

SBAND Board of Governors



Grand Hotel
Minot, ND

April 22, 2017

Minutes

Members Present: Charles DeMakis, President; Darcie Einarson; Joseph Wetch; Aubrey Fiebelkorn Zuger; Dan Traynor; Zach Pelham; Kimberly Radermacher; Peter Welte; Andrew Askew; Carrie Francis; Jeff Nehring; Mike Hurly

Members Not Present: Dean Kathryn Rand; Christina Wenko

Staff Members Present: Tony J. Weiler; Jeanne Schlittenhard

President DeMakis called the meeting to order at 8:32 am.

Meeting Minutes January 14, 2017 and March 23, 2017 [Attachments #1]

Action: It was duly moved and seconded to approve the minutes as written. [P. Welte / Mike Hurly]
Motion carried.

Financial statements and vouchers – December 2016 and January & February 2017 [Attachments #2]

Executive Director Weiler reviewed the financial statements. The financial statements were reviewed with Secretary-Treasurer Zuger prior to the Board meeting. Questions posed by the Board of Governors were addressed by Mr. Weiler.

Action: It was duly moved and seconded to receive the financial reports of December 2016 and January and February 2017. [Z. Pelham / J. Wetch] Motion carried.

Appointment of East Central Judicial District Representative to the Board of Governors

President DeMakis reports the appointment of Jennifer Albaugh to the Board of Governors as the East Central Judicial District Representative as a result of the resignation of Connie Cleveland.

Action: It was duly moved and seconded to support President DeMakis' appointment of Jennifer Albaugh to the Board of Governors. [D. Traynor / J. Nehring]. Motion carried.

Open Records Request

Executive Director Weiler reported on an open records request to SBAND. Mr. Weiler stated SBAND is responding accordingly to the request.

Action: No action required.

Board Governance – Officer Duties / Board Ascension

President DeMakis and Secretary-Treasurer Zuger reviewed the duties of the Executive Committee, specifically the Secretary-Treasurer position. Ms. Zuger recommended the Board consider a progression process in the Executive Committee. The Board members concurred that a progression in offices would

allow for additional learning curve regarding the financial and procedural processes of SBAND. Overall, the Board of Governors agrees the SBAND Board is functioning well.

Recommendation / Conclusion: Recommendations were also made to consider a Past President's Council and to limit terms of Board Members. These will be placed on the agenda for the next Strategic Planning Session.

Action: No action required.

By-Laws Revision

A copy of the proposed By-Laws Revision was reviewed.

Board Appointments / Recommendations

Pattern Jury Instruction Commission

Two attorneys were considered for reappointment: Jason Vendsel and Peter Zuger.

Action: It was duly moved and seconded to reappoint Jason Vendsel and Peter Zuger to the Pattern Jury Instruction Commission. [Z. Pelham / D. Traynor] Motion carried. Board member A. Zuger abstained.

Legal Services of North Dakota Board of Directors

Two attorneys were considered for reappointment: Paul Murphy and Robert Manly.

Action: It was duly moved and seconded to reappoint Paul Murphy and Robert Manly to the Legal Services Board of Directors. [D. Traynor / K. Radermacher] Motion carried.

North Dakota Commission on Legal Counsel for Indigents Board of Directors

One attorney was considered for reappointment: Justin Vinje.

Action: It was duly moved and seconded to reappoint Justin Vinje to the North Dakota Commission on Legal Counsel for Indigents Board of Directors. [D. Traynor / J. Nehring] Motion carried.

LSND Funding

The Board of Governors strongly supports the funding of Legal Services Corporation. As a result of federal budget cuts, Legal Services of North Dakota will lose significant funding. President DeMakis and ABA Delegate Traynor will be meeting next week with North Dakota's congressional representatives in Washington DC. SBAND should have a letter of support for those visits.

Action: It was duly moved and seconded to authorize the Executive Director to draft a letter to North Dakota's congressional delegates in support of funding for Legal Services Corporation. [D. Traynor / M. Hurly]

Carry Over Hours – CLE Commission Recommended Policy

The North Dakota CLE Commission submitted a revision in Policy 4.4 regarding Carry-over Hours. The policy was revised to allow 15 hours of carry over credits from the previous reporting period, if applicable. No ethics hours can be carried over.

Action: It was duly moved and seconded to approve the Revised Policy 4.4 regarding Carry Over Hours as submitted by the North Dakota CLE Commission. [D. Traynor / C. Francis]

Reports

Strategic Plan - [Attachment #3]

Executive Director Weiler reviewed progress on the goals identified for 2016-2018

Action: No action required.

Annual Meeting

Distinguished Service Award

The Board of Governors received five nominations for the 2017 Distinguished Service Award. The Board recognizes each attorney is a worthy candidate.

Action: It was duly moved and seconded to award the 2017 Distinguished Service Award to Joel Gilbertson. [D. Traynor / Z. Pelham]

Legislative Service Award

The Board of Governors received six nominations for the Legislative Service Award. The Board recognizes each candidate has been an advocate for the State Bar Association of North Dakota.

Action: It was duly moved and seconded to award the 2017 Legislative Service Award to Senator Karen Krebsbach. [J. Nehring / Z., Pelham]. Motion carried.

Liberty Bell Award

Action: It was duly moved and seconded to award the 2017 Liberty Bell Award to Judge David Nelson [Williston]. [P. Welte / J. Nehring]

Community Service Awards

Six attorneys were nominated for the Community Service Award: Steven Lies, Judith Roberts, Petra Mandigo Hulm, Richard LeMay, Cassandra Marka, and James Wang.

Action: It was duly moved and seconded to award the Community Service Award to the six nominations as listed above. [D. Traynor / K. Radermacher]

ABA Delegate Report

D. Traynor reported on ABA Days. More specific details will be included in the upcoming Gavel. Legal Services Funding was a major discussion. The ABA Annual meeting is scheduled for August in New York. Mr. Traynor discussed plans for future SBAND Annual Meetings and inviting ABA leaders Hillary Bass and Bob Carlson.

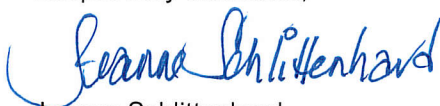
Executive Director Report

- 2017 Annual Meeting planning is going well. Executive Director commended the work of the Fargo planning group.
- Judicial Nominating Committee will be meeting for the Northeast and Southeast Judicial District openings.
- Joint CLE with Minnesota is being finalized. The CLE will be in May in Grand Forks. .

Other Business

There being no further business, the meeting was adjourned at 11:32 am.

Respectfully submitted,



Jeanne Schlittenhard
Associate Director



Tony J. Weiler
Executive Director