



# LOUISIANA STATE MEDICAL SOCIETY

EDUCATION & RESEARCH FOUNDATION

## Joint Sponsorship Promotional Materials

**LSMS ERF CME Office must review and approve all material associated with the activity prior to release.**

ACCME/AMA will allow a simple save-the-date announcements to be mailed prior to CME designation provided CME is not mentioned. The phrases “CME has been applied for” or “CME is pending” are not allowed. Any other promotion e.g. on your website or a press release to a newsletter, cannot mention CME until LSMS ERF has reviewed it. Your brochure containing the required accreditation and designation CME statements, may not be distributed until LSMS ERF sends an approval letter or email designating your event for credit.

Per ACCME and the AMA your brochure must contain the following:

- Target audience
- Learning Objectives (a minimum of 3)
- Program faculty- including their institutional affiliations and topics. All presenters are considered program faculty, including moderators and trainees presenting abstracts
- Agenda
- LSMS ERF identified as the sponsor. No other organizations should be included. You may acknowledge other organizations working with you elsewhere in the brochure as “hosted by” or “presented by.”
- You must list sources of financial support, but you cannot list any products. Please use the word “support” when referring to contributions from organizations; do not use the word “sponsor.” If this information is unavailable at the time the brochure is printed, information must be listed in the conference materials.
- Accreditation & Designation Statements: Please use statements below, substituting institution name and number of credit hours for sections in red. Please be sure to use the appropriate designation AMA wording verbatim (including the use of italics, spacing, and superscripts where indicated), whenever reference is made to the provision of credit.

### **Accreditation Statement for Joint Providership.**

This activity is jointly provided by the Louisiana State Medical Society Educational and Research Foundation and **[name of non-accredited provider]**.

This activity has been planned and implemented in accordance with the Essential Areas and policies of the Accreditation Council for Continuing Medical Education and the Louisiana State Medical Society

through the joint providership of the Louisiana State Medical Society Educational and Research Foundation and [name of non-accredited provider].

Louisiana State Medical Society Educational and Research Foundation is accredited by the ACCME and the LSMS to provide continuing medical education for physicians.

Designation Statement:

Louisiana State Medical Society Educational and Research Foundation designates this live activity for a maximum of [how many] *AMA PRA Category 1 Credit(s)™*. Physicians should claim only the credit commensurate with the extent of their participation in the activity.