1. LUNCH with outgoing and new board members, 1:00 - 2:00 PM
   a. Introductions
   b. Eat food/drink beverages/be merry
2. Additions to the agenda? No.
3. Review and approve the October minutes - Approved as they stand.
4. Budget update
   a. ARLD 2017 Budget Draft
   b. ARLD Financials
   c. Money from ACRL
      i. ACRL MN Budget 2016-2017
5. MLA Board Updates
   a. October Meeting (Amanda)
      i. Notes
   b. November Meeting (Jodi/Megan)
6. Overview of Board Activities for new members
   a. Monthly Meetings
      i. Third Friday, 2-4 PM
1. 2 in-person meetings November and February (in-person required)

ii. Agendas

1. Call for agenda a week before, draft agenda and Final agenda by Thursday/Friday

iii. Call in option (GoTo Meeting is also an option)

iv. Happy hour :( 

b. Google Drive & PBworks

i. Do we still want to keep using both?

ii. Use PBworks for annual reports, Communications & Legislative reports

1. Everything else in Google Docs/Drive (agendas, minutes, etc.)

iii. Jodi to create a Google Group for email/contact purposes

c. Responsibilities & bylaws

d. Anything else?

i. Have fun!

7. ACRL 2016 Annual “Plan for Excellence” Report (maybe)

a. ACRL annual report 201

b. ARLD Business Meeting at MLA-09_28_2016

c. ARLD Business Meeting 2016 Slides

8. ARLD Day 2017

a. Schedule

b. Speaker

i. Lee Van Orsdel

ii. $500 speaker fee request; we will offer $750

1. Still working on getting an official offer to her but Van Orsdel has accepted and is saving the date.

iii. Needs a hotel room on Thursday night.

iv. She will probably drive, and typically compares mileage and air fare and asks reimbursement for whichever is less.

v. The time (1.5 hours with questions) for the keynote sounds perfect.
vi. Dinner on Thursday night - talk about a location (with new board members) - Lee Van Orsdel does not have any dietary restrictions or cuisine preferences but said she doesn’t particularly care for blue cheese, feta or goat cheeses
   1. Previously at the Bulldog and French Meadow
   2. Co-op Creamery, J. Selby’s, Brasa

c. Contract was submitted to the MN Landscape Arboretum to reserve it for April 28, 2017.
   i. Note the need to use their language when talking about the arboretum in communications.

d. No theme = diversity in submissions

9. Second ACRL Free Webinar Summary (Sara)
   a. Took place on Wednesday, November 16, 2016, from 1-2pm at Rasmussen College - Brooklyn Park; had 8 people registered - 4 showed up
   b. Webinar about Service Learning in alignment with Info. Lit. Framework. Focused specifically on the frames of “Research as Inquiry” and “Searching as Strategic Exploration”
   c. Presenters rooted in traditional academic libraries - attendees mostly from non-traditional academic libraries
   d. Discussion took place about updating from IL Standards to IL Framework, how non-traditional academic libraries (with fewer staff) can advocate and get involved in service learning opportunities as part of curriculum development
   f. Want to get involved/learn more? Join the Colloquium on Libraries and Service Learning

10. Future 2016 & 2017 Dialogue updates (Solveig)
    a. Meeting Accessibility Needs in the Classroom with Jennifer Turner (jennifer.turner@mnsu.edu)
       i. Monday, February 20
ii. Minnesota State University - Mankato (a room is booked, but I'm not sure of the specifics)

iii. Topic is accessibility, inclusivity, and/or document design, but the official title is still TBD.

iv. Phil to attend and take over coordination

v. Other updates?

b. December Dialogue: Setting Goals and Using Assessment for Practical and Effective Outreach, hosted by Kristin Mastel & Shannon Farrell

   i. Wednesday, December 7, Noon to 2pm at the Maplewood Library

   ii. Registration is up! (4 registered so far, including 2 speakers) The eblast was sent! Invite all your friends!


11. Social Media Presence (Amanda)

   a. Maybe have a Facebook page through MLA?

   b. MLA currently promotes our events through Facebook and Twitter

   c. Jodi will check and see if MLA has any policies about subunits setting up their own social media things

   d. [https://www.facebook.com/MLACYP/?fref=ts](https://www.facebook.com/MLACYP/?fref=ts)

   e. [https://www.facebook.com/PLDofMLA/](https://www.facebook.com/PLDofMLA/)

   f. [https://twitter.com/MNlibraries](https://twitter.com/MNlibraries)

   g. Communications & Secretary to own the Social Media stuff (?)

   h. Add to December Agenda for follow-up discussion (Jodi)

12. Volunteer and outreach/networking opportunities

   a. Thoughts/ideas for future events?

      i. Suggestions from ARLD Business meeting:

         1. “A few years ago, we had a ‘Community of Learning’ book read & discussion - this was an incredibly valuable experience - allowed me to meet fellow members and discuss book/topic”

            a. From Jodi:

               i. [ARLD 2011 Book Pilot Project - Join a Community of Practice](mailto:)

         2. Minnesota Historical Society library/archives tour
3. Riddle Room in metro area (http://riddle-room.com/) - more social
4. Happy Hour after LibTech 2017 (March) - Can talk about it at December meeting
   a.
5. Perhaps a Summer event (June-July-August) - talk about this at May meeting
6. Currently have events in February, March, April
   ii. Other ideas? - Wait for May meeting.

13. Communications Update (Jonathan)
    a. No update other than sending out emails for the webinar and Dialogue
    b. Jonathan to blast out reminder email for December 7th Dialogue, emailed Tammy (she’s out of office until Monday 21st)
    c. Jonathan to try to get MLA to post reminder to Facebook/Twitter - emailed MLA Communications Google Group

14. Membership Update (Solveig)
    a. Need a new person to sit on Membership Committee for 2017
    b. Kellie to take over Membership Committee stuff
    c. Solveig to send emailing/contact info to Kellie

15. Legislative Update (Mike)
    a. Platform talking points updated to the same stuff, and everything else was dependent on the election results
    b. Possible MN special session in January(?)

16. Intellectual Freedom (Megan) - No updates.

17. Next Meeting: Friday, December 16, 2-4 PM

18. Anything else?
    a. Jodi will let us know if there’s a Go-To Meeting or conference call in December

The conference number is 1-800-944-8766

Host Code: 52220#

Participant Code: 43114#