisations and across Scotland remains very patchy indeed.”

(Shaw 2007 p 117)
“The local authority’s record is a source of information for adults who were previously looked after away from their birth families. Authorities must take responsibility for the safekeeping of records. This requires not only arrangements for the physical security of the records but effective procedures to restrict access to the records.”

The Children (Scotland) Act 1995 Regulations and Guidance
Inquiry into Abuse at Kerelaw School and Secure Unit
“The quality of information management by the Council and the adequacy of records ... were a cause for concern. Overall, there was a significant failure in leadership and management and, as a consequence, the dual abandonment of those who lived and worked there.”

*Kerelaw Inquiry Report May 2009*
“… the Register was not completed using any document that was an actual record of what had happened.”

“The great tragedy of these events … is that many parents will now be left with a lifetime of uncertainty about their baby’s final resting place.”

Rt Hon Dame Elish Angiolini  
Mortonhall Investigation Report, 2014
Council's data dump fine

A SCOTTISH council has been fined £250,000 after former files were found containing sensitive information.

Children's case files found in second-hand furniture shop

The Scottish Children's Report Administration (SCRA) breach the Data Protection Act by failing to keep sensitive information secure.

Vulnerable teens' files left lying in abandoned school

Information held in records was of a sensitive nature.

MSP's anger after 104 NHS patient files go missing

The revelations came after confidential files were discovered in Dunfermline last week.

NHS patient notes found in the street

A second wrote: "So I have spent the day clearing out and sorting through files at a closed-down residential school in the countryside that was shut down, with confidential files abandoned by departing staff.

That oversees the residential portion of Wellington St.

The boarding dorm, the school cancelled its reputation recently and we are concerned to hear of thisompact.

It is important that the

"It is incomprehensible that.

MARK McLAUGHLIN

MORE than 100 health records, including personal details of children and other sensitive information, have gone missing.

Figures revealed by a request under Freedom of Information laws show that 104 patient records containing personal details, assessment information and one

Secretary to investigate what

The NHS is doing to protect patient records.

In the space of one year, 104 patient records were reported lost or missing in Scotland.

"How many more times and under how many more SNP

That is why we have the Cod of Practices that makes clear.

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National Archives and Library, Sarajevo 1992
The Care Leaver Experience

“When my file was ‘found’ it included Christmas and birthday cards, letters from my mum and dad and photos of me and my brothers. These had been withheld from me for 40 years. I was told social work categorised files oddly’

Chris Daly. Survivor of in-care abuse and petitioner to the Scottish Parliament.

“Getting my records has filled in blanks as I had lived a life of non-existence. I had nothing of my past, nothing was there, it was empty ...”

Care leaver statement supplied by In Care Survivors Service Scotland
Further information

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