1. Welcome new board members
   a. Stacey Hendren, Anoka County Library, PLD Chair-Elect
   b. Stacy Lienemann, Waseca-Le Sueur Regional Library, PLD Member-At-Large

2. PLD Day planning
   a. Budget
      i. Amount contingent on number of participants and off a little on food
      ii. Not sure if MLA will absorb the difference or if it will come out PLD funds
      iii. Facility usage has no charge but venue does require a minimum food/drink amt
      iv. Budget Categories:
         1. Maybe change the categories for next year’s PLD Day budget?
      v. Printing costs:
         1. For programs, nametags, etc
      vi. Equipment Rental:
         1. Includes all AV equipment?
         2. Maybe look into types of ports provided to have correct cords?
         3. Clicker provided or needed from outside source?
      vii. Honorariums for speakers/Waiving registration:
         1. Current budget shows $300 total
         2. Last year maker’s space panel were given mileage (roughly $90/person)
         3. Waive registrations only for bigger names/those we reach out to?
         4. Will leave options open for now, but we can’t waive it for every speaker and need to be equitable
   b. Meal
      i. Given 2 options by Water Street Inn
      ii. Chose Southwest buffet option because it was only option that was both vegetarian and gluten free
      iii. Food should be more substantial than last year’s salad
   c. Theme and side activities
      i. Star Wars Tie-In for theme?
         1. MN PLD Day 2016: Libraries Unite – May the Fourth Be With You
         2. Other suggested themes:
            a. Libraries Coming Together
            b. Library Jedi Tricks
            c. Jedi Library Tricks
            d. What Alien Are You?
      ii. Use Star Wars themed cutouts/masks/photo booth/bean bag game for fun free time fillers?
      iii. Stacy L suggested creating user experience profiles based on Star Wars characters
         1. Fun and unexpected way to get people to discuss diversity issues in the library
d. Possible presenters/call for proposals
   i. Time for 4 different sessions
      1. Speaker Option 1: Shared talk between Jennifer Nelson and Valerie Horton
         a. Not the keynote; talks have been covered at MLA
         b. Maybe give them both 15 minutes towards the beginning?
            i. Stacey H will contact them to see if they want to share any expertise as MN library leaders
      2. Diversity Panel: bring in libraries (in and out-state) doing diversity work?
         a. Sara Zettervall, Diversity and Outreach Roundtable Chair-Elect
            i. Works with UMN Extension program and does trainings
            ii. Fee for trainings; maybe will waive for PLD?
            iii. Jen will contact
         b. Sarah Park Dahlen and St Kate’s Students:
            i. Spoke on MPR about diversity in children’s books
            ii. Jen will contact
      3. Marketing Specialist:
         a. Gwen Westberg, Patina Lead Visual Merchandiser
         b. Patina has a contact page on their website. Stacy L will contact
      4. General Call for Proposals: Will be sent out by Frances shortly
         a. Lightning Rounds:
            i. Limit to 5 minutes/person
            ii. Easier to fill and more exciting for audience
         b. Breakout Sessions:
            i. Would they work with the room set up?
            ii. Where would longer talks fit in the schedule?
      e. Confirm timing?
         i. Date: Wednesday, May 4, 2016
         ii. Time: roughly 9 am – 3:30 pm (Exact time TBD)
         iii. Location: Water Street Inn

3. Future Thoughts:
   a. Design programs and name tags
   b. Post reminders on social media and websites