Educational Experience:

Have you completed a Bachelor's or Master's in Healthcare Administration including a 320-hour internship?

NO

Have you completed a Bachelor's degree or higher with 21-credit hours in a nursing home administration or healthcare administration certificate program and a 400-hour internship?

NO

Have you completed a Bachelor's or Master's in Healthcare Administration without a 320-hour internship?

NO

Do you hold a Master's degree in an unrelated field?

NO

Do you hold a Bachelor's degree in an unrelated field?

NO

Have you completed at least 60 hours of education at an accredited college or university?

NO

YES

Contact the Virginia Board of Long-Term Care Administrators for additional guidance.

YES

Nursing Home Administrator-in-Training

Have you completed at least 60 hours of education at an accredited college or university?

YES

Work Experience:

Have you been employed full-time for at least 4 out of the past 5 years as an assistant administrator or director of nursing in a training facility/nursing home or as a licensed administrator in an assisted living facility?

NO

YES

Complete Application for Initial Licensure

Complete 320-hour internship under supervision of licensed preceptor

YES

NO

Do you hold a license as a registered nurse and have you worked at least 4 out of the past 5 years in an administrative level supervisor position?

NO

Contact the Virginia Board of Long-Term Care Administrators for additional guidance.

YES

You will need to complete 1000 hours in an AIT program.

NO

You will need to complete 1500 hours in an AIT program.

NO

You will need to complete 2000 hours in an AIT program.