

MENTEE GUIDE



HEDNA MENTORSHIP PROGRAM

*PRESENTED BY
FUTURE LEADERS OF HEDNA*



ROLE

As a Mentee you are there to learn from the experiences of your Mentor. This is a casual relationship where you should feel comfortable discussing your experiences without worry of repercussions. Your mentor is not your boss or coach, they are there to transfer knowledge from their past experiences to you.

TIME

Commit to 6 meetings (1hr a month for six months), and don't reschedule meetings. These should be set in concrete and considered a business priority.

DISCLOSURE

Be candid, open, and transparent; but do not disclose information that is inappropriate or irrelevant. While we encourage these conversations to be very personable and relational, we don't want anyone feeling uncomfortable at any stage of the mentorship.

MENTEE GUIDE



MEETING 1 DISCOVER & SHARE

- Pre-meeting: Complete the 'get to know you' form prior to first meeting
- Learn about your mentor and ask any general questions about their previous experience, employers, hobbies or interests

MEETING 2 DISCUSS EXPERIENCES

- Come prepared with examples you think highlight success from your experiences

MEETING 3 SHARE DEVELOPMENT GOALS

- Come with any areas identified as development goals you have for yourself

MEETING 4 LEADERSHIP

- Share top influencers and leaders in your life. How did those experiences/people shape you?

MEETING 5 KEYS TO SUCCESS

- Relationship comfort level should be well established at this point. Ask any questions you have or final ideas that you want to discuss with your mentor.

MEETING 6 FUTURE LEADERS CERTIFICATION AND WRAP-UP

- Come prepared to discuss what you learned from the program.