



## Guidelines for Poster Development

**At least one author must register for the WOCNext 2025 conference by Friday, March 14, 2025.**

### Poster Information

- All posters will be displayed as ePosters.
- At time of acceptance, authors will declare their intention of presenting their poster in a traditional, hard copy format in addition to their ePoster
- If you have chosen to present your poster in a traditional hard copy format, you will receive a new number indicating where in the exhibit hall to display your poster.
- If you attend conference in-person and choose to present your ePoster in person, your poster will be displayed on a screen in the poster viewing area shared by other authors during the “Meet the Poster Authors” session. ePosters will be grouped by topic and you will receive information about which screen in the poster viewing area you should report to for your presentation.
- Attendees will have access to your ePoster online a few weeks prior to WOCNext, through the event, and for a few weeks after the conference.
- There are interactive features to the ePosters, such as audio/visual syncing to sections of an ePoster and short video presentations of an overview of your poster that you can upload. While these are optional, we **highly encourage** you to use these features to engage attendees in your poster. Look for these features, and how to utilize them, during the ePoster upload process in the Abstract Presenter Center (link in your acceptance notification) or on the [ePoster Information page](#) of the event website.
- We strongly encourage you to use the poster template provided to develop your ePoster as well as your traditional poster if relevant. The template will allow you to add your institution’s logo, tables, figures, etc.
- Below is a short list of requirements for your ePoster submission:
  - Use PowerPoint 2007 or newer- a template is provided in the Abstract Presenter Center (link in your acceptance letter)
  - Number of pages (slides): one (1)
  - Max file size accepted: 204,800KB (200MB)
  - Dimensions: 43.6" (110.7 cm) width x 24.5" (62.2 cm) height in landscape orientation.
  - Make sure your text and background have a large contrast.
  - A minimum 24-28 point size (or bigger).
  - For embedded images we recommend using .jpg or .png file formats in a resolution of 72 or 96 dpi.
  - Do not use animated effects, "animations," or videos.
  - Do not include brand or trade names of products or devices within the poster content. These can be added as a footnote in smaller font pt at the end of the poster content.
  - **Save space for screen controls:** When the full-size ePoster is displayed at the meeting, there will be some screen controls covering a small area in the lower right-hand corner. We recommend leaving that area blank (as shown on the template).
  - Before submitting, save your poster as a PDF file.

A more detailed set of instructions and specifications for creating and uploading your ePoster can be found in the Abstract Presenter Center (link in your acceptance notification) as well as [online here](#).

Your ePoster needs to be uploaded to the Abstract Presenter Center no later than April 11, 2025.

## Arranging Content

- Be sure your slide dimensions are: 43.6" (110.7 cm) width x 24.5" (62.2 cm) height in landscape orientation. The poster template provided has the correct dimensions.
- It is best to arrange written materials in columns.
- Your poster should present and explain the information in your accepted abstract using text, tables and or figures, and graphics.
- An introduction should be placed at the upper left and a conclusion at the lower right, both in large type.
- Cite 1 to 3 references as appropriate in the Background or Introduction section using [AMA style](#).
- The sequence of illustrations should be indicated with numbers or letters.
- Include tables, figures, and graphics to highlight your text. Text should accompany graphics.
- Each figure or table should have a heading of one or two lines in large type stating the point of its message.
- Detailed information can be provided in a legend in small type below the figure. These legends should be brief, yet informative.
- Charts, drawings, and illustrations might be similar to those used in making slides, although preferably simpler (avoiding unnecessary details) and more heavily drawn.
- Acknowledgements of funding/sponsors and references can appear in the lower left of the poster in smaller font pt.
- Keep everything as clear as possible. Full sentences are not required. Main points displayed with bullet points is perfectly acceptable.
- Your ePoster should be self-explanatory so that you are free to supplement and discuss particular points raised by viewers. Viewers will have the ability to message ePoster presenters with their questions or comments. This will go to your email address provided during submission but will not publicly post your email address. You can then communicate via email after the original comment/question is submitted.
- Create interactive sections (optional) of your ePoster in the order of which the content is meant to be viewed. Instructions for this new feature can be found in the Abstract Presenter Center (link in your acceptance notification) or on the [ePoster Information page](#) of the event website.
- A QR code can contain only contact information of the presenting author and reference citations.

Common mistakes made in poster development are highlighted in yellow in the sample below.

1. Use of a product's or device's brand or company name
2. Incorrect use of WOCN- should be WOC nurse
3. HPI data included
4. Incorrect style for references
5. Not citing a reference

All Posters will be reviewed prior to posting on the conference website. If errors are in place or incorrect use of terms such as WOCN, you will be asked to make corrections. ***If you are unable to make corrections prior to the predetermined deadline and do not contact the abstract chair, your poster will not be included in the poster website.***

## SAMPLE ePOSTER

### Development of a Multidisciplinary Team to Prevent Peristomal Hernia at MY Hospital Name

Carole Bauer, MSN, RN, ANP-BC, OCN, CWOCN, My Hospital, My City and State



**Topic:**

- Peristomal hernia (PH) is a pervasive, costly, and distressing problem for those with permanent ostomies.
- The prevalence of PH is not known as it has not been consistently defined or measured (Salvadellena, 2008). However, it is estimated that 20% to 78% of those with an ostomy are living with a PH.
- PH has been linked to impaired quality of life which stem from various physical, psychological, social and spiritual issues associated with having an ostomy.
- Persons with PH experience increased difficulties with pouch adherence, leakage, and supply use. At times, it may be difficult to conceal a bulging PH making it difficult to find clothing that fits properly.
- More severe problems such as bowel strangulation, perforation and obstruction can be life threatening (WOCN, 2011).

**Objective:**

- To develop and implement a formalized multidisciplinary program to promote adherence to hernia prevention self-care practices. **Patients will wear a hernia belt<sup>1</sup> from XYZ company.**
- Decrease the prevalence of peristomal hernia (PH) among patients undergoing permanent ostomy surgery for cancer or inflammatory bowel disease.

<sup>1</sup> Hernia belt from XYZ company

**Process:**

WOCN NP identified a need with in the health system for prevention of peristomal hernia.

Brainstorming and literature review drove the formation of a multidisciplinary team to work on interventions for peristomal hernia prevention. Three members- PT, WOCN NP, and PT administrator worked on the initial program

PT administrator worked with both inpatient PT and outpatient PT departments to format an acceptable patient flow

Multiple meetings using face to face and electronic meeting format were utilized to formulate and bond the team.

Patient flow was developed and education tools for each discipline of the team were developed.



**Patients in the Program:**

- Patient 1- JH DOB 3-5-79 a male underwent colectomy for Crohn's disease and developed a hernia
- Patient 2 SM DOB 6-8-45 female post APR for rectal cancer



**Outcome:**

- Our interdisciplinary hernia prevention pathway demonstrates flow process, points of contact with the patient, and discipline-specific interactions expected at each point of contact.

**References:**

1. Author, A, Smiths A. Hernia belts. *The Lancet*. 2023;372(9648):1502-1517.

**Acknowledgments:** This work supported by grant from the Great Nursing World Foundation

Will be covered by controls if you define slides.

## No Contact Hours with ePosters

All posters in the meeting abstract site/displayed in the Poster Hall at WOCNext 2025 will be Non-ANCC Contact Hour posters. This means that no ANCC Contact Hours will be awarded for any abstracts/posters in 2025.

## Traditional Paper Posters

If you have also chosen to present your poster in a traditional in-person format, you will display your printed ePoster.

## Guidelines for Paper Poster Set-Up

- You will be provided with a freestanding 4 feet x 8 feet poster board on which to display your materials. Do not move the location of your poster. THE POSTER DOES NOT HAVE TO BE THAT SIZE. It's actually better if it's smaller so it fits within the board space.
- Materials should be on thin poster paper, cardboard, or fabric -- anything heavier will not stay in position.
- You will be provided with push pins for use in attaching your poster to the board.
- Copies of the poster are the only handouts that will be permitted and should be 8-1/2 inches x 11 inches.
- We will provide a legal-sized pocket for each poster board to place handouts.

- No materials should extend beyond the perimeters of the board (above, below or on the sides).
- Please do not write or paint on the poster boards or use double-faced tape.
- Do not leave anything on the floor near or under the poster board once it is set up. This is a safety hazard, and any losses are not the responsibility of the Society.
- Follow the established schedule for set-up and teardown times. There will be directions in the poster hall. Any losses incurred by late teardown are the responsibility of the poster presenter.
- Projection equipment, videotape recorders, and electrical outlets will not be available in the poster session area.

## On Site Schedule

- Poster Set Up is Saturday, May 31st from 2:00 PM – 5:00 PM.
- All presenting authors are required to attend the “Meet the Poster Authors” session on Tuesday, June 3rd at 8:00 AM. If you are an ePoster author, you will receive directions regarding time and location that you will need to be present by the poster monitor. You will share a monitor with other ePoster authors.
- Poster Merit Awards will be announced during the general session (GS2) What's Next in Research: Abstract Presentations & Poster Merit Awards on Monday, June 2nd at 9:40 AM – 11:10 AM.
- Poster Pick Up is Tuesday, June 3rd from 4:00 PM – 4:30 PM - Posters **must** be picked up by **4:30 PM** from the Poster Hall. Posters left after 4:30 PM on Tuesday, June 3rd will be discarded!

***The WOCN Society is not responsible for missing or discarded posters.***

### Preliminary Poster Session Dates and Times (subject to change)

|                    |                                                                    |                                                                                                               |
|--------------------|--------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------|
| Saturday, May 31st | 2:00 PM - 5:00 PM                                                  | Poster Set-Up                                                                                                 |
| Sunday, June 1st   | 8:30 AM - 6:15 PM                                                  | Open Poster Viewing                                                                                           |
| Monday, June 2nd   | 8:30 AM - 4:30 PM<br><b>9:40 AM - 11:10 AM</b>                     | Open Poster Viewing<br><b>(GS2) What's Next in Research: Abstract Presentations &amp; Poster Merit Awards</b> |
| Tuesday, June 3rd  | 7:30 AM - 4:00 PM<br><b>8:00 AM - 9:00 AM</b><br>4:00 PM - 4:30 PM | Open Poster Viewing<br><b>Meet the Poster Authors (must be present)</b><br>Paper Poster Pick-Up               |

## Poster Merit Awards

All submitted abstracts undergo a rigorous peer review process to determine acceptance for presentation at the conference. The top scoring ePosters in each category are then peer reviewed during the event to determine merit award winners for the categories of Case Series, Practice Innovation, and Research. Awards will be announced during the Abstracts General Session on Monday, June 2, 2025, from 9:40 AM – 11:10 AM.

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