



Minnesota Association for the Education of Young Children Minnesota School-Age Care Alliance

An Affiliate of **naeyc**

MnAEYC-MnSACA Board of Directors Position Description

The Minnesota Association for the Education of Young Children (MnAEYC) and the Minnesota School-Age Care Alliance (MnSACA) are membership associations representing professionals from early care and education and school-age and youth programs across Minnesota. MnAEYC-MnSACA promotes quality in early care and education and afterschool programs and supports the leadership and development of early care and education and afterschool professionals. For more information, please visit MnAEYC-MnSACA's website at www.mnaeyc-mnsaca.org.

Board Position

The Board supports the work of MnAEYC-MnSACA and provides mission-based leadership and strategic governance. The MnAEYC-MnSACA board members contribute their time & energy to accomplishing the work of the organization in order to meet strategic goals. While day-to-day operations are led by MnAEYC-MnSACA's Executive Director (ED), the Board-ED relationship is a partnership, and the appropriate involvement of the Board is both critical and expected.

Board members have an extraordinary opportunity to serve families and children across the state by supporting the thousands of professionals who work in the fields of early care and education and afterschool. Board members steer the organization towards a sustainable future by adopting sound, legal, and ethical governance and financial management policies, as well as by making sure the nonprofit has adequate resources to advance its mission. Board members also serve as advocates, influencing policy on a local, state, and national level. Board members gain invaluable leadership experience and networking opportunities.

MnAEYC and MnSACA are seeking individuals who are passionate about the missions of the organizations with the time and energy to turn that passion into action.

Expectations of Board Service

- Maintain active membership status in both MnAEYC and MnSACA for the entirety of the three-year board term.
- Attend board meetings (held monthly or every other month), and review materials and participate in board discussions in between board meetings. Participate in one strategic planning day each year.
- Participate in a leadership capacity at the MnAEYC-MnSACA Annual State Conference.
- Make a commitment to participate actively in the work of MnAEYC-MnSACA by serving on committees, and volunteer for *at least* one other event during the year.
- Participate in *at least* one public policy advocacy activity each year.
- Stay informed about MnAEYC-MnSACA's mission, services, and programs.
- Make a personal financial contribution to MnAEYC-MnSACA that's equal to the yearly cost of membership in both organizations.
- Represent MnAEYC-MnSACA in a positive manner and act as an ambassador for the organizations during interactions with stakeholders.
- Keep up-to-date on developments in both of the organizations' fields.
- Approve MnAEYC-MnSACA's annual budgets, audit reports, and material business decisions; be informed of and meet all legal and fiduciary responsibilities.