

# Connecticut Lawyer Magazine

## Article Submission Checklist



Date: June 26, 2018

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- Review the [editorial guidelines](#) (if applicable). Keep in mind the following questions prior to submission:
  - Does the content of the article directly affect the practice of law in Connecticut?
  - Will the information in the article help CBA members in their daily business activities?
  - Is the topic timely?
  - Is there broad interest among Connecticut lawyers in the topic addressed in the article?
  - Is the content of the article presented in a balanced manner rather than presenting one side of an issue?
  - Does the article contain information not already covered in another publication?
- Submit your article to [editor@ctbar.org](mailto:editor@ctbar.org) for consideration
- Submit your author submission form along with your article, including:
  - Name
  - Contact information
  - Biography (include your firm, location, practice area(s), and any CBA section or committee involvement)
  - Article topic (include the area(s) of practice this article covers)
  - Word count (include the count for any endnotes)
  - Article summary (1-2 sentences about the article)
- Submit a high resolution headshot (300 dpi)
- Submit any potential additional content that can be added to the digital edition
- Review any edits, comments, and/or suggested changes submitted back to you, if applicable; approve and/or respond via track changes.

