

Common Definitions / Uses of Financial Data

Budget Variance Report shows a comparison of the actual expenses to the budgeted expenses

- Can also be presented by agency, department, grant, program, etc.
- Typically includes the following columns:
 - Current months activity
 - Prior years monthly activity
 - Current year to date totals
 - Prior year to date total

Costs

- **Fixed costs** cannot be changed in the short-term
- **Variable costs** are expenses that vary based on outcomes or patients served
- **Semi-variable** costs have characteristics of both variable and fixed costs and can be under or overspent

Net Assets

The difference between what is owned (**assets**) and what is owed (**liabilities**)

Statement of Activities (Income Statement)

The “Income Statement” is a summary of the financial activity of the organization over a period of time (usually a month or year).

- List of revenues and expenses for the entire organization
- Can also be presented by clinic, department, etc.
- Typically includes the following columns:
 - Current months activity
 - Prior years monthly activity
 - Current year to date totals
 - Prior year to date total
- Provides detail of the revenues earned
 - Grants
 - Patient revenue
 - Donations
 - Interest on investments

Statement of Financial Position (Balance Sheet)

The “Balance Sheet” is a snapshot of the financial position of the organization on a particular day (usually the end of a month or year).