MEMORANDUM

To: Sheriffs and Regional Jail Administrators

From: James E. Parks  
Offender Management Services  
Virginia Department of Corrections

Subject: COVID-19 Vaccinations and Jail Intake

As we prepare to resume jail intake over the next few weeks, the Department asks for your assistance in the area of inmate vaccinations and the scheduling of intakes. In an effort to ensure that the inmate population gets vaccinated to the greatest extent possible, our Intake staff will be requesting information as to whether inmates have been vaccinated, when and with which vaccine. The DOC has the Moderna vaccine only and the present guidance is to not mix vaccinations. We would request that inmates that have received a Pfizer COVID-19 vaccine not be sent to the DOC until they have received the second/final dose. Accommodating this request will not affect the number of beds that your jail will be offered for intake into the DOC.

I appreciate your understanding and assistance in this matter. Feel free to contact me at james.parks@vadoc.virginia.gov or (804) 887-7991 if you have any questions.

cc: J. Hastings, Intake Unit