

Training Topics Offered by IAMU

**PLEASE BE AWARE CREDIT FOR CEU CLASSES WILL
BE BASED ON ACTUAL CONTACT HOURS ONLY**

Asbestos Awareness

Personnel who perform assigned work around asbestos containing materials, but who (1) are not engaged in asbestos abatement or clean-up activities, asbestos manufacturing processes or automotive brake and clutch repair, (2) do not handle or use asbestos containing materials and/or (3) are not exposed to airborne asbestos levels at or above exposure limits promulgated by the Occupational Safety and Health Administration.

Who Should Attend:	All employees with exposure
Length:	Approx. 2-Hours
Requirement:	REQUIRED initial awareness and refresher as needed
CEU Credit Hours:	CEU Credit Hours not available

Auditing Written Programs

An audit of existing written programs and guidance to develop your own written program.

Who Should Attend:	Employees supervising and developing safety programs
Length:	Approx. 4-Hours
Requirement:	Developing customized written programs is offered as a service, call IAMU for pricing
CEU Credit Hours:	CEU Credit Hours not available

Backhoe Safety

Review and discuss the use of backhoe safe practices and procedures to eliminate and control hazards. Discussion will include inspection, moving and operating, excavating and loading procedures, as well as working around a backhoe.

Who Should Attend:	Employees that work with or operate a backhoe
Length:	Approx. 2-Hours
Requirement:	RECOMMENDED Every 2 years
CEU Credit Hours:	2 CEU Credit Hours available (<i>Good for WD and WW only</i>)

Bloodborne Pathogens

Addressing the dangers of Bloodborne Pathogens and written notice requirements regarding locations of hazardous employee exposure and medical records.

Who Should Attend:	All employees
Length:	Approx. 2-Hours
Requirement:	REQUIRED annually for those covered under the Exposure Control Plan
CEU Credit Hours:	2 Non-Safety CEU Credit Hours available every two years (<i>Good for WW only</i>)

Bucket Truck Rescue for City Crews

Hands-on practice regarding the rescue of an injured person from a bucket truck, setting outriggers, fall protection, safe truck operation, and surrounding hazard recognition. City crews and personnel that use a bucket truck for changing street lights, setting seasonal decorations / banners on utility poles or other structures and tree trimming.
 *Participants are encouraged to bring their bucket trucks so that training can be provided on the truck used by their utility.

Who Should Attend:	Employees that work with or operate a bucket truck; <i>Limit: 20 people</i>
Length:	Approx. 4-Hours
What to Bring:	Hardhat, safety glasses, leather gloves, harness & retractable device, bucket truck
Requirement:	REQUIRED annually
CEU Credit Hours:	CEU Credit Hours not available

Chainsaw / Brush Cutter Safety

Awareness on the hazards and regulations associated with chainsaw operation and felling techniques. Additional subject matter includes grounds keeping, tree trimming, bugs & critters.

Who Should Attend:	Employees working with chainsaws or brush cutters
Length:	Approx. 2-Hours
Requirement:	REQUIRED annually
CEU Credit Hours:	CEU Credit Hours not available

Chains, Slings, Wire Rope, Lifting Devices

How to evaluate chains, slings and wire ropes. If available, on-site material will be inspected and participants will be given the opportunity to practice evaluation skills.

Who Should Attend:	Employees handling material with a lifting device
Length:	Approx. 2-Hours
Requirement:	REQUIRED initially and introduction of a new hazard, change in procedures or deficiency in knowledge found
CEU Credit Hours:	2 CEU Credit Hours available (<i>Good for WT, WD and WW</i>)

Chlorine Safety

Address how to work safely with different forms of chlorine.

Who Should Attend:	Employees handling chlorine
Length:	Approx. 2-Hours
Requirement:	REQUIRED initially and change in employee duties, introduction of a new hazard, change in procedures or deficiency in knowledge found
CEU Credit Hours:	2 CEU Credit Hours available every two years (<i>Good for WT, WD and WW</i>)

Confined Space (Permit Required) -- Basic

Address identifying, assessing and controlling the hazards found in confined spaces.

Who Should Attend:	Employees exposed to confined spaces
Length:	Approx. 2-Hours
Requirement:	REQUIRED initially and change in employee duties, introduction of a new hazard, change in procedures or deficiency in knowledge found
CEU Credit Hours:	2 CEU Credit Hours available (<i>Good for WT, WD and WW</i>)

CPR, AED, First Aid

Training for Adult, Child and Infant CPR, along with how to use an AED. First 3-4 hours cover CPR and AED / Last 1-2 hours cover First-Aid. The certification is good for two years.

Who Should Attend:	All employees that need to be certified in CPR and First Aid. <i>Limit 15 persons per class unless arrangements are made ahead of time.</i>
Length:	Approx. 4-Hours
Requirement:	CPR and First Aid REQUIRED every 2 years
CEU Credit Hours:	CEU Credit Hours not available

Certified Crane (mobile & lattice) & Rigging & Signalperson

IAMU is a NCCER accredited Assessment Center. NCCER Certification is offered in mobile and lattice cranes, rigging and signalperson. Here is the list of the various crane training offered:

- **Certified Mobile Crane Operator Course**
- **Certified Basic Rigger**
- **Certified Intermediate Rigger**
- **Certified Advanced Rigger**
- **Certified Signalperson**
- **Qualified Overhead Crane/Hoist Operator and Qualified Rigger**

Who Should Attend:	Call IAMU to determine your need for certification
Length:	
Requirement:	
CEU Credit Hours:	

Cranes and Hoists

Introduces the student to the various types of mobile cranes and tower cranes used in construction operations. Students are provided with intermediate information concerning crane operations, crane inspection and maintenance, rigging inspection, reading load charts, and corresponding OSHA and consensus standards.

Who Should Attend:	Employees working with cranes/hoists
Length:	Approx. 2-Hours
Requirement:	Initially and change in employee duties, introduction of a new hazard, change in procedures or deficiency in knowledge found
CEU Credit Hours:	CEU Credit Hours not available

Crane Signalperson Requirements

Covers the twenty (20) requirements in 29 CFR 1926.1428, OSHA's Signalperson Qualifications standard and discuss the proper application of the hands signals covered in ANSI B20.5. It will also provide information regarding the importance of crane inspections.

Who Should Attend:	Employees that work with cranes, or will be designated as a signalperson
Length:	Approx. 2-Hours
Requirement:	Initially and change in employee duties, introduction of a new hazard, change in procedures or deficiency in knowledge found
CEU Credit Hours:	CEU Credit Hours not available

Defensive Driving

Emphasis on what to look for while you are driving and review important defensive driving procedures.

Who Should Attend:	All employees
Length:	Approx. 2-Hours
Requirement:	RECOMMENDED Initially and as needed
CEU Credit Hours:	CEU Credit Hours not available

Developing or Auditing a Written Program

A walkthrough on how to develop a written program.

Who Should Attend:	Employees supervising and developing safety programs
Length:	Approx. 4-Hours
CEU Credit Hours:	CEU Credit Hours not available

Diversity in the Workplace

Addresses the unique skills and abilities of all people within the workplace.

Who Should Attend:	All employees
Length:	Approx. 2-Hours
Requirement:	RECOMMENDED As needed
CEU Credit Hours:	CEU Credit Hours not available

Dog Bite Awareness

Teaches employees how to prevent one of the most common work hazards as well as lost time due to injuries incurred. Participants will learn what to do when entering yards, what to do if approached by a dog who may attack and what to do if attacked or bitten. Information will also be provided on what makes dogs aggressive and how to use protective devices.

Who Should Attend:	Employees required to enter customers' yards
Length:	Approx. 2-Hours
Requirement:	RECOMMENDED As needed for meter readers and all personnel needing access to enclosed areas
CEU Credit Hours:	CEU Credit Hours not available

Drug & Alcohol Employee/Supervisor Training

Addresses the effects of drugs and alcohol on the body, how to know if someone is on drugs, and give suggestions as to what an individual can do about it.

Who Should Attend:	All employees involved with CDLs and Gas Operations
Length:	Approx. 2-Hours
Requirement:	REQUIRED initially, then recommended every two years for gas supervisors & operators and CDL supervisors & drivers
CEU Credit Hours:	CEU Credit Hours not available

Electric Safety (Basic) & Arc Flash Protection

This session is designed for the everyday user of electricity. Topics covered include the difference between "Qualified" and "Unqualified" Employees, how to find electrical hazards and identify common violations, the appropriate use of extension cords and how to conduct a visual inspection of cords. Arc flash awareness is also addressed.

Who Should Attend:	All employees (not intended for high-voltage exposure)
Length:	Approx. 2-Hours
What to Bring:	Arc flash helmet & face shield, FR/AR clothing
Requirement:	REQUIRED initially and deficiency in knowledge found
CEU Credit Hours:	2 CEU Credit Hours available (<i>Good for WT, WD and WW</i>)

Electric Safety: Arc Flash – NFPA 70E Qualified Employees

This session is primarily intended for employees who work on or near exposed live electrical parts operating at 50V or more. Topics covered include the recognition of electrical hazards (including arc flash), evaluation criteria for the electrically qualified worker, the connection between OSHA and NFPA 70E and OSHA's Electrical Safety Related Work Practices. The basic elements of an Electrical Safety Program is also discussed.

Who Should Attend:	Qualified electrical workers
Length:	Approx. 2-Hours
Requirement:	RECOMMENDED Every three years
CEU Credit Hours:	CEU Credit Hours not available

Electric Safety: Electric Power Generation, Transmission & Distribution (OSHA 269)

Outlines the OSHA 269 STANDARDS and will inform you on all the written programs that are needed to comply with this standard.

Who Should Attend:	Electric utility employees
Length:	Approx. 6-Hours
Requirement:	REQUIRED initially and change in employee duties, introduction of a new hazard, change in procedures or deficiency in knowledge found
CEU Credit Hours:	CEU Credit Hours not available

Electric Safety: High Voltage Lockout-Tagout and Switching Procedures

Covers working on energized equipment with live line tools. Additionally, load break elbow operation, approved tools, underground & overhead switching procedures, safe work practices in substations and operating enclosed circuit breakers, and air brake switch maintenance. Plus, an explanation of Arc Flash categories and review the requirements of the 2018 NFPA-required arc hazard assessment to determine employee exposure and proper clothing systems.

Who Should Attend:	Electric utility employees
Length:	Approx. 4-Hours
Requirement:	RECOMMENDED Annually
CEU Credit Hours:	CEU Credit Hours not available

Electric Safety: High Voltage Personal Protective Equipment

Emphasis on high voltage hazards including the selection, care, inspection and maintenance of applicable, required PPE.

Who Should Attend:	Electric utility employees
Length:	Approx. 4-Hours
What to Bring:	Hardhat, safety glasses, rubber gloves/sleeves/protectors, FR/AR clothing
Requirement:	RECOMMENDED Annually
CEU Credit Hours:	CEU Credit Hours not available

Electric Safety: Pole Top & Bucket Rescue

Provides instruction and hands-on practice regarding the different methods of safe rescue from a pole or bucket truck. This session will include fall protection, review bucket truck safety, recognizing hazards, and methods to insure a safe rescue. **Participants are encouraged to bring their bucket trucks so that training can be provided on the truck used by their utility.*

Who Should Attend:	Electric utility employees; Limit: 15 people
Length:	Approx. 6-Hours
What to Bring:	Hardhat, safety glasses, pole climbing gear, leather gloves, harness & retractable device, bucket truck
Requirement:	RECOMMENDED Annually
CEU Credit Hours:	CEU Credit Hours not available

Electric Safety: Safe Wooden Pole Handling & Hazards of Cell Phone Usage

Teaches the proper method to safely load, transport and install new poles and pole replacement near energized conductors. Safe operation of digger derrick trucks and hand signals will be reviewed. Class will also demonstrate the dangers of cell phone usage on the jobsite, while driving and the liability issues caused by accidents, as well as the importance of complete concentration while working under certain conditions.

Who Should Attend:	Electric utility employees
Length:	Approx. 4-Hours
Requirement:	RECOMMENDED Annually
CEU Credit Hours:	CEU Credit Hours not available

Emergency Preparedness

Discusses how to plan for the disasters that might occur.

Who Should Attend:	All employees
Length:	Approx. 2-Hours
Requirement:	REQUIRED initially and change in employee duties, introduction of a new hazard, change in procedures or deficiency in knowledge found
CEU Credit Hours:	2 CEU Credit Hours available (<i>Good for WT, WD and WW</i>)

Ergonomics (Back Power, Strains and Sprains)

Looks at the problems of over-exertion and other injuries caused by repetitive motion. The course will focus on proper field and office ergonomics, as well as musculoskeletal disorders that occur in the workplace.

Who Should Attend:	All employees
Length:	Approx. 2-Hours
Requirement:	RECOMMENDED New employee and as needed
CEU Credit Hours:	CEU Credit Hours not available

Extracting Stuck Vehicles & Securing Loads for Transport

Looks at the hazards associated with dislodging a stuck vehicle and transporting materials on vehicle beds. The course will describe the hazards, the proper techniques and tools safety remove vehicles from unintended immobilization. The course also describes the hazards, tools and methods to ensure loads will be transported to their destination safely.

Who Should Attend:	All employees
Length:	Approx. 2-Hours
Requirement:	RECOMMENDED As needed for all employees using work vehicles.
CEU Credit Hours:	CEU Credit Hours not available

Fall Protection, Manlifts & Scissor Lifts

Covers the "Six-Foot Fall Rule." Students will have an opportunity to try on and learn the proper way to wear a fall protection harness. If available, it is highly recommended students bring their own harness for inspection and donning.

Who Should Attend:	Employees who work at heights
Length:	Approx. 2-Hours
Requirement:	REQUIRED initially and change in employee duties, introduction of a new hazard or lift type, change in procedures or deficiency in knowledge found
CEU Credit Hours:	CEU Credit Hours not available

Fire Extinguisher Safety & Fire Protection

Addresses the proper use and selection of fire extinguishers as well as the elements required for a fire to occur and how to prevent them. This session will also address establishing safe exit routes and proper handling / storage of flammables.

Utility will supply area to conduct hands-on training. Also need access to 100+ psi air compressor and fully charged propane tank (i.e. BBQ size).

Who Should Attend:	All employees
Length:	Approx. 2-Hours
Requirement:	REQUIRED initially and at least annually thereafter or a change in employee duties, introduction of a new hazard, change in procedures or deficiency in knowledge found
CEU Credit Hours:	CEU Credit Hours not available

Flagger Safety

Covers all DOT, plus MUTCD, flagger rules when working in the right-of-way.

Who Should Attend:	All employees working in the right-of-way
Length:	Approx. 2-Hours
Requirement:	REQUIRED annually
CEU Credit Hours:	CEU Credit Hours not available

Forklift Operator and Driving Assessment

Reviews appropriate operating procedures and other safety measures that will protect employees and meet current OSHA requirements. This site specific Forklift training consists of classroom and practical evaluation.

Who Should Attend:	All employees that operate forklifts. New employees must have this training before operating a forklift without supervision.
Length:	Approx. 4-Hours
Requirement:	REQUIRED initial classroom and driving assessment, then driving assessment every three years or for cause
CEU Credit Hours:	CEU Credit Hours not available

Gas Safety (Basic)

Covers the safe handling and storage of compressed gas cylinders, along with the basic hazards of natural gas. Additionally it's appropriate for those people who field incoming calls regarding natural gas leaks or gas system problems.

Who Should Attend:	All employees with exposure to natural or propane gas
Length:	Approx. 2-Hours
Requirement:	RECOMMENDED As needed (Best Practice)
CEU Credit Hours:	CEU Credit Hours not available

Harassment (Sexual and Other Types) and Title VI

Addresses proper communication between genders in the workplace. Harassment is not just about sex anymore and this class will instruct participants how to protect themselves from all harassment situations and proper ways to report incidents. This class will also cover Civil Rights Act, Title VI requirements.

Who Should Attend:	All employees
Length:	Approx. 2-Hours
Harassment Requirement:	RECOMMENDED As needed (Best Practice)
Title VI Requirement:	REQUIRED initially then retaining per company policy
CEU Credit Hours:	CEU Credit Hours not available

Hazard Communication (Right to Know)

Addresses basic information you need to know about chemicals in the workplace plus the hazardous effects of chemicals, how to handle them and the first aid needed if you become over-exposed. Includes the Global Harmonization Standard (GHS).

Who Should Attend:	All employees
Length:	Approx. 2-Hours
Requirement:	REQUIRED initially and annual refresher – this depends on level of response by employer
CEU Credit Hours:	2 CEU Credit Hours available (<i>Good for WT, WD and WW</i>)

HAZWOPER Awareness

Help employees understand what hazardous substances are and the risks in an incident, what the potential outcome could be for a hazardous substance emergency, recognizing the presence of and identifying hazardous substances, emergency response and the importance of contacting additional resources.

Who Should Attend:	Employees needing First Responder Awareness Level who may witness or discover a hazardous substance release and who would take no action beyond notification of the proper authorities
Length:	Approx. 2-Hours
Requirement:	REQUIRED annually for oil handlers
CEU Credit Hours:	CEU Credit Hours not available

Hearing Conservation – Awareness

Addresses the importance of assessing potential noise hazards in work areas and emphasizing the importance of wearing hearing protection.

Who Should Attend:	All employees in a hearing conservation program
Length:	Approx. 2-Hours
Requirement:	REQUIRED annually for those in a hearing conservation program; recommended every 2 years for others
CEU Credit Hours:	CEU Credit Hours not available

Hearing Baseline or Annual Tests

A baseline or annual hearing test.

Hearing tests will be available to all employees at \$33.60 per person billed to the city/utility.

Who Should Attend:	All employees needing a baseline or annual hearing test
Length:	Varies
Requirement:	REQUIRED annually for those in a hearing conservation program
CEU Credit Hours:	CEU Credit Hours not available

Lab Safety

Addresses how to properly store and stage toxic chemicals, fume hood use and maintenance, basic chemical hygiene, spill clean-up and personal protective equipment.

Who Should Attend:	Employees working in a lab
Length:	Approx. 2-Hours
Requirement:	RECOMMENDED initially then every 3 years
CEU Credit Hours:	2 CEU Credit Hours available every two years (<i>Good for WT and WW</i>)

Leadership by Empowerment

Deals with important concepts of leadership and management. Participants will discuss the elements of good management, including organizational skills, prioritization of work, proper delegation, communication skills, effective discipline, and motivation of employees.

Who Should Attend:	All employees
Length:	Approx. 2-Hours
Requirement:	REQUIRED as needed
CEU Credit Hours:	CEU Credit Hours not available

Lockout/Tagout (Awareness)

Discusses servicing and maintenance of machines and equipment in which the unexpected energization or startup of the machines or equipment, or release of stored energy, could harm employees. Establish minimum performance requirements for the control of such hazardous energy.

Who Should Attend:	All employees working with equipment that has energy sources
Length:	Approx. 2-Hours
Requirement:	REQUIRED initially and change in employee duties, introduction of a new hazard, change in procedures or deficiency in knowledge found. Annual review of each authorized employee
CEU Credit Hours:	2 CEU Credit Hours available (<i>Good for WT, WD and WW</i>)

Material Handling & Storage

Focuses on people with jobs that require handling material – manually or otherwise. Importance of proper storage and critical injury risk factors will be addressed.

Who Should Attend:	All employees
Length:	Approx. 2-Hours
Requirement:	REQUIRED initially and change in employee duties, introduction of a new hazard, change in procedures or deficiency in knowledge found
CEU Credit Hours:	CEU Credit Hours not available

Mock OSHA Walkthrough

A representative should be designated to accompany the instructor during the walkthrough of all facilities (as time allows). The instructor will make an informal inspection for possible safety issues and OSHA violations. The representative should prioritize the order in which facilities are evaluated to make best use of time. Any time leftover will be used to review safety programs. Following the walkthrough a written report will be generated and returned for your review and will cover any phone calls for technical assistance afterward.

Who Should Attend:	Host city employee(s) responsible for the development and upkeep of the written programs. This is not an employee training.
Length:	Approx. 4-Hours

New Employee / Seasonal Employee Orientation

Topics to be covered: Emergency plans, ergonomics and safe lifting, bloodborne pathogens, hazard communication and employee right-to-know, heat/cold stress, hazard recognition, hazardous employee exposure and medical records, Title VI, housekeeping, ladder safety, personal protective equipment, hearing protection, mower & grounds keeper safety, tool safety (hand & power), electrical safety, lockout-tagout, confined spaces, flagger awareness and work zone awareness.

Who Should Attend:	All new and seasonal employees
Length:	Approx. 6-Hours
Requirement:	REQUIRED as needed for new and seasonal employees
CEU Credit Hours:	CEU Credit Hours not available

OSHA Noise Survey

Sampling will be conducted to assess the level of noise exposure in the workplace. We will identify tasks and equipment that put your employees at risk of hearing loss and determine corrective actions. Please designate an employee to accompany our Safety Specialist on the visit. A written report of the equipment and areas sampled, the findings and our recommendations will be provided.

Who Should Attend:	Department managers for the LISTED location.
Length:	Approx. 4-Hours
CEU Credit Hours:	NOT AVAILABLE; This is not an employee training.

OSHA 10-hour Construction

This course is designed for construction workers as an ideal orientation to those who are new to the industry and as a reminder those who have been working in the industry to the hazards associated with their work.

Length:	10-Hours
CEU Credit Hours:	You will receive a laminated official Department of Labor (DOL) card in the mail.

OSHA 30-hour Construction

The course is a comprehensive safety program designed for anyone involved in the construction industry. Specifically devised for safety directors, foremen, and field supervisors, the program provides complete information on safety compliance issues.

Length:	30-Hours
CEU Credit Hours:	You will receive a laminated official Department of Labor (DOL) card in the mail.

OSHA 10-hour General Industry

The 10-hour Outreach program is intended to provide a variety of training on General Industry safety and health to entry-level workers.

Length:	10-Hours
CEU Credit Hours:	You will receive a laminated official Department of Labor (DOL) card in the mail.

OSHA 30-hour General Industry

The course is a comprehensive safety program designed for anyone involved in general industry. Specifically devised for safety directors and field supervisors, the program provides complete information on OSHA compliance issues.

Length:	30-Hours
CEU Credit Hours:	You will receive a laminated official Department of Labor (DOL) card in the mail.

OSHA Recordkeeping Audit & Program Review

The visit will focus on the review of records and required regulatory programs.

In addition any remaining time will be spent providing a one-on-one Safety Program Analysis.

Who Should Attend:	City employee(s) responsible for the development and upkeep of the written programs.
Length:	Approx. 4-Hours
CEU Credit Hours:	CEU Credit Hours not available. This is not an employee training.

OSHA Update

Addresses critical OSHA updates and what OSHA is looking for during an inspection.

Who Should Attend:	All employees
Length:	Approx. 2-Hours
Requirement:	RECOMMENDED As needed
CEU Credit Hours:	CEU Credit Hours not available

Personal Protective Equipment

Provides training and information on the selection, use, care and limitations of PPE.

Who Should Attend:	All employees
Length:	Approx. 2-Hours
Requirement:	REQUIRED initially and change in employee duties, introduction of a new hazard, change in procedures or deficiency in knowledge found
CEU Credit Hours:	2 CEU Credit Hours available (<i>Good for WT, WD and WW</i>)

Playground Safety & Playground Maintenance

Emphasis on current safety issues, concerns and standards of care in playground safety. If available, playground equipment will be evaluated to determine if safety hazards exist (e.g. entrapment, impingement, surface deterioration, etc.)

Who Should Attend:	Employees responsible for playground equipment
Length:	Approx. 4-Hours
Requirement:	RECOMMENDED As needed
CEU Credit Hours:	CEU Credit Hours not available

Quality Customer Service

Addresses how to improve customer relations.

Who Should Attend:	Employees dealing with citizens
Length:	Approx. 2-Hours
Requirement:	RECOMMENDED As needed
CEU Credit Hours:	CEU Credit Hours not available

Recognition of Workplace Safety & Health Hazards

Attendees will identify; common workplace hazards and the potential outcome of exposure to the hazard(s), and preventive and corrective measures to mitigate or abate the hazard. Discuss the employer's duties to complete and maintain OSHA required Hazard Assessment and its use in determining Personal Protective Equipment.

Who Should Attend:	All employees
Length:	Approx. 2-Hours
Requirement:	RECOMMENDED For new employees and as needed
CEU Credit Hours:	CEU Credit Hours not available

Respiratory Clearance Fit Tests

Respiratory Clearance Fit Tests will be available to all employees at \$25.00 per person billed to the city/utility.

Who Should Attend:	Employees needing to have their respirator(s) tested
Length:	Approx. 2-Hours
Requirement:	REQUIRED annually for those required to wear respirators. Participants must bring their respirator with a particulate filter (HEPA). This test is only for air purifying respirators. Dust-mask filtering face piece respirators, used in compliance of the silica standard, must also be fit tested. Those with supplied air respirators and self-contained breathing apparatus (SCBA) will need to make alternative arrangements for fit testing. The host city must supply a fit testing area separate from the training area to conduct the fit test (because of the irritant smoke).
CEU Credit Hours:	CEU Credit Hours not available

Respiratory Protection – Awareness

Addresses proper selection and use of a respirator as well as when a respirator is needed.

Who Should Attend:	Employees using a respirator
Length:	Approx. 2-Hours
Requirement:	REQUIRED annually for those wearing respirators
CEU Credit Hours:	2 CEU Credit Hours available (<i>Good for WT and WW only</i>)

Rigging

This session will address the safe use of slings, rigging hardware and lifting devices and includes standard hand & voice signals. Procedures & regulations for working with cranes near overheard power lines will also be covered.

Who Should Attend:	Call IAMU to determine your need for certification or qualification
Length:	
Requirement:	
CEU Credit Hours:	

Scaffolding

Covers general scaffolding safety. It will include assembly of frame scaffolding, rolling scaffolding, tube and coupler scaffolding. Class will also cover OSHA training requirements for assembly and use.

Who Should Attend:	Employees that work with scaffolding
Length:	Approx. 2-Hours
Requirement:	REQUIRED initially and change in employee duties, introduction of a new hazard, change in procedures or deficiency in knowledge found
CEU Credit Hours:	CEU Credit Hours not available

Silica / Concrete Safety

Review of hazards associated with concrete and the hazards of respirable silica while working with concrete during pouring, finishing, cutting operations or breaking up of old concrete for disposal. It will discuss the hazards of concrete work, how to protect employees from those hazards and proper PPE to be used. There will be emphasis on the updated respirable crystalline silica standard, employee protection from this hazard and measures to control this silica hazard.

Who Should Attend:	Employees that have concrete exposure and those to designated as competent persons
Length:	Approx. 2-Hours
Requirement:	REQUIRED initially and change in employee duties, introduction of a new hazard, change in procedures or deficiency in knowledge found
CEU Credit Hours:	CEU Credit Hours not available

Skid Loader / End Loader Operator Training

Review of appropriate operating procedures and other safety measures that will protect employees and meet current OSHA requirements.

Who Should Attend:	Employees operating skid loaders and end loaders
Length:	Approx. 2-Hours
Requirement:	RECOMMENDED Initially and as needed
CEU Credit Hours:	CEU Credit Hours not available

SPCC Oil Handlers

Covers the proper techniques to prevent oil spills, hazards, and comply with SPCC (Spill Prevention Controls and Counter-Measurements) requirements. With proper planning, any cleanup costs will be drastically reduced.

Additionally there will be a review with the class of the city or utility's plan.

Who Should Attend:	Employees needing SPCC training
Length:	Approx. 2-Hours
Requirement:	REQUIRED annually for oil handlers
CEU Credit Hours:	CEU Credit Hours not available

Tool Safety – Hand & Power

Teaches employees important safety practices to reduce accidents and injuries on the job. Inspecting, maintaining, proper guarding, and hazards associated with each tool and power source will be covered. Numerous tools will be shown including hammers, wrenches, saws, hydraulic, pneumatic and electric tools. Also, the class will address the requirements of proper machine guarding.

Who Should Attend:	Employees that work with tools
Length:	Approx. 2-Hours
Requirement:	RECOMMENDED Initially and change in employee duties, introduction of a new hazard, change in procedures or deficiency in knowledge found
CEU Credit Hours:	CEU Credit Hours not available

Trenching & Shoring – Awareness

Addresses the protection systems and evaluating the dangers of the trench.

Who Should Attend:	Employees working at an excavation site (not competent person)
Length:	Approx. 2-Hours
Requirement:	RECOMMENDED Initially and change in employee duties, introduction of a new hazard, change in procedures or deficiency in knowledge found
CEU Credit Hours:	2 CEU Credit Hours available (<i>Good for WD and WW only</i>)

Trenching & Shoring – Competent Person

Address soil classification, protection systems and evaluating the dangers of the trench.

Who Should Attend:	The individuals responsible for the control of the excavation job
Length:	Approx. 6-Hours
Requirement:	RECOMMENDED Initially and change in employee duties, introduction of a new hazard, change in procedures or deficiency in knowledge found
CEU Credit Hours:	6 CEU Credit Hours available (<i>Good for WD and WW only</i>)

Violence in the Workplace

Helps the employee cope with the irate person and suggest ways to assess and handle a volatile situation.

Who Should Attend:	All employees
Length:	Approx. 2-Hours
Requirement:	RECOMMENDED For new employees and as needed
CEU Credit Hours:	CEU Credit Hours not available

Walking-Working Surfaces & Ladder Safety

A review and discussion of safe walking & working surfaces and the proper use, maintenance and inspection of portable and fixed ladders. The class also addresses recognition of and protection from fall hazards.

Who Should Attend:	All employees
Length:	Approx. 2-Hours
Requirement:	RECOMMENDED New employee and as needed
CEU Credit Hours:	CEU Credit Hours not available

Welding, Cutting & Brazing

Reviews the welding, cutting and brazing regulations of OSHA. Safe practices, safety rules, compressed gas storage and handling, and personnel protective equipment will be addressed.

Who Should Attend:	Employees that weld
Length:	Approx. 2-Hours
Requirement:	REQUIRED initially and change in employee duties, introduction of a new hazard, change in procedures or deficiency in knowledge found
CEU Credit Hours:	CEU Credit Hours not available

Winter Driving Review

Reviews important winter driving conditions including an opportunity for discussion about winter driving techniques, equipment readiness and response to weather extremes and road conditions.

Who Should Attend:	All employees
Length:	Approx. 2-Hours
Requirement:	RECOMMENDED Every two years
CEU Credit Hours:	CEU Credit Hours not available

Workers Comp Injuries

Addresses how municipal employees are being hurt on the job by focusing on the most recent Worker Comp claims. This feedback is very helpful in identifying critical injury areas. The presentation will center on the reduction of accidents and related costs.

Who Should Attend:	All employees
Length:	Approx. 2-Hours
Requirement:	RECOMMENDED For new employees and as needed
CEU Credit Hours:	CEU Credit Hours not available

Work Zone Safety (Traffic Control)

Addresses how to protect employees from traffic while working on or near the streets and roads.

Who Should Attend:	All employees working in the right-of-way
Length:	Approx. 2-Hours
Requirement:	RECOMMENDED Every two years
CEU Credit Hours:	CEU Credit Hours not available