



State Bar Association
of North Dakota

SBAND Board of Governors

Alerus Center – Grand Forks

June 15, 2016

10:15 AM

Minutes

Members Present: Joe Wetch, President; Charles DeMakis; Jack McDonald; Aubrey Fiebelkorn Zuger; Dan Traynor; Dean Kathryn Rand; Jeff Nehring; Darcie Einarson; Meg Morley; Zachary Pelham; Kimberly Radermacher; Carrie Francis

Members Absent: Christina Wenko; Peter Welte;

Guests Present: Janelle Mulroy, Brady Martz & Associates

Staff Members Present: Tony Weiler; Jeanne Schlittenhard

President Wetch called the meeting to order at 10:15 a.m

Meeting Minutes April 23, 2016, May 20, 2015, May 4, 2016, and May 24, 2016 [Attachment #1]

Action: It was duly moved and seconded to approve the minutes with a correction to the May 4, 2016, minutes to reflect Mr. Pelham was not in attendance. [P. Welte / Z. Pelham] Motion carried.

Financial Statements and vouchers March and April 2016 [Attachments #2]

Executive Director Weiler reviewed the financial statements.

Action: It was duly moved and seconded to receive the financials. [M. Morley / J. McDonald]

Annual Review of Reserve Fund Policy [Attachment #3]

Executive Director Weiler reviewed the Reserve Fund 2015 report provided to the Board of Governors. There was discussion regarding the consideration of using these funds to improve the practice of law. This will be an item of discussion at a future Strategic Planning Session. It was the consensus of the Board of Governors to re-affirm the Reserve Fund Policy as written.

Action: No action taken.

Brady Martz 2015 Annual Report [Attachment #4]

Janelle Mulroy, CPA from Brady Martz & Associates presented the audit report to the Board of Governors, a copy was provided to all Board members. Ms. Mulroy reviewed sections of the report including the Statement of Financial Position, Statement of Activities, Statement of Functional Expenses, Statement of Cash Flows, and Note to Financial Statements. A copy of the 2015 Audited Financials is available to all members and will be distributed to members attending the 2016 General Assembly.

Action: It was duly moved and seconded to receive the audit report as written and presented. Motion carried. [K. Radermacher / C. Cleveland]

North Dakota CLE Commission Appointment

Three lawyers were considered for appointment and/or reappointment for three openings on the ND CLE Commission as a result of the terms ending for Ashley Samuelson [Devils Lake]; Matthew Kipp [Anoka, MN]; and Courtney Presthus [Dickinson]

Action#1: It was duly moved and seconded to appoint Sophie Y. Morgan [Bismarck] and Deb Hofarth [Minot] to the ND CLE Commission. [C. Cleveland / J. McDonald]. Motion carried.

Action#2: It was duly moved and seconded to re-appoint Courtney Presthus [Dickinson] to the ND CLE Commission. [C. Cleveland / J. McDonald]. Motion carried.

North Dakota CLE Commission Chair Appointment

Action: It was duly moved and seconded to appoint Adele Page to serve as chair of the North Dakota CLE Commission. Motion carried. [A. Zuger / D. Einarson] Motion carried.

Pattern Jury Instruction Commission

Seven lawyers were considered for appointment and/or reappointment for two openings on the Pattern Jury Instruction Commission as a result of the terms ending for Duane Lillehaug [Fargo] and Mitchell Armstrong [Bismarck].

Action#1: It was duly moved and seconded to re-appoint Mitchell Armstrong [Bismarck] to the Pattern Jury Instruction Commission. [C. DeMakis / K. Radermacher]. Motion carried.

Action#2: It was duly moved and seconded to appoint James Hoy [Bismarck] to the Pattern Jury Instruction Commission. [M. Morley / J. Nehring]. Motion carried.

North Dakota Bar Foundation Board of Directors

Action: It was duly moved and seconded to re-appoint Wallace Goulet and Paul Richard to the North Dakota Bar Foundation Board of Governors. [J. McDonald / C. Francis] Motion carried.

General Assembly Materials [Attachment #7]

Board members were provided a copy of the General Assembly materials for review.

Action: No action taken.

Law School Update from Dean Kathryn Rand

Dean Kathryn Rand reported on the activities of the Law School including:

- The Law School is pleased to be involved in the planning of the 2016 SBAND Annual Meeting and hosting the opening night social as well as CLE sessions on Thursday.
- Update on the Rural Justice Program, including the importance of the support from SBAND for the two summer clerks.

ABA Report

ABA President Paulette Brown will be one of the featured speakers at the SBAND Annual Meeting this week. Mr. Traynor added the importance of having the ABA leader(s) attend the SBAND Annual Meeting and recommended an annual invitation from SBAND to attempt to accomplish this.

Executive Director's Report

Executive Director Weiler updated the Board of the work activities at the Association Office. Contract services on publication of The Gavel with Clearwater Communications is working well. Mr. Weiler reported no immediate additions or changes in staff at this time. The Annual Meeting Planning Committee, the UND School of Law staff, and SBAND Staff have worked diligently on what is anticipated to be a very successful Annual Meeting this week.

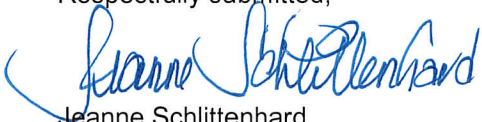
Other Business

Jack McDonald distributed information regarding a potential SBAND Expense Policy where travel expenses from SBAND Board members and/or committee members can be donated to the North Dakota Bar Foundation. Executive Director Weiler will investigate and present to the Board of Governors at a later date.

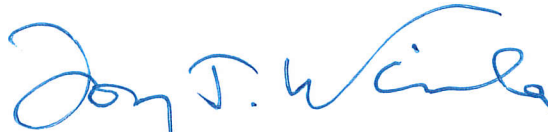
President Wetch announced this is Jack McDonald's last meeting as SBAND Board of Governors member. President Wetch recognized Jack's many years of service and leadership.

There being no further business, the meeting was adjourned.

Respectfully submitted,



Jeanne Schlittenhard
Associate Director



Tony J. Weiler
Executive Director