**MN GIS/LIS Consortium**  
**Meeting Minutes**  
July 16, 2015  
10:00 am – 12:00 pm

Attendees:  
Board Chair: Heather Albrecht, Past Chair: Adam Snegosky, Private Sector: Brandon Tourtelotte, Chair-Elect: Tami Maddio, Local Government: Michelle Trager (phone), Treasurer: Brian Udell (phone), Conference Chair: Gerry Sjerven (phone), Secretary: Catherine Hansen, Conference Chair-Elect: Ryan Stovern (phone), Higher Education: Greta Poser (phone), At-Large: Scott Freburg, MnGEO Ex-Officio: Dan Ross, State Government: Zeb Thomas, MnGAC Ex-Officio: Gerry Sjerven

**Roll call**  
Called to order 10:03am. Visitors: Mark Kotz and Ben Richason

**Approval of meeting agenda & Committee reports**  
*Motion to approve the agenda (move Mark first)* - Adam/Tami – motion carried

*Motion to approve committee reports Zeb/Ryan – motion carried*

**Nominations for Lifetime & Polaris Awards**  
Mark Kotz needed to leave early. We had 5 Nominations this year for Polaris. No Lifetime nominations

*Motion to approve the committee recommendations for the 2015 Polaris Award for Mark Koukol, David Fawcett, and Sonia Dickerson. Snegosky/Stovern. Motion carried.*

**Review action items & Approval of minutes from last meeting**  
*Hansen*

- Survey monkey account – only 100 responses, did we buy account last year for conference to increase responses? Yes. Last year we did pay $26/month or $228 annually. Three month use is $78. As long as the conference budget wants to purchase this, then it’s not a board decision. **ACTION:** Ryan to talk with Gerry to see if conference committee will pay for this or use Google Forms? **Scott Freburg will send Ryan an image** to use on Survey Monkey (add a logo). We still want to do this survey – how many people want a 25th anniversary shirt. Needs to be done before the end of the month.

- Annual report – Adam has it put together.

- Steve Swazee (SharedGEO) – Adam will be our main contact person with regional conference planning for 2016. We won’t move our spring workshops to Wisconsin … Steve was hoping to have our spring workshops at the conference. It’s not in our Ewald contract. We can help advertise, call for volunteers for a conference committee –but separate from our existing committees. Adam will have another meeting with him next week.

Discussion: Perhaps there is an opportunity to target this meeting differently – more for leadership and strategic planning over memberships from all the groups. Steve may request an activity grant from MN GIS/LIS Consortium.

*Motion to approve minutes: Tami/Adam – motion carried*
Review & Approval of Treasurers report

He got the financials yesterday 7/15/2015. Report is posted on project portal. Action: Heather will request from Eric (Ewald) to get the financials 7 to 10 days before our board meetings.

Motion to approve the June 2015 treasurer’s report. Adam/Catherine. Motion Carried.

2015 General fund budget approval

Report is in the board meeting folder
Student Competition max possible (if all students attend) is $5700 – current budget has 4400. Bryan will update this field.

Motion to approve the general fund budget (with updated student competition field)– Heather/Tami. Motion carried. Updated budget will be placed on project portal.

Guest speaker, Ben Richason regarding GIS education in MN

Ben is the MnSCU representative to the MNGeo advisory committee and was asked to do a survey of GIS courses in Minnesota. Ben and students did a survey of all MnSCU colleges/universities as well as UofM and Private Institutions. There were 213 courses with geospatial titles. Ben shared his presentation with the board. Action: Ben will send the spreadsheet results to Greta.

Suggestion: share this presentation at the annual conference as a discussion panel – invite those who hire workers and those who teach students to collaborate with this information and have open discussion regarding higher education in MN. Maybe add to this an employer survey to find out what they’re looking for and compare the gaps (pros and cons). MnSCU can then use this employer survey to share with administrative at the institution that make decisions about courses. Action: Ben and Heather – to add this presentation to the fall conference and build a discussion panel around the topic.

ESRI Non-Profit licensing

ArcGIS Online for our organization. ESRI has a non-profit program. $100/year. ArcGIS Desktop and 1 named user for ArcGIS Online. Heather sent in the proof and request to ESRI. We don’t really need the desktop license, but we want the ArcGIS Online. It is more cost effective to purchase the desktop license as it comes with one ArcGIS Online seat. We could use our board email address.
The ESRI non-profit program there are two options:
1. ArcGIS for Advance desktop license ($100)
2. ArcGIS Online for Organizations (50% of $2,500 – for many users we only need one user)

Conference committee update

Keynote speaker will be confirmed by August 3rd – someone from ESRI (potentially Jack Dangerman)
Preliminary program and registration coming before end of July (this week)
Scott: Ashley has updated a final registration link for the Wednesday teacher event. Scott will upload to K-12 website and promote in August. Action: Scott to send a blip for e-announcement

Higher Ed and Scholarship update

Still trying to finalize a few scholarship students. The scholarship budget posted on the project portal.

This budget is incorporated in our full budget so no motion is necessary. For 2016, the board should be able to approve this budget during the February planning meeting.
T-Shirts and other logoed gear
   Documents posted on project portal
   Pints $2, 12oz mug $3.5, 15oz mug $8
   Shirts -

2019-2022 Conference Locations
Heather will provide St Cloud and Rochester information to Ashley (Ewald) – the dates are on reserve:
St Cloud: 1st week of October both years. Rochester: 2nd week of October both years. MEA is usually the 3rd week in October.

Other issues/ Ewald round robin – none noted.