



# 2017 Nomination/Qualification Form OFFICERS – Board of Trustees

**AUTHORIZATION:** As referenced in Article VI, Section 3, and Section 3., Paragraph a. and Article VIII, Sections 1 and 2 of the LeadingAge Florida Bylaws The Board shall be comprised of the elected officers; Chair, Chair-Elect; the Immediate Past Chair; two At-Large Trustees; one Associate Trustee; and any LeadingAge Florida elected representative to the LeadingAge, Inc. Policy Congress.

**Officer Definition:** “The slate of officers of the Association shall be: Chair, Chair-Elect, Housing Chair, Continuing Care Retirement Community Chair, Assisted Living and Home and Community-Based Services Chair, Nursing Home Chair, Secretary, Treasurer and the immediate Past Chair (collectively, ‘Officers,’ and each an ‘Officer’).” (The Chair and Immediate Past Chair are not elected positions – the Chair-Elect becomes Chair upon the end of the Chair’s term, and the Chair becomes Immediate Past Chair upon end of term.)

**PROCESS:** *The Governance Committee shall issue a call for nominations to the membership prior to the selection process, listing the elective office positions available and the necessary qualifications. The Governance Committee shall review nominations and recommend a single slate of candidates to be presented to LeadingAge Florida members at the Annual Membership Business Meeting at the Convention in July 2017.*

**QUALIFICATIONS:**

- A. An applicant must be a designated official representative of a LeadingAge Florida Regular Member Community.
- B. An applicant for all positions, except Secretary and Treasurer, must be affiliated with a LeadingAge Florida regular member community for at least four (4) years. (Employed by a member for four years.)
- C. An applicant for Secretary or Treasurer must be affiliated with a LeadingAge Florida regular member community for at least three (3) years. (Employed by a member for three years.)
- D. “No individual shall serve on the Board for more than eight (8) consecutive years not including any time served as a Region Chair, Chair-Elect, or Immediate Past Chair, ...”
- E. **Application Deadline:** April 21, 2017
- F. **Term Limit:** Two-Year Term

## APPLICATION/NOMINATION - OFFICERS - BOARD OF TRUSTEES

1.  I, \_\_\_\_\_, do wish to qualify for the position of: **OFFICER**
- 1a.  I wish to nominate \_\_\_\_\_ for the position of:
  - Chair-Elect;       Treasurer;       Secretary;       Assisted Living Chair / HCBS Chair;
  - CCRC Chair;       Housing Chair;       Nursing Home Chair
2. The applicant is related to the following LeadingAge Florida for-profit member community/organization: \_\_\_\_\_ . Position title is: \_\_\_\_\_ .
3. This LeadingAge Florida member organization is a: **(Please check all applicable categories)**
  - Affordable Housing;  Continuing Care Retirement Community (CCRC);  Nursing Home;  Assisted Living;
  - Home-Based Community Service;  Other, please specify: \_\_\_\_\_
4. The applicant has been affiliated with a LeadingAge Florida member organization for the past \_\_\_\_\_ consecutive years.
5. **Nominee Contact Information:**  
 Street: \_\_\_\_\_  
 City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_  
 Telephone: \_\_\_\_\_ Email: \_\_\_\_\_
6. **Specific Qualifications:** Please attach your resume, and list all LeadingAge Florida committees you have served on and offices held (including dates) and any other training, experience, awards or service rendered. (Use additional page if necessary.)
7. I certify with my signature that the above information is true and correct, and that;  I am qualified to submit my name as an applicant; OR  I am nominating the above named person for the Officer position as indicated.

\_\_\_\_\_  
**Applicant or Nominator - Please Print Name**

\_\_\_\_\_  
**Date**

\_\_\_\_\_  
**Signature**

Please return application and photo to Dawn Jimenez at: [Dawn@leadingageflorida.org](mailto:Dawn@leadingageflorida.org) or mail to:  
LeadingAge Florida, 1812 Riggins Road, Tallahassee, Florida 32308, (850) 671-3700