

MASSACHUSETTS COLLECTORS AND TREASURERS ASSOCIATION

53rd ANNUAL SCHOOL - UNIVERSITY OF MASSACHUSETTS, AMHERST, MA
AUGUST 13, 14, 15, 16, 2024

CLASS SCHEDULES - TUESDAY, AUGUST 13th, 2024

	TREASURER			COLLECTOR			CERTIFIED
	1st Year	2nd Year	3rd Year	1st Year	2nd Year	3rd Year	
9:00 to 10:00	REGISTRATION & CONTINENTAL BREAKFAST 1 ST Floor Concourse						
9:45 to 10:15	Orientation for First Year Attendees Christopher Pilla, MCTA President Kat Forte, Executive Director <i>Marriott Ctr (11th Floor)</i>						
9:45 to 10:15	Treasurers & Collectors – Preliminary Exam Review (Preliminary review session for Course 900R and 950R reserved for attendees taking the exam on Friday) R. Mendes K. Bertone D. Lambert J. Russo <i>ILC S240</i>						
10:30 to 12:30	*101 Duties & Responsibilities J. Lepardo B. Barry A. Duggan K. Bertone <i>Marriot Ctr</i>	*408 Ethics - Conflict of Interest D. Giannotti C. Cox M. Jackson <i>ILC S140</i>	*418 The Uniform Procurement Act Ch. 30B T. Tefft L. Troast <i>ILC S240</i>	*160 Duties & Responsibilities E. McKay J. Nunes R. Fernandes <i>Amherst Rm</i>	*408 Ethics - Conflict of Interest D. Giannotti C. Cox M. Jackson <i>ILC S140</i>	*418 The Uniform Procurement Act Ch. 30B T. Tefft L. Troast <i>ILC S240</i>	1020 Level up your MCTA Membership <i>Leadership – Participation – Professionalism</i> MCTA Officers <i>Rm 163C</i>

12:30 to 1:45

LUNCH
Auditorium (1st Floor)

1:45 to 3:15	*102 Cash Control Procedures J. Lepardo C. Pilla J. Russo <i>ILC N151</i>	*202 Investments C. Patterson M. Newcomb B. Callow M. Vose <i>Marriott Ctr</i>	*401 Tax Rate Recap- Free Cash-Cherry Sheet A. Nelson D. Benvenuto M. Briggs <i>ILC S240</i>	*102 Cash Control Procedures J. Lepardo C. Pilla J. Russo <i>ILC N151</i>	*268 Betterments Assessments, Water, Sewer Liens R. Mendes R. Carmignani Jr. <i>Amherst Rm</i>	*401 Tax Rate Recap- Free Cash-Cherry Sheet A. Nelson D. Benvenuto M. Briggs <i>ILC S240</i>	791 Current Legal Topics and Other Topics in Public Finance Richard Manley, Partner Locke Lord LLP Todd Cooper, Partner Locke Lord LLP David Eisenthal VP & Senior Fiscal Advisor Unibank Fiscal Advisory Svcs <i>Rm 163C</i>
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3:15 to 4:45

Sponsor Meet & Greet

-Open to All Registrants - Hors d'oeuvres and refreshments served-

Level 3 – Outside, Flagstone area

Rain location: Inside on bottom floor in registration area

Please note that required courses to sit for examination are marked with an asterisk

CLASS SCHEDULES - WEDNESDAY, AUGUST 14th, 2024

	TREASURER			COLLECTOR			CERTIFIED
	1 st Year	2 nd Year	3 rd Year	1 st Year	2 nd Year	3 rd Year	
	8:30 to 10:00	*105 Cash Management J. Lepardo L. Clark A. Duggan K. Bertone <i>Marriott Ctr</i>	*209A Advanced Payroll C. Pilla D. Lambert <i>ILC S140</i>	304 Online Banking Security / Fraud Prevention A. Iwanczuk R. Mendes <i>ILC N101</i>	*161A Property Tax Collections B. Barry S. Glowatsky <i>Amherst Rm</i>	*710 Deputy Tax Collector Function & Relationship R. Jeffery J. Morra R. Fernandes <i>ILC S240</i>	374 Online Payments C. Gleason S. Johnson C. Cincotta <i>Rm 163C</i>

10:00 - 10:30

REFRESHMENT BREAK

10:30 to 11:45	*103A DOR's Relationship with the Treasurer J. Crowley R. Fernandes <i>Marriott Ctr</i>	*209B Advanced Payroll (cont'd) C. Pilla D. Lambert K. Bertone <i>ILC S140</i>	*301 Revenue Forecasting N. Holt <i>ILC N101</i>	*161B Property Tax Collections (cont'd) B. Barry S. Glowatsky <i>Amherst Rm</i>	*167 Municipal Lien Certificates R. Mendes P. Sygnator <i>ILC S240</i>	*364 Reconciling Tax Receivables Z. Nowlan D. Sullivan G. Carreiro C. Cox <i>Rm 163C</i>	1018 Economic Update John Sherman, CFA <i>VP, Senior Portfolio Manager Co-Head of Tactical Balanced Strategies Team Federates Hermes ILC N151</i>
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11:45 – 1:30pm

LUNCH - Auditorium

12:30 – 1:30 pm

James Vukelich: The Seven Generations and The Seven Grandfather Teachings
Auditorium

All School Attendees Invited

1:45 to 3:00	*104A Payroll C. Pilla D. Lambert <i>ILC S140</i>	*203A Long Term Borrowing R. Mendes D. Eisenthal M. Meidinger N. Lehman <i>Amherst Rm</i>	*303A Capital Budgeting & Financing C. McNerney L. Driscoll K. Tofuri <i>ILC S240</i>	*165 Interest Calculation Workshop J. Russo J. Duggan K. Bertone G. Carreiro <i>ILC N151</i>	*361A Assessing Procedures K. Tonelli L. Troast <i>Rm 163C</i>	*365 Advanced Collection Issues: Deferrals, Exemptions, Abatements, Liens J. Steinberg L. Clark <i>ILC N101</i>	795 Defending Municipal Insurance Liability & Worker's Comp. Claims D. Ecker B. Hancock <i>Marriott Ctr</i>
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3:00 – 3:30pm

REFRESHMENT BREAK

3:30 to 5:00	*104B Payroll (cont'd) C. Pilla D. Lambert <i>ILC S140</i>	*203B Long Term Borrowing: Documentation Disclosure, and Ratings R. Mendes M Meidinger N Lehman A. Jeffers <i>Amherst Rm</i>	*303B Cap. Budget & Financing (cont'd) C McNerney L. Driscoll K. Tofuri <i>ILC S240</i>	*162 Motor Vehicle Excise E. McKay L. Clark Z. Pierce <i>ILC N151</i>	*361B Assessing Procedures (cont'd) K. Tonelli L. Troast <i>Rm 163C</i>	*370 Advanced Interest Calculations J. Russo J. Duggan K. Bertone G. Carreiro <i>ILC N101</i>	1019 Seasoned Treasurers/ Collectors: Test Your Skills M. Hill S. Lonergan <i>Marriott Ctr</i>
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5:30 to 8:00

Members Dinner – Hosted by our MCTA Sponsors
-RSVP REQUIRED! Open to All Registrants - Hors d'oeuvres and buffet dinner served-
The Mullins Center: 200 Commonwealth Ave, Amherst MA
Hors d'oeuvres: 5:30-6:30 Dinner: 6:30-8:00

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CLASS SCHEDULES - THURSDAY, AUGUST 15th, 2024

	TREASURER			COLLECTOR		
	1st Year	2nd Year	3rd Year	1st Year	2nd Year	3rd Year
8:30 to 10:00	*107 Tax Title & Interest Calculation Workshop S. Kelley K. Bertone <i>ILC S140</i>	*108 Trust Funds R. Mendes C. Patterson B. Hancock <i>Amherst Rm</i>	*211 Tax Foreclosures & Management of Tax Possessions D. Coppola P. Zekos <i>ILC N151</i>	*163A Tax Takings J. Coppola S. Glowatsky <i>Marriott Ctr</i>	*260A Advanced Collection Issues: Bankruptcy & Litigating Tax Collections J. Finnegan R. Kerwin <i>Rm 163C</i>	211 Tax Foreclosures & Management of Tax Possessions D. Coppola P. Zekos <i>ILC N151</i>

10:00 - 10:15

MORNING BREAK

10:15 to 11:45	*103B Bureau of Accounts Relationship with the Treasurer T. Rassias J. Savignac <i>ILC S140</i>	*207 Insurance – Chap. 32B K. Lombardi B. Hancock <i>Amherst Rm</i>	775 Land of Low Value Foreclosures K. Woodland N. Holt <i>ILC N151</i>	*163B Tax Takings (cont'd) J. Coppola S. Glowatsky <i>Marriott Ctr</i>	*260B Advanced Collection Issues: Bankruptcy & Litigating Tax Collections (cont.) J. Finnegan R. Kerwin <i>Rm 163C</i>	799 Office Operations & Best Practices L. Clark J. Minot B. Barry <i>ILC N101</i>
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12:00 - 1:00

LUNCH – CAMPUS CENTER AUDITORIUM

1:00 to 2:30	*106 Short Term Borrowing R. Mendes B. Arrigal T. Rassias <i>Marriott Ctr</i>	306 Auditor's Relationship with Treasurer/Collector J. Piotrowski N. Holt <i>ILC N151</i>	<u>900R</u> <u>Treasurer Examination Review</u> C. Patterson C. Pilla D. Lambert J. Lepardo <i>Rm 163C</i>	*164 Tax Takings Forms Workshop L. Clark V. Smith C. Cincotta <i>Amherst Rm</i>	306 Auditor's Relationship with Treasurer/Collector J. Piotrowski N. Holt <i>ILC N151</i>	<u>950R</u> <u>Collector Examination Review</u> J. Russo J. Duggan K. Bertone G. Carreiro <i>Rm 165-69</i>
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2:45-3:15

AFTERNOON BREAK

3:15 to 4:45			<u>900R</u> <u>Treasurer Examination Review (cont'd)</u> C. Pilla D. Lambert C. Patterson J. Lepardo <i>Rm 163C</i>			<u>950R</u> <u>Collector Examination Review (cont'd)</u> J. Russo J. Duggan K. Bertone G. Carreiro <i>Rm 165-69</i>
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CLASS SCHEDULES - FRIDAY, AUGUST 16th, 2024

	TREASURER	COLLECTOR
9:00 to 12:00	900 Treasurer Examinations <i>Rm 163C</i>	950 Collector Examinations <i>Rm 165-69</i>

Special thanks to our faculty and program sponsors for making our 53rd Annual School a success!

MCTA Officers & Staff (2024-2025)

President	Christopher Pilla, Treasurer/Collector - Town of Milford
1 st Vice President	Ron Mendes, Treasurer/Collector - City of Newton
2 nd Vice President	Michael King, Finance Director, Treasurer/Collector - Town of Wrentham
3 rd Vice President	Kerri Bertone, Treasurer/Collector - Town of Franklin
Treasurer	Joanne Savignac - Municipal Consultant
Secretary	Jane Lepardo - Municipal Consultant
Executive Director	Kat Forte

Education Committee (2024-2025)

Dean, 53rd MCTA Annual School: Christopher Pilla, MCTA President, Treasurer/Collector – Town of Milford
 Kerri Bertone (2024-2025 Chair), Treasurer/Collector – Town of Franklin
 Renee Fernandes (2024-2025 Vice-Chair), Treasurer/Collector - Town of Middleborough
 Richard Carmignani, Treasurer/Collector - Town of Dudley
 Gary Carreiro, Finance Director/Treasurer-Collector - Town of Dartmouth
 Mindy Ernst-Fournier, Treasurer - Town & County of Nantucket
 Diana Lambert, Assistant Treasurer - City of Newton
 Jessica Minot, Treasurer/Collector - Town of Grafton
 Joanne Russo, Treasurer/Collector - Town of Medway
 Julie Venerus, Assistant Treasurer/Collector – Town of Taunton
 Deb Morin, Finance Director, Treasurer/Collector – Town of Avon
 Cheri Cox, Treasurer/Collector – Town of Boylston

***Classroom Location Notes:**

Any room number that begins with 'ILC' takes place in the Integrative Learning Center, a building next to the Campus Center
 The Amherst Room is on the 10th floor of the Campus Center
 The Marriott Center is on the 11th floor of the Campus Center