



State Bar Association
of North Dakota

SBAND Board of Governors

Alerus Center
Grand Forks, North Dakota

June 16, 2021

Minutes

Members Present: Carrie Francis, President; Aubrey Zuger; Judge Doug Bahr; Rob Manly; Judge Daniel Traynor; Dean, Michael McGinniss; Tonya Duffy; Brady Pelton; Joshua Frey; Jennifer Albaugh; Taylor Olson; Debra Hoffarth; Jordan Selinger

Members Absent: Ted Sandberg; Paul Myerchin

Guests Present: Ashley Engel, Brady Martz & Associates

Staff Members Present: Tony Weiler; Jeanne Schlittenhard

President Francis called the meeting to order at 10:15 AM.

Meeting Minutes April 23, 2021

Action: It was duly moved and seconded to approve the minutes of the April 24, 2020, meeting [D. Hoffarth / J. Albaugh] Motion carried.

Financial Statements and vouchers March 2021

Executive Director Weiler reviewed the financial statements.

Action: It was duly moved and seconded to receive the financials. [D. Bahr / A. Zuger] Motion carried.

Annual Review of Reserve Fund Policy

Executive Director Weiler reviewed the Reserve Fund report provided annually to the Board of Governors. The Reserve Fund was increased by \$419,431 for FY2020. This amount is significantly increased from FY2019 due to COVID-19 restrictions on activities of SBAND. The Board continues to consider how excess funds can be used to further the profession.

Action: It was duly moved and seconded to approve the Reserve Fund Policy for 2020 Funds. [M. McGinniss / T. Duffy] Motion carried.

Brady Martz Audit Report of 2020 Financials

Ashley Engel, CPA from Brady Martz & Associates presented the audit report to the Board of Governors, a copy was provided to all Board members. Ms. Engel reviewed sections of the report including the Statement of Financial Position, Statement of Activities, Statement of Functional Expenses, Statement of Cash Flows, and Note to Financial Statements. A copy of the 2020 Audited Financials is available to all members and will be posted on the SBAND Website.

Action: It was duly moved and seconded to receive the 2020 Audited Financial report. [B. Pelton / D. Hoffarth] Motion carried.

Appointments /Reappointments / Recommendations to the Court

- North Dakota CLE Commission [2 openings]
 - Judge James Gion (eligible for reappointment)
 - Quentin Wenzel (eligible for reappointment)

Action: It was duly moved and seconded to reappoint Judges James Gion and Quentin Wenzel to the North Dakota CLE Commission. [D. Traynor/ J. Frey] Motion carried

- **North Dakota CLE Commission – Appointment of Chair**

Action: It was duly moved and seconded to reappoint Adele Page as chair of the North Dakota CLE Commission. [D. Traynor / D. Bahr] Motion carried.

Annual Meeting

President Carrie Francis asked for volunteers to introduce speakers at each of the sessions. Assignments were completed and Board members received introduction information on the speakers.

Action: No action required.

Law School Update from Dean Michael McGinniss

Dean McGinniss addressed the Board on his difficult decision to resign his position as Dean of the UND School of Law effective June 2022. He extended his thanks to SBAND Board of Governors for the support shown him during his time as Dean. Dean McGinniss reported on the new Energy Law certification program which started this fall and the increase in admissions.

ABA Report from Judge Daniel Traynor

The 2021 ABA Annual meeting will be a hybrid meeting. The House of Delegates, Board of Governors, and Nominating Committee will be in-person, the remainder of the meeting virtual. The Preliminary Agenda is available on the ABA website.

President's Report from President Carrie Francis

President Francis thanked the members of the Board of Governors for the support during her tenure as President of the State Bar Association of North Dakota. In addition, she thanked outgoing Board Members Aubrey Zuger for her years of service as a valuable member of the SBAND Board of Governors

Executive Director's Report

Mr. Weiler reported that President Francis and he continue to work on the insurance issue. He thanked Carrie Francis for her service as SBAND President, particularly during a time of a pandemic. With President Francis' leadership, member services to SBAND members remained unaffected by the pandemic.

Other Business

There being no further business, the meeting was adjourned.

Respectfully submitted,


Jeanne Schlittenhard
Associate Director


Tony J. Weiler
Executive Director