

FRANCES D. KINGSLEY
Washington, DC
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Last 4 of SSN: 9803
Citizenship: United States
Veteran's Status: N/A
Clearance: Top Secret/SCI (five-year reinvestigation currently underway)
CI Polygraph: January 19, 2010
SSBI: March 17, 2010
Reinstatement Eligibility: Eligible
Geographic Preference: East Coast, United States
Type of position desired: Full
Announcement number, title, and grade: **Fill this in for each separate position you apply for.**
Highest civilian grade held: GS-13 Job series: Research Analyst Dates: March 2015-Present

SUMMARY OF EXPERIENCE

Highly analytical and results-driven all-source intelligence, defense, and counterterrorism expert with 5+ years' experience that began in college, top secret clearance, extensive specialization in the Middle East, and recognition by senior civilian and military officers for excellence of work. Independent worker and multi-tasker; strong threat/risk analysis, research, problem-solving, relationship-building, project management and written/oral communication skills. Proficient in multiple operating systems; expert in handling large amounts of data, IC datasets, and public databases; and gifted in vetting and constructing personality/biographical assessments and profiles. Bulk of experience has involved operating within DIA and ODNI and using their products. *Notable professional testimonials include:*

Ken Knight, Program Manager, CENTRA Technology: "Ms. Kingsley ... played a critical role during the Malaysian Air (MH) 370 and 17 crises ... Simply put, she knows how to get things done in the IC."

Joe Muccia, project manager and principal systems analyst, BAE Systems: "Frances consistently displayed a 'mission-first' attitude during the time we worked together ... Frances has the uncanny ability to keep everyone's morale up, especially during pressure situations."

Representative Peter T. King (R-NY): "On her own or in a group, Frances brings a conscientious drive to the workplace ... her passion for her work is impressive."

PROFESSIONAL EXPERIENCE

CENTRA TECHNOLOGY, INC.
4121 Wilson Blvd., Arlington, VA 22203
Supervisor: Ken Knight
May be contacted: Yes

MARCH 2015-PRESENT (Between contracts)
40 Hrs. per Week
Salary: \$45/hr

Research Analyst

Spearhead proposal efforts, with little to no supervision, in collaboration with the technical recruitment division and leadership. Within a four-day deadline, led a six-person team in formatting, editing, and finalizing candidates' resumes and interviewed said candidates to review their resumes and conduct gap analysis, as part of a proposal to be submitted to a high-profile client. As needed, offer general administrative support to conferences and events hosted by CENTRA.

CENTRA TECHNOLOGY, INC. (CONTRACTED TO ODNI)
4121 Wilson Blvd., Arlington, VA 22203
Supervisor: Ken Knight
May be contacted: Yes

APRIL 2014-MARCH 2015
40 Hrs. per Week
Salary: \$35/hr

All-Source Intelligence Analyst: Air Domain

Analyzed weaknesses and insider threats to the Global Air Domain that could have been used to evade security measures with cataclysmic results, assessed international terrorists' and transnational criminal organizations' methods and techniques for manipulating the air domain and global supply chain for unsavory purposes, and supported the Office of the Director of National Intelligence (ODNI)'s Air Domain Intelligence-Integration Element (ADIIE) with the mission of increasing global air security stakeholders' information and intelligence sharing.

Researched, analyzed, prioritized, troubleshoot, and synthesized significant amounts of information, typically working on multiple concurrent projects with little to no supervision. Topics of research and analysis included terrorism, border security, immigration security, transnational organized criminal activity, cyber security, CBR-WMDs, and national resiliency.

Served as a member of a cross-functional team that was comprised of federal employees and federal contractors; strengthened extant agency partnerships and developed new relationships through collaboration, coordination, effective communication, and working well with others. Developed briefings for the Director; participated in IC conferences and meetings for the purpose of increasing collaboration.

BAE SYSTEMS, INC. (DIA CONTRACT)
Pentagon
Supervisor: Kimberly Sutton
May be contacted: No (contract no longer exists; was laid off between April 2013 and April 2014 due to sequestration).

APRIL 2012-APRIL 2013
40 Hrs. per Week
Salary: \$40/hr

All-Source Analyst: Insurgency (Afghanistan/Pakistan Task Force)

Utilized a mix of intelligence methods and research strategies to collect all-source intelligence on behalf of the Defense Intelligence Agency (DIA) and develop a comprehensive, strategic picture of situations that included advanced research and analysis of classified and open-source information to prepare assessments of certain personalities and develop in-depth biographic portraits of key foreign military and high-profile insurgent leaders that included closely investigating said people's relationships and vulnerabilities.

Developed and updated a biographical matrix of the Afghan insurgents' leadership at the request of the Deputy Assistant to the Secretary of Defense for Central Asia and Afghanistan (DASD-Sydney); was successful in publishing highly sensitive biographical profiles on several high-profile detainees that facilitated real-time policy-making efforts.

CJIOC-A (Stationed at ISAF-HQ, Kabul, Afghanistan)
Supervisor: Andrew Lee
May be contacted: No

DECEMBER 2012-MARCH 2013
84+ Hrs. per Week
Salary: \$40/hr

All-Source Analyst: Insurgency (Afghanistan/Pakistan Task Force)

Deployed by BAE Systems, at short notice, to the Combined Joint Intelligence Operations Center (CJIOC-A) at ISAF Headquarters in Kabul, Afghanistan during the above DIA/APTF project.

Enabled officials to make tactical and strategic decisions through reports and data generated by monitoring from Regional Command-East and Regional Command-North counter-insurgency intelligence analysis products.

BAE SYSTEMS, INC. (DIA CONTRACT)
2525 Network Pl, Herndon, VA 20171
Supervisor: John Heilman
May be contacted: No (no longer works for BAE)

FEBRUARY 2011-JULY 2011
40+ Hrs. per Week
Salary: \$35/hr

All-Source Analyst: Terrorist Watchlisting (Defense Combating Terrorism Center (DCTC)/Joint Intelligence Task Force – Combating Terrorism (JITF-CT))

Extensively researched terrorist organizations, operatives, and agents in the designated AOR and simultaneously synthesized unclear, dissimilar, and occasionally contradictory information from multiple sources to make accurate analytical judgments in support of the Defense Intelligence Agency (DIA)'s mission. In addition, examined and, as necessary, edited approximately 15 colleagues' watchlist recommendations to confirm their accuracy, reliability, and compliance with established standards.

Scrutinized U.S. Department of Defense (DoD) datasets and combined DoD intelligence reporting with biometrics reporting to generate fully vetted recommendations that pinpointed and recommended suspected or known terrorists for incorporation into appropriate levels of the government's national terrorist watchlisting system, such as the no-fly and selectee watchlists.

DEFENSE INTELLIGENCE AGENCY (JITF-CT/DCTC)
Bolling AFB, Washington, DC
Supervisor: Rob Clement
May be contacted: Yes

AUGUST 2010-JANUARY 2011
30+ Hrs. per Week
Salary: \$35/hr

Student Trainee (DIA Academic Semester Internship Program)

Learned to conduct and utilize intelligence-related analysis, research, report writing, oral briefings, policy development, program management, and computer applications and databases.

Assisted Iraq branch analysts in their counterterrorism work by performing research, monitoring message traffic, and amassing data into spreadsheets, summaries, Intelligence Information Reports (IIR), and Source Directed Requirements (SDR).

OFFICE OF CONGRESSIONAL AFFAIRS
Washington, DC
Supervisor: Alicia Thompson
May be contacted: Yes

JUNE 2010-AUGUST 2010
40 Hrs. per Week
Salary: Unpaid Internship

Student Trainee (DIA Summer Intern Program)

Attended House and Senate Armed Services and Intelligence Committee hearings; afterward, wrote executive summaries of the hearings for distribution throughout the intelligence community. Also assisted the Congressional Liaison with congressional briefings and testimonies, produced spreadsheets in support of hearings, briefings, and testimonies, and developed biographical profiles of various Members of Congress.

U.S. HOUSE OF REPRESENTATIVES
Ford HOB, Washington, DC
Supervisor: Rob O'Connor
May be contacted: No (no longer works there)

MAY 2008-JANUARY 2009
40 Hrs. per Week
Salary: Unpaid Internship

Congressional Intern (House Committee on Homeland Security)

Engaged in research and analysis of information that was mission-relevant to the Committee on Homeland Security, including monitoring Middle Eastern media for anti-American and anti-Israeli propaganda. In addition, wrote analytical summaries of current events in or pertaining to the Middle East and supported committee briefings, hearings, and mark-ups.

U.S. HOUSE OF REPRESENTATIVES

Canon HOB, Washington, DC

Supervisor: Kevin Fogarty

May be contacted: Yes

MAY 2007-AUGUST 2007; JANUARY 2008-MAY 2008

40 Hrs. per Week

Salary: Unpaid Internship

Congressional Intern (Congressman Peter King (NY-3))

Helped draft international terrorism-related legislation and composed letters introducing said bills; wrote 'Dear Colleague' letters and asked fellow Members of Congress for co-sponsorship of legislation.

Led New York constituents on private tours of the Capitol and helped build constituent relations by writing responses to constituent inquiries, answering incoming calls, talking with constituents, and attempting to address their concerns (or direct them to someone who could).

INTELLIGENCE COMMUNITY & TECHNICAL SKILLS

- **IC Datasets:** Proficiency with TIDE, BIR, AIMS, WATCHDOG, Palantir, SharePoint, Harmony, Gemini, WISE, JDIMS, TAC, CIDNE, M3, CIA WIRE, Intelink, HSIN, HSIN-Intel, Current, Open Source Center, Jabber, mIRC, CTKB, NSA Pulse, Analyst Notebook
- **Public Source Databases:** JSTOR, EBSCOhost, Lexis Nexis, ProQuest, & more
- **Operating Systems:** JWICS, SIPR, NIPR, ISAF S, CWE/ICE, AIN, Windows 98, 2000, 2007, XP
- **Software:** Proficiency in utilizing basic intelligence computer applications and intelligence related automation to support analytical efforts and product development, including MS Office Product Suite (Outlook, PowerPoint, Excel, and Word)
- **Production:** Experienced with DIA and ODNI analytic tradecraft and range of products

EDUCATION & CERTIFICATIONS

Bachelor of Arts (International Affairs/Terrorism Focus), Catholic University of America, Washington, DC, 2010

MEMBERSHIPS

Young AFCEA: Member of the Washington, DC Chapter

COMMUNITY/VOLUNTEER LEADERSHIP

Wreaths Across America: Arlington National Cemetery, December 2013

HONORS/AWARDS

Dean's List, Catholic University of America, Washington, DC, Fall 2008 and Fall 2009