**Article I Name**

Section 1. The name of this Association shall be the Arkansas Association of School Personnel Administrators. Within the body of this Constitution, the Association shall be referred to as ArkASPA.

**Article II Duration**

Section 1. The period of its duration is perpetual, until or unless dissolved by the ArkASPA Board of Directors.

**Article III Affiliation**

Section 1. ArkASPA will be affiliated with the Arkansas Association of Educational Administrators (hereafter referred to as AAEA) and the American Association of School Personnel Administrators (hereafter referred to as AASPA).

**Article IV Mission and Purposes**

Section 1. The mission of ArkASPA is to provide leadership in promoting effective human resources practices in Arkansas educational settings through a statewide resource network of human resource professionals and through professional development activities.

Section 2. The purposes of this Association shall be:

1. to maintain and elevate the professional and ethical standards of personnel administrators in Arkansas;

2. to improve the educational standards related to human resources administration in the schools of Arkansas;

3. to promote the welfare and the professional growth of the members of the Association;

4. to establish and maintain liaisons between other professional organizations with like purposes;

5. to develop a favorable relationship with the public and the elected officials of the state of Arkansas;

6. to provide a means for ArkASPA to have a collective influence on the establishment and execution of positive human resources policies and practices within Arkansas;
7. to keep the membership informed of state and national events and activities that would positively or adversely affect personnel practices in Arkansas.

8. to promote the use of professional qualifications as the criteria for recruitment, selection, appointment, retention, and advancement of school personnel;

9. to acquaint teacher applicants in particular and the public in general with the needs, opportunities, and procedures for securing and retaining professional school staff.

10. to promote improvement in teacher education;

11. to promote improvement in teacher certification;

12. to provide assistance, support, and educational training to the membership through seminars, conferences, and written communications;

Article V Disillusionment/Disposition of Assets

Section 1. Whenever, for any reason, ArkASPA is dissolved or is no longer able to accomplish and carry out the specific purposes for which ArkASPA was formed, the Board of Directors shall terminate the affairs of ArkASPA, pay its debts, and after this has been done, convey and assign any and all of the remaining assets, without consideration, to the Arkansas Association of Educational Administrators for the use and benefit of the children of the state as a furtherance of the educational purpose to which ArkASPA is dedicated.

Article VI Membership

Section 1. Membership in ArkASPA shall be open to any member of AAEA interested in or engaged in any phase of school administration, directly or indirectly related to human resource administration.

Section 2. Only those holding membership in ArkASPA will be eligible to vote, hold office, or serve on the Board of Directors.

Article VII Board of Directors of the Association

Section 1. The officers of the Association shall consist of the president, vice-president/president-elect, secretary-treasurer, and the immediate past president. The officers shall be elected at the annual business meeting of ArkASPA and shall hold office for a period of one year following their election.
Section 2. The Board of Directors of the Association shall consist of the four officers (president, vice-president/president-elect, secretary-treasurer, and immediate past president) and six board members. Board members shall be elected at-large, but care shall be taken to have representation from all geographical areas of the state, as well as representation from both small and large districts. The board members shall be elected at the annual business meeting of ArkASPA and shall hold office for a period of two years following their election. The Board of Directors shall make provisions for staggering the terms of the board members.

Section 3. The Board of Directors shall meet at least four times each year to conduct the business of the Association. The president or a majority of the board shall determine the time and place of the meetings, and due notice of all meetings shall be given to all members of the Board of Directors.

Section 4. A quorum of the Board of Directors shall be a majority of its members.

Section 5. In the event that a vacancy occurs on the Board, the Board of Directors shall appoint a member to serve the remainder of the unexpired term.

Section 6. Members of the Board may have their offices declared vacant by the Board of Directors if they are no longer an active member of the Association. They may also be removed for malfeasance, misfeasance, or nonfeasance by a two-thirds vote of all members of the Board of Directors.

Section 7. The ArkASPA president shall serve on the AAEA Board of Directors.

Section 8. At intervals to be determined by the AAEA Board of Directors, ArkASPA shall elect one member to be placed on the AAEA election ballot for the position of AAEA secretary/treasurer. The nominee shall be selected in a manner determined by the ArkASPA Board of Directors. Any such nominee elected to an AAEA office may serve as a non-voting member of the ArkASPA Board of Directors.

**Article VIII Meetings of the Association**

Section 1. There shall be at least one state meeting of ArkASPA each year.

Section 2. Special state or regional meetings of ArkASPA may be called by the president or a majority of the Board of Directors.

Section 3. The place and time for the state meeting shall be determined by the Board of Directors.
Article IX Committees of the Association

Section 1. There shall be four committees of the Association. Membership will consist of individuals nominated by the ArkASPA president and approved by the Board of Directors. These committees shall be:

1. Legislative and Resolutions Committee
2. Membership Committee
3. Nominating Committee
4. Audit Committee

Article X Expenditure of Funds

Section 1. The board of Directors of ArkASPA shall have the authority to adopt and revise an annual operating budget and to expend any or all funds accrued to ArkASPA.

Article XI Staff

Section 1. The Board of Directors of ArkASPA shall have the authority to employ staff to set salaries, and to discharge staff.

Article XII Authority, Duties, and Responsibilities

Section 1. Except for the authority, duties and responsibilities listed in this Constitution, all other authority, duties, and responsibilities of the organization and the officers thereof shall be set forth in the Bylaws. The Board of Directors shall have the authority to act on all matters that are not prohibited by this Constitution.

Article XIII Incorporation

Section 1. The Board of Directors shall have the authority to incorporate this Association as a nonprofit organization under the statues of the state of Arkansas.
Article XIV Ratification

Section 1. The constitution shall become effective when it has been ratified by a majority vote of the members present at the first annual state meeting of ArkASPA.

Article XV Rules of Order

Section 1. Robert's Rules of Order Revised shall guide in all official meetings of the Association.

Article XVI Amendments

Section 1. Proposed amendments shall be submitted in writing to the Board of Directors of ArkASPA at least sixty (60) days prior to the state association meeting in which the amendment is to be voted on.

Section 2. The Board of Directors may submit the proposed amendment to the membership at an association meeting. The Constitution may be amended by a two-thirds vote of the members present and voting at any annual meeting or special meeting of the Association, except that the amendment shall be submitted to the membership in writing at least thirty (30) days before being presented for a vote.