



2019 IWCA CONVENTION & TRADE SHOW – REGISTRATION

February 11-14, 2019

ATTENDEE INFORMATION (Required to produce your Convention ID badge)

The following information is required for all attendees. If you are registering multiple individuals, you must return completed forms for each individual.

First Name		Last Name	
First Name for Badge (i.e. “Bob” for Robert)		Title	
Company/Organization Name			
Street Address			
City		State/Province	Zip Code
Email (required to receive convention materials and mobile app access – THIS SHOULD BE THE ATTENDEE’S EMAIL):			
Telephone			
<input type="radio"/> First Time Attendee?		Preferred T-shirt Size <input type="radio"/> Unisex M <input type="radio"/> Unisex L <input type="radio"/> Unisex XL <input type="radio"/> Unisex XXL	
Dietary Restrictions: <input type="radio"/> Kosher <input type="radio"/> Vegetarian <input type="radio"/> Vegan <input type="radio"/> Gluten-Free		Food Allergies:	
ADA or Special Needs Requirements			
Emergency Contact Name and Phone:			
<input type="checkbox"/> Please check this box if you would like your name, title, organization, city, and state included in the attendee list.			
<input type="checkbox"/> By checking this box I consent to receive limited emails from our sponsors.			

2019 IWCA ANNUAL CONVENTION & TRADE SHOW - REGISTRATION

REQUIRED PURCHASE: To receive a Convention ID badge you must select one of the following items. If you are registering multiple individuals, select yourself as a Primary registrant and complete this form. You may then complete a registration form for each additional individual you would like to register.

<i>Early Bird Discount Available for registrations received thru Nov. 13</i>	<i>Thru Nov. 19</i>	<i>Begin Nov. 20</i>
IWCA MEMBER: PRIMARY Full Conference Registration	<input type="radio"/> \$550	<input type="radio"/> \$660
Non-Member: PRIMARY Full Conference Registration	<input type="radio"/> \$790	<input type="radio"/> \$900
IWCA MEMBER: Additional Full Conference Registration	<input type="radio"/> \$385	<input type="radio"/> \$495
Non-Member: Additional Full Conference Registration	<input type="radio"/> \$605	<input type="radio"/> \$715
<i>Any of the above selections includes a ticket to the Awards Banquet. Wed 2/13</i>	<input type="checkbox"/> I will attend	<input type="checkbox"/> I will not attend
<i>Any of the above selections includes enrollment in Safety Training. Thu 2/14</i>	<input type="checkbox"/> I will attend	<input type="checkbox"/> I will not attend
<i>Early Bird Discount does not apply. Member pricing on selected items.</i>	<i>Member</i>	<i>Non-Member</i>
One Day Pass - <input type="checkbox"/> Monday 2/11 <input type="checkbox"/> Tuesday 2/12 <input type="checkbox"/> Wednesday 2/13	<input type="radio"/> \$248	<input type="radio"/> \$424
Trade Show Only Pass	<input type="radio"/> \$110	<input type="radio"/> \$110
IWCA Safety Training Only <i>Thu 2/14</i>	<input type="radio"/> \$155	<input type="radio"/> \$220
SAIA Competent Person Suspended Scaffold Training Only <i>Sun 2/10</i>	<input type="radio"/> \$300	<input type="radio"/> \$300

You must have selected exactly one of the above items for this registration form to be processed.
Find convention add-ons and special events on next page.

ADD-ONS AND SPECIAL EVENTS: (you may select any of the following items to be added to your registration)

Additional Award Banquet Ticket	<input type="radio"/> \$120
Women in Industry Luncheon	<input type="radio"/> \$20
Speed Window Cleaning Contest Entry Fee	<input type="radio"/> \$25
Medley Team Challenge Entry Fee (individual entry fee required for each participant)	<input type="radio"/> \$25
SAIA Training (as a convention add-on)	<input type="radio"/> \$285
Sunbelt Permit & Lift Training	<input type="radio"/> \$110
OSHA 10 Training – IWCA Member	<input type="radio"/> \$95
OSHA 10 Training – Non-Member	<input type="radio"/> \$125

Registration Payment Policy: Your registration payment must be received in full to participate in the 2019 IWCA Annual Convention & Trade Show. To qualify for Early Bird rates, registration forms and full payment must be received no later than November 19, 2018. If payment is not received by the Early Bird Deadline, the registration will be subject to Regular rates. Online registration will be available through January 31, 2019. Attendees who have not registered and/or submitted payment by January 31, 2019 must bring payment onsite to complete the registration process. There will be a \$75 surcharge for full conference registration onsite. There will be a \$50 surcharge for One Day Pass registration onsite. You must be a member of the IWCA in good standing to receive member pricing. Registration or membership questions can be directed to info@iwca.org or (800) 875-4922.

Cancellation/Substitution Policy: Requests to cancel registrations must be emailed to info@iwca.org or mailed to the IWCA business office no later than January 15, 2019 to receive a full refund minus a \$50 cancellation fee. **There will be no refunds for cancellations received after January 15, 2019. No-shows will not be refunded.** Refund payments may take up to six weeks from the date of your refund request. Refunds may take the form of a mailed check regardless of the original payment method. Event registration fees may not be credited towards other IWCA offerings. Full Event registrations **may not** be shared by multiple individuals during the Event. Substitution of registrants may occur only if the original registrant is unable to attend. Requests to make a substitution may be submitted by email or in writing to the IWCA business office no later than January 31, 2019. Substitutions will not incur an additional fee, but **substitute attendees that have not been processed through the IWCA business office will not receive a convention ID badge and will not be admitted to any convention events.**

Badge Policy: Convention ID badges are issued through the IWCA office and will be distributed upon check-in at the convention. Badges must be worn during all convention activities. If not visible, you may be asked by convention staff to produce your badge at any time throughout the convention. Badges are not transferable, and those worn by anyone other than the person to whom issued will be confiscated and the individual removed from the convention space. To attend the IWCA Annual Convention and/or participate on the tradeshow floor, attendees must be 18 years of age or older. Attendees agree that any and all registration information submitted to IWCA is true, accurate, and complete.

Privacy Policy: By registering for this IWCA event you consent to the IWCA Privacy Policy, which can be found online at <https://iwca.site-ym.com/page/Privacy>.

By submitting this form to IWCA you agree that you have read and consent to the policies as stated above.

Return Form and Payment no later than January 31, 2019 to:

IWCA Convention Registration, 7918 Jones Branch Drive, Suite 300, McLean, VA 22102
 Fax: 703-506-3266 Attn: IWCA Convention Registration

TOTAL AMOUNT DUE	PAYMENT INFORMATION
<p><i>You may pay multiple registrations in the same transaction. Include separate registration forms for each individual registering.</i></p> <p>Primary Registrant Total: _____</p> <p>Additional Registrants Total _____</p> <p align="center">TOTAL \$ _____</p>	<p><input type="checkbox"/> Check Payable to IWCA (# _____)</p> <p><input type="checkbox"/> AmEx <input type="checkbox"/> Disc <input type="checkbox"/> MasterCard <input type="checkbox"/> Visa</p> <p>Credit Card #: _____</p> <p>Expiration Date: ____/____</p> <p>Name as it appears on card: _____</p> <p>CVV: _____</p> <p>Billing Address: _____</p> <p>Signature: _____</p>

If you are in need of English to Spanish translation at convention events, contact info@iwca.org or 800-875-4922 to discuss possible options.