

September 16 – 18, 2025

The undersigned entity (“Exhibitor”) hereby reserves the following exhibit space at the **2025 Aluminum Marketplace** to be held during the 2025 Aluminum Summit at the Hilton Atlanta in Atlanta, Georgia on September 16 – 18, 2025 (“EXPO”).

Please enter preferred booth numbers for each option:

1) Booth (10’ft. deep x 10’ft. wide) \$2,200 each = ____ 1st Choice ____ 2nd Choice ____ 3rd Choice

2) Tabletop \$1,700 each = ____ 1st Choice ____ 2nd Choice ____ 3rd Choice

All Exhibitor personal must register for the 2025 Aluminum Summit

Space is limited. Assignments will be made on a first-come/first-served basis upon receipt of contract and payment.

Space is restricted to one booth or tabletop per company.

Exhibitor Information:

Legal Name of Exhibitor: _____

State of Incorporation: _____

Address: _____

City, State/Province: _____

Zip/Postal Code: _____ **Country:** _____

Telephone: _____ **Fax:** _____

Email: _____ **Website:** _____

Description of products or services to be displayed (30 word max):

The information set forth above will be used on the Event website, in promotional releases and other marketing materials.

List any probable exhibitor whose display you do not wish to be near: _____

List any probable exhibitor whose display you would like to be near: _____

By submitting this AEC Aluminum Marketplace Exhibit Space Application Form (“Application”) and signing in the space indicated below, Exhibitor represents that the undersigned is authorized to sign this Application on behalf of Exhibitor and agrees: (i) to exhibit at the EXPO; (ii) to comply with and be bound by the EXPO Rules, Regulations and Services (a copy of which are attached to this Application and incorporated herein by reference)(“Rules”) and the Exhibitor Manual (a copy of which will be provided)(“Exhibitor Manual”); and (iii) that this Application, together with the Rules and the Exhibitor Manual, will constitute a binding agreement between AEC and Exhibitor upon AEC’s acceptance of this Application. Exhibitor understands that this Application is not binding until accepted by AEC. Notice of acceptance will be sent via email to the address indicated above.

Application By (Please Sign): _____

Signature

Title

Return this signed application form along with remittance to: Aluminum Extruders Council, 1000 N. Rand Road, Suite 214, Wauconda, IL 60084; To pay via credit card, fax to: **1.847.526.3993**

FORMS OF PAYMENT:

☐ Check in the amount of \$_____ (payable to Aluminum Extruders Council (AEC) is enclosed)

☐ Or charge my credit card: ☐ MasterCard, ☐ Visa, ☐ American Express, ☐ Discover

Cardholder name: _____

Signature: _____ Date: _____

Card holder’s billing address: _____

For your protection, this portion of the form will be destroyed after processing your credit card information.

Card number: _____ Exp. Date: _____ V-code: _____

EXPO Rules, Regulations and Services (“Rules”)

The Application and these Rules constitute a binding agreement between the Exhibitor and AEC.

Please Read Carefully — Avoid Misunderstandings

Definitions: “Application” refers to the AEC Aluminum Marketplace Exhibit Space Application Form (“Application”); “Agreement” means the Application together with the Rules and the Exhibitor Manual; “EXPO” or “Event” refers to the 2025 Aluminum Marketplace to be held during the 2025 Aluminum Summit at the Hilton Atlanta in Atlanta, Georgia on September 16 – 18, 2025; “Exhibitor” refers to applicant for exhibit space named on the Application; “Exhibit Facility”, “Hotel”, and/or “Facility” refers to the Hilton Atlanta; “Exhibitor Manual” means the manual distributed to exhibitors containing additional rules and requirements for exhibiting at EXPO; “Rules” means these Event Rules, Regulations and Services; “Show Management” refers to the Aluminum Anodizers Council (“AAC”), Aluminum Extruders Council (“AEC”), and their respective authorized agents and employees.

GENERAL

Installation and Dismantlement: Exhibitor agrees to comply with assigned move-in and installation days and hours to be specified in the Exhibitor Manual. Exhibits may not be removed from the Facility until final closing of the show unless special permission is obtained in writing from Show Management.

Exhibitor Responsibility: To the fullest extent permitted by law, the Exhibitor hereby assumes full responsibility and agrees to indemnify, defend and hold harmless the **Hilton Atlanta** (“Hotel”) and Hotel’s owners, managers, subsidiaries, affiliates, employees, and agents (collectively, “Hotel Parties”), as well as the EXPO, AAC and AEC and their respective officers, directors, agents and employees (collectively, for purposes of this paragraph, “Group”), from and against any and all claims or expenses arising out of Exhibitor’s use of the Hotel’s exhibition premises. Exhibitor agrees to obtain and maintain during the use of Hotel’s exhibition premises and at all times during the EXPO (i) Comprehensive General Liability Insurance, including premises, operations and contractual liability covering the Exhibitor’s indemnity obligations in this clause in the amount of not less than \$1,000,000 combined single limit for personal injury and property damage; and (ii) statutory Workman’s Compensation insurance with Employer’s Liability with a limit of at least \$500,000. The Hotel Parties and Group shall be named as additional insureds on such policies, and Exhibitor shall supply Hotel and Show Management with a Certificate of Insurance at least 30 days prior to the use of the exhibition premises. The Exhibitor understands that neither the Group nor the Hotel Parties maintain insurance covering Exhibitor’s property and it is the sole responsibility of the Exhibitor to obtain such insurance.

Disability Provisions: Exhibitor represents and warrants (a) that its exhibit will be accessible to the full extent required by law; (b) that its exhibit will comply with the Americans with Disabilities Act (ADA) and with all regulations implemented by that Act; and (c) that it shall indemnify and hold Group harmless from and against any and all claims and expenses, including attorneys’ fees and litigation expenses, that may be incurred by or asserted against Group on the basis of exhibitor’s breach of this paragraph or noncompliance with any of the provisions of the ADA.

Security: Neither the EXPO, Show Management, nor the Facility can or will be responsible for damage to, loss, or theft of property belonging to any Exhibitor, its agents, employees, business invitees, visitors, or guests. Each Exhibitor is to carry their own insurance.

Force Majeure: In the event the Facility or any part of the exhibit area thereof is unavailable whether for the entire Event, or a portion of the Event as a result of fire, flood, tempest, inclement weather or other such cause or as a result of governmental intervention, malicious damage, disease, epidemic, acts of war, strike, lock-out, labor dispute, riot or other cause or events over which the EXPO or Show Management has no control (each a “Force Majeure Event”), or should Show Management decide that because of a Force Majeure Event that it is necessary or advisable to cancel, postpone, or re-site the EXPO, or reduce the move-in and installation time, show time, or move-out time, neither the EXPO nor Show Management shall be liable to indemnify or reimburse the Exhibitor for any damages or losses, direct or indirect, arising as a result thereof.

Laws Applicable: This Agreement shall be governed by the laws of the State of Illinois. Exhibitor agrees to abide by the rules and regulations of the Facility, and all applicable federal, state and local laws and ordinances.

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Cancellation: In the event the Application is not accepted by Show Management for any reason, any space rental fees or deposits paid to Show Management will be returned. This Agreement becomes effective and enforceable immediately upon Show Management's acceptance of the Application. If Exhibitor cancels space for any reason on or before August 6, 2025, Show Management shall be entitled to retain or collect 50% of the Exhibitor's contractual obligation (as set forth in the Application). **If space is cancelled after August 6, 2025,** Show Management shall be entitled to retain or collect 100% of the Exhibitor's contractual obligation (as set forth in the Application). These provisions shall also apply if Exhibitor relinquishes only a portion of its assigned space. Show Management reserves the right to cancel any Agreement with any Exhibitor at any time prior to or during the EXPO. In the event of cancellation of EXPO because of circumstances beyond the control of Show Management, space rental fees or deposits shall be returned on a pro-rata basis after payment of any incurred expenses or costs which have been accrued by Show Management to the date of cancellation, plus \$50 for administration and overhead.

SERVICES

Booth and Tabletop Space, Furnishings and Installation:

A **Booth** furnishings package shall consist of an eight-foot-high back drape and 36" inch high draped side rails, one draped six-foot table, two side chairs, one wastebasket, and one standard sign, 7" inch high by 44" inch wide, bearing one line of type. Exhibitors may provide their own booth furnishings and may, if permitted by the Facility, specify their own independent service contractor for the erection and dismantling of display components. Local regulations, licensing and labor agreements must be followed. For convenience, the official contractor will rent, on advance order, appropriate furniture and other accessories, and also will supply signs (other than standard booth identification) at the Exhibitor's expense. The Exhibitor Manual, a copy of which will be provided to Exhibitor, will contain order forms and additional information. Exhibits must be arranged so as not to obstruct the general view of other exhibits, and shall be limited to eight feet in height except where specially authorized by Show Management in writing. A **Tabletop** furnishings package shall consist of one draped six-foot table, two side chairs, one wastebasket, and one standard sign, 7" inch high by 44" inch wide, bearing one line of type. Tabletops must be arranged so as not to obstruct the general view of other exhibits, and shall be limited to five feet in height from the tabletop and seven feet in height from the floor except where specially authorized by Show Management in writing.

Labor: Exhibitors will be responsible for labor charges incurred in connection with the drayage, assembly, draping, repairs, and dismantling of their own booths.

Badges: Each Exhibitor representative and all booth personnel must be officially registered for the 2025 Aluminum Summit and may not wear an identification badge issued to another person. *Failure to register will result in removal from the Facility.*

RESTRICTIONS

Fire Safety: All construction material must conform to standard safety practices. Table and back wall drapes supplied by the official decorator, and those supplied by the Exhibitor, together with textile or paper displays and decorations, must be flameproofed. No combustible decorations, such as crepe or tissue paper, cardboard, or corrugated paper, may be used at any time. All packaging containers and materials are to be removed from the floor and may not be stored under tables or behind displays. Displays are subject to inspection and approval for safety by the Fire Department of the City of Atlanta.

Meetings: No Exhibitor shall hold any meetings or events that conflict or compete with official EXPO show or 2025 Aluminum Summit hours.

Irregular Activities: No person, firm or organization that has not regularly contracted with Show Management for occupancy of space in the EXPO will be permitted to display or demonstrate any products, processes or services, to solicit orders, wear any identification other than that of the contracting Exhibitor, or to distribute advertising or other materials at the EXPO. Any violation of this rule will result in prompt removal of the offending person from the Facility. Exhibitors may not enter the booths of other Exhibitors without invitation; no Exhibitor may call or invite a visitor out of one exhibit and into its own. Exhibitor must remain within its own exhibit space when distributing literature, product samples, or other materials; the common areas and aisles may not be used for this purpose.

Food and Beverage: Exhibitors may not serve or dispense food or beverages of any type from their booths.

Music Licensing: Exhibitor represents and warrants that it will not violate any copyright, trademark, or other similar intellectual property rights of any third-party and will comply with all copyright laws and restrictions including, but not limited to, any license Show Management may obtain or any other laws or restrictions with respect to the use or performance of music. Exhibitor further represents and warrants that it shall obtain any and all licenses or grants of authority required of Exhibitor

under the copyright laws and present Show Management with a copy of such license or grant no less than thirty (30) days prior to the start of the EXPO.

Objectionable Practices or Displays: Use of noisemakers, huckster-type promotion, or presentations which may be judged not in good taste, lacking in dignity, or not in keeping with the purpose of the EXPO (as may be determined by Show Management in its sole discretion) are prohibited.

Sound Level: Use of sound videos will be permitted, where appropriate to the display, provided sound is maintained at not more than a “conversational” level. Show Management reserves the right to restrict Exhibitors’ use of sound and other devices that may interfere with the best interest of the EXPO as a whole.

Product Limitations: Only those products and/or services considered by Show Management as relating directly to the aluminum and anodizing industry and in the best interests of the EXPO and Show Management, including the business management of aluminum and anodizing enterprises, may be exhibited at the EXPO. All such determinations shall be made by Show Management in its sole discretion. Products containing hazardous elements, chemicals or compounds may not be exhibited at the EXPO.

Violations: Complaints of any violation of rules and regulations are to be made promptly to Show Management, and Exhibitors and their personnel agree to abide by the decision of Show Management.

Amendments: Any and all matters not specifically covered by these Rules or the Exhibitor Manual shall be subject to the decision of Show Management. Show Management shall have the full power to interpret, amend, and enforce these Rules, provided any amendments, when made, are brought to the notice of Exhibitor. Each Exhibitor, for itself and its employees and agents, agrees to abide by these Rules and by any amendments or additions thereto in conformance with the preceding sentence.

Default: Exhibitors will not be permitted to set up their exhibits, and will be subject to eviction from EXPO without refund, for violation or breach of these rules or any provision of the agreement.