



# COMMONWEALTH of VIRGINIA

HAROLD W. CLARKE  
DIRECTOR

*Department of Corrections*

P.O. BOX 26963  
RICHMOND, VIRGINIA 23261  
(804) 674-3000

May 8, 2020

John W. Jones  
Executive Director  
Virginia Sheriffs' Association  
901 East Byrd Street – Suite 1301  
Richmond, Virginia 23219  
jjones@virginiasheriffs.org

Timothy W. Trent  
President  
Virginia Association of Regional Jails  
510 9<sup>th</sup> Street  
Lynchburg, Virginia 24504  
ttrent@brrja.va.state.gov

Dear Mr. Jones and Mr. Trent:

Please find attached the Inmate Early Release Plan for State Responsible Inmates Held in a Local Correctional Facility and three accompanying forms. The documents incorporate the revisions agreed to yesterday during our conference call. I appreciate your participation in this process and your agreement to share the plan and forms with your membership.

Please encourage your members to contact Mr. Jim Parks, Director of Offender Management Services for the Virginia Department of Corrections, at (804) 887-7991 if there are questions concerning implementation.

Thank you for your cooperation with this important matter.

Sincerely

A handwritten signature in blue ink that reads "H. W. Clarke".

Harold W. Clarke  
Director

Attachments