Article I – Name

Section 1. The name of this Association shall be the Arkansas Association of Middle Level Administrators. Within the body of this Constitution, the Association shall be referred to as AAMLA.

Article II – Duration

Section 1. The period of its duration is perpetual until or unless dissolved by the AAMLA Board of Directors.

Article III – Purposes

Section 1. The purposes of this Association shall be:

1. to maintain and elevate the professional and ethical standards of middle level administrators in Arkansas

2. to improve the educational standards related to middle schools of Arkansas;

3. to promote the welfare and the professional growth of the members of the Association;

4. to establish and maintain a liaison with the Arkansas Association of Elementary School Principals (AAESP) and the Arkansas Association of Secondary School Principals and other professional organizations with like purposes;

5. to develop a favorable relationship with the public and the elected officials of the state of Arkansas;

6. to provide a means for the AAMLA to have a collective influence on the establishment and execution of curricular and instructional policies and practices within Arkansas; and

7. to keep the membership informed of state and national events and activities that would positively or adversely affect middle level education in Arkansas.

Article IV - Disillusionment / Disposition of Assets

Section 1. Whenever, for any reason, the AAMLA is dissolved or is no longer able to accomplish and carry out the specific purposes for which the AAMLA was formed, the Board of Directors shall terminate the affairs of the AAMLA, pay its debts, and after this has been done, any and all of the remaining assets shall be assigned and conveyed, without consideration, to the AAEA for the use and benefit of the children of the state, and as such will be a furtherance of the educational purpose to which the AAMLA is dedicated.
Article V – Membership

Section 1. Membership in AAMLA shall be open to any member of AAEA interested in or engaged in any phase of school administration, directly or indirectly related to middle level education.

Section 2. Only people holding membership will be eligible to vote, hold office, or serve on the Board of Directors.

Article VI - Board of Directors of the Association

Section 1. The role of Secretary/Treasurer will be the only position the executive board seek nominations for each year. The individual who is nominated, and elected, will serve on the board for 4 consecutive years. The executive board member will hold the following positions in the following order: Secretary/Treasurer (year 1), Vice-President/President-elect (year 2), President (year 3), and Past President (year 4). The board will discuss the recommendation for this position at the regularly scheduled board meeting during the AAEA Summer Conference.

A request for nominations will be sent to the constituency in January by the AAMLA Board President. The nominations should be submitted to the Board President by the last school day in January. Only nominations coming from AAMLA members will be considered. After nominations are received and accepted (by the board), a ballot election will be completed after the regularly scheduled board meeting that takes place in February. After this meeting, the nominees will submit a one paragraph summary (limited to 150 words) to the board President. The Board President will be responsible for sending the summaries and a ballot to all AAMLA members. Voting should be concluded by the Friday after Spring Break each school year.

Section 2. The eight board members will be represented by the following zones: Northwest, Northeast, Southeast, Southwest, Central, and three members at-large.

The Central zone and at-large zone members will be elected on odd years.

The Northwest, Northeast, Southwest and Southeast zones will be elected on even years.

Beginning in year 2019-2020, all terms will rotate according to the constitution. The zone board members shall be elected by ballot election conducted during each spring semester and shall hold office for a period of two years following their election.

Section 3. The Board of Directors shall govern the affairs of the AAMLA.
Section 4. The Board of Directors shall meet at least two times each year to conduct the business of the Association. The president or a majority of the board shall determine the time and place of the meetings, and due notice of all meetings shall be given to all members of the Board of Directors.

Section 5. A quorum of the Board of Directors shall be a majority of its members.

Section 6. In the event that a vacancy occurs on the Board, the Board of Directors shall appoint a member to serve the remainder of the unexpired term.

Section 7. Members of the Board may have their office declared vacant by the Board of Directors if they are no longer an active member of the Association. They may also be removed for malfeasance, misfeasance, or nonfeasance by a two-thirds vote of all members of the Board of Directors.

Section 8. The AAMLA president shall serve on the AAEA Board of Directors.

Section 9. In accordance with AAEA, AAMLA shall elect one member to be placed on the AAEA election ballot for the position of AAEA secretary/treasurer. As determined by the AAMLA Board of Directors, this nominee (elected to an AAEA office) may serve as a non-voting member of the AAMLA Board of Directors.

**Article VII - Meetings of the Association**

Section 1. There shall be at least one state meeting of AAMLA each year.

Section 2. Special state or regional meetings of AAMLA may be called by the president or a majority of the Board of Directors.

Section 3. The place and time for the state meeting shall be determined by the Board of Directors. Meetings will be designed to complement and not compete with AAMLA's meetings.

**Article VIII - Committees of the Association**

Section 1. There shall be three committees of the Association whose membership will consist of individuals nominated by the AAMLA president and approved by the Board of Directors. These committees shall be:

1. Legislative Committee (Past President and/or President)
2. Membership Committee (Secretary/Treasurer)
3. Nominating Committee (President)
4. Resolutions Committee (Past President)
5. Scholarship Committee (Secretary/Treasurer)

Section 2. The duties and responsibilities of each committee shall be listed in the Bylaws.

**Article IX - Expenditure of Funds**

Section 1. The Board of Directors of AAMLA shall have the authority to adopt and revise an annual operating budget and to expend any or all funds accrued to AAMLA.

**Article X – Staff**

Section 1. The Board of Directors of AAMLA shall have the authority to employ staff, to set salaries, and to discharge staff.

**Article XI - Authority, Duties, and Responsibilities**

Section 1. Except for the authority, duties, and responsibilities listed in this Constitution, all other authority, duties, and responsibilities of the organization and the officers thereof shall be set forth in the Bylaws. The Board of Directors shall have the authority to act on all matters that are not prohibited by this Constitution.

**Article XII – Incorporation**

Section 1. The Board of Directors shall have the authority to incorporate this Association as a nonprofit organization under the statutes of the state of Arkansas.

**Article XIII – Ratification**

Section 1. The constitution shall become effective when it has been ratified by a majority vote of the members present at the first annual state meeting of AAMLA.

**Article XIV - Rules of Order**

Section 1. Robert's Rules of Order Revised shall guide in all official meetings of the Association.

**Article XV – Amendments**

Section 1. Proposed amendments shall be submitted in writing to the Board of Directors of AAMLA at least sixty (60) days prior to the state association meeting in which the vote is to be taken.
Section 2. The Board of Directors may submit the proposed amendment to the membership at an associational meeting. The Constitution may be amended by a two-thirds majority vote of the members present and voting at any annual meeting or special meeting of the Association, except that the amendment shall be submitted to the individual membership in writing at least thirty (30) days before being presented.