ARLD Meeting Minutes
MELSA Conference Room
1619 Dayton Ave.
St. Paul, Minnesota 55104

Meeting: Friday, 10/21/2016 from 2:00 PM to 4:00 PM

Present: Sara Stambaugh
Via Phone: Amanda Mills, Jodi Grebinski, Solveig Lund, Michael DeNotto, Jonathan Carlson
Absent: Megan Kocher (approved), Jayne Blodgett (approved)

1. Additions to the agenda?
2. Review and approve the August minutes, and September Business Minutes - Minutes approved as they stand
3. MLA Board Updates/Budget update - None, October meeting next week
4. November 18th, board meeting/lunch
   a. Meet at 1pm - Pizza Luce - 3 pizzas should work
      Dietary restrictions: Vegan, GF? - Amanda to send email out
   b. Jodi to attend MLA meeting that day, and pick up food (Megan as backup in case of snow)
   c. Attending: Sara, Jodi, Amanda, Megan, Mike, Jonathan, Phil, Kellie
      i. Not: Jayne, Solveig - will call in for meeting
5. ARLD Day 2017
   a. Speaker
      i. Lee Van Orsdel
      ii. Speaker's fee is $500 - possibly offer more (Amanda to talk with Jayne)
      iii. would need a hotel room on Thursday night.
      iv. would probably drive, and typically compares mileage and air fare and asks reimbursement for whichever is less.
      v. The time (1.5 hours with questions) for the keynote sounds perfect.
vi. Dinner on Thursday night - talk about a location (with new board members) - ask speaker if she has any cuisine preferences/limitations
  1. Previously at the Bulldog and
  b. Contract was submitted to the MN Landscape Arboretum to reserve it for April 28, 2017.
     i. Note the need to use their language when talking about the arboretum in communications.
  c. No theme = diversity in submissions

6. Second ACRL Free Webinar
   a. November 16, 2016. 1-2pm From last meeting: “We will send out invite at the beginning of October” - Did this happen? No
      i. Sara to host at Rasmussen College - Brooklyn Park, will reserve a room:
         1. Rasmussen College
            Brooklyn Park Campus, Room 108
            8301 93rd Avenue N,
            Brooklyn Park, MN 55445
         2. Max Attendees: 25
         3. Sara to provide snacks
         4. Jonathan will email Tami to create event and send out email - and include in RoundUp

7. Future 2016 Dialogue updates (Solveig)
   a. Meeting Accessibility Needs in the Classroom; contact Jennifer Turner about hosting (jennifer.turner@mnsu.edu) - Solveig will reach out. (Updates?)
      i. Jenny Turner at MSU-Mankato is figuring out a date between February 13-24 and will select an on-campus room
      ii. The topic will relate to accessibility, inclusivity, and/or document design
   b. Solveig asked Kristen Mastel & Shannon Farrell to host dialogue on outreach in the Fall - UPDATES? (See August minutes for previous discussion)
      i. Wednesday, December 7
      ii. Noon to 2pm at the Maplewood Library
iii. Topic: Setting Goals and Using Assessment for Practical and Effective Outreach

iv. Hosts: Kristen Mastel & Shannon Farrell

v. Still finalizing catering and will get all the information to Tammy ASAP to put together a registration form

8. Volunteer and outreach/networking opportunities

   a. Thoughts/ideas for future events?
      i. Something after Dialogue?
      ii. Suggestions from ARLD Business meeting:
         1. “A few years ago, we had a ‘Community of Learning’ book read & discussion - this was an incredibly valuable experience - allowed me to meet fellow members and discuss book/topic”
         2. Minnesota Historical Society library/archives tour
         3. Riddle Room in metro area (http://riddle-room.com/)

9. Communications Update (Jonathan)

   a. Both the poster session handout and the MLA Conference business meeting powerpoint were added to the Past Events section of the ARLD website
   b. Will be adding new board members to the wiki, and google drive folder
      i. Amanda to talk with them about this when she emails about food for November meeting

10. Membership Update (Solveig) - no updates

11. Legislative Update (Mike) -

   a. Look for updates on the Wiki - no meeting in October, and nothing new until after November 8th election

12. Intellectual Freedom (Megan) - No update

13. Next Meeting: Friday, November 18, 1-4 (lunch w new board members)

14. Anything else?

   a. Jodi - will be changing jobs! Congrats Jodi!

The conference number is 1-800-944-8766

Host Code: 52220#
Participant Code: 43114#