



THE LEAGUE News

Volume 22 | Number 46 | NOVEMBER 20, 2017 |

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**HAPPY
THANKSGIVING!
LEAGUE OFFICES
CLOSED
NOV. 23 & 24**

League offices will be closed on Thursday, November 23 and Friday, November 24 for the Thanksgiving holiday. Make sure to contact the League staff if you need legal questions answered before the holiday!

On behalf of our team, we are thankful for our members and we are grateful to continue to serve local government officials across Kansas! Have a happy Thanksgiving and joyous holiday season!

League News will not be published on Friday, November 24.

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LEAGUE SELECTS GENERAL COUNSEL

The League of Kansas Municipalities is pleased to announce the hiring of Amanda L. Stanley as General Counsel. Ms. Stanley currently serves as Legal Counsel for the League and will adopt the duties of General Counsel when Larry Baer retires in January 2018.

“I am very excited to promote Amanda to be the League’s General Counsel,” said League of Kansas Municipalities Executive Director Erik Sartorius. “In her time here, she has demonstrated a strong knowledge of municipal law, has dug into any problems she’s encountered with gusto, and has been a great representative of the League and the cities of Kansas.”

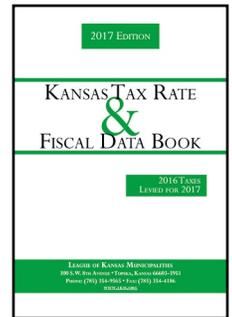
Read the full press release [online](#).



DEADLINE APPROACHING TO COMPLETE TAX RATE & FISCAL DATA SURVEY

The League would like to thank the city officials who completed our 2018 Tax Rate Questionnaire for the Kansas Tax Rate & Fiscal Data Book, which will appear in the March issue of the *Kansas Government Journal*. If you have not yet responded the survey, there is still time! The deadline is **November 30, 2017**. Data published in the tax rate book is used throughout the year by a variety of city and county officials, state agencies and the media. It is important for each of these entities to have access to this vital city data.

Please contact Chardae Caine, League Research Associate, via [e-mail](#) or call (785) 354-9565 if you have questions about this survey.



MTI: SOCIAL MEDIA FOR CITIES (ELECTIVE)

The League is offering a new Municipal Training Institute course for cities to examine and discuss issues surrounding social media use for cities and municipalities. This course will review policy issues for cities including basic social media policies and terms of use for external audiences as well as a discussion on policy considerations for employees and elected officials. The course will also provide in-depth discussion and review of social media best practices including current technology, platforms and applications including:

- Strategic messaging to engage audiences;
- Creating editorial calendars and content management;
- Developing graphics and video for social media; and
- Tips on how to use low-to-no-cost applications for scheduling, advertising, and planning.

The course will be taught in two locations: November 30 in Tonganoxie and December 1 in Girard. The MTI will be held from 10 a.m. to 2 p.m. Cost to attend this course is \$75 for members, \$100 for nonmembers. Lunch and materials provided. The course has been submitted for IIMC credit. [Register online for this event](#).





THE
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For subscription changes, address changes, comments or suggestions, please contact Nikki Harrison nharrison@lkm.org

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GOVERNING BODY ORIENTATION & TRAINING

Many municipalities will welcome new faces on the governing body in the coming months. Creating a governing body orientation program or packet can help lay the groundwork for a successful transition for elected officials – both new and experienced. An orientation program can help determine the roles within the organization, explain legally required procedures, and educate governing body members about ongoing and existing city projects/programs. Providing a comprehensive orientation program can help new elected officials determine their role and balance the demands of public service with their private life as a resident.

This course is developed for city managers/administrators, city clerks, city attorneys, and elected officials seeking ideas for orientation procedures. Webinar registration is required ahead of time (limited to 100 participants). Webinar cost is \$25 for member cities, \$35 for non-member cities. The webinar will be held on Tuesday, December 12 from 10:00 – 11:00 a.m. [Register online.](#)

The League is also developing a special insert in the January/February 2018 *Kansas Government Journal* for newly elected officials. This will be a "quick reference" guide for elected officials and will be available before swearing in on January 8, 2018.

PUBLIC BUILDINGS & FIREARMS

For most cities, the exemption from the adequate security measures required to prohibit the carrying of a concealed handgun into a public building will be ending on December 31, 2017 or January 1, 2018 (review your documents to determine when your four-year exemption ends). Once the exemption ends, the city will be required to remove its current signs prohibiting concealed carry unless the city has armed personnel with a metal detector at each public entrance. Information from the League about open carry, temporary no concealed carry and signage is available by [downloading our infographic.](#)

CHANGE IN DUE DATE FOR W-2s, 1099s AND KW-3s

Due to changes in Kansas law that become effective January 1, 2018, the due date for employers to submit employee W-2s, 1099s and KW-3 to the Kansas Department of Revenue has been moved up to January 31st. This means the W-2s, 1099s and KW-3s for 2017 tax year MUST be received by the department no later than January 31, 2018. View the Kansas Department of Revenue notice [online.](#)

CENSUS 2020: LUCA TRAINING FOR CITIES

The Census 2020 staff will be presenting two free presentations for local government officials (staff or elected) to understand the LUCA portion of the Census. LUCA is the Local Update of Census Addresses and is important to make sure residents in your city are counted accurately. The presentations will be held on January 9 from 8:30 a.m. to 12:30 p.m. in at the Derby Public Library, 1600 Walnut Grove, Derby, KS and on January 11 from 8:30 a.m. to 12:30 p.m. at Lawrence-Douglas County Fire Medical, 1911 Stewart Ave., Lawrence, KS. Please RSVP to Jason Dean, (720) 962-3828 or jason.p.dean@census.gov.

PROFESSIONAL DEVELOPMENT FOR PUBLIC SERVANTS

The Kansas Certified Public Manager® (CPM) program is a professional education opportunity for managers working in government agencies, nonprofits, and organizations that contract to provide public services and meet community needs. CPM is a nationally accredited management program and certification in which participants develop and strengthen their management skills through our competency based curriculum. The program can fill a training gap for staff with significant technical expertise who seek to further their knowledge of current management practices.

The Kansas Certified Public Manager program was established in 1993 and since that time close to 1,600 public managers from across the state have completed certification. The CPM certificate is a nationally recognized emblem of management excellence.

For more information about the program, visit <http://kupmc.org/programs/cpm>.

