



Louisiana Association of School Business Officials  
620 Florida St., Ste. 210, Baton Rouge, LA 70801  
Phone: 225-343-2776 FAX: 225-344-1132  
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## LASBO Continuing Education 2019 Annual Summary Attendance Report

Name: \_\_\_\_\_

School System: \_\_\_\_\_

Address: \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_  
Phone: (    ) \_\_\_\_\_ Email: \_\_\_\_\_

Please list your Continuing Education programs attended for the year 2019 to be applied toward your 60 hours required for the 3-year reporting period of 2017-2019. Please attach the appropriate documentation for each program listed to confirm your attendance. You may make copies of this form to list additional courses. Please total at the bottom of each page. Certificates of Attendance do not contain enough detail to be accepted for recertification hours. CPE form with date, time, host, title, education hours and other details of program are preferred. You can also upload this information in the professional development portal of the LASBO website. You must log in to your online profile to add your hours. Thank you.

**Return by December 20, 2019**  
You may mail or email your report to:  
LASBO Certification Committee, Attention: Julie Fuselier  
620 Florida St., Ste. 210, Baton Rouge, LA 70801  
info@lasbo.org

**Program Attended:** \_\_\_\_\_  
**Sponsoring Agency:** \_\_\_\_\_ **Program Location:** \_\_\_\_\_  
**Dates:** \_\_\_\_\_ **Hours Attended:** \_\_\_\_\_

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**Dates:** \_\_\_\_\_ **Hours Attended:** \_\_\_\_\_