

ARLD Meeting Agenda  
MELSA Conference Room  
1619 Dayton Ave.  
St. Paul, Minnesota 55104

Meeting: Friday, 12/18/2016 from 2:00 PM to 4:00 PM

Present: Sara Stambaugh, Phil Dudas, Megan Kocher, Amanda Mills

Via Phone: Jodi Grebinoski, Jonathan Carlson, Mike DeNotto, Kellie Meehlhause

Absent: -none-

1. Additions to the agenda? **No additions.**
2. Review and approve the [November minutes](#) - **Approved as they stand.**
3. Budget update (Amanda)
  - a. [ARLD 2017 Budget Draft](#) - **Jodi to check with Tammy re: where ACRL Funds (\$1/member) should go - membership dues? Misc. income?**
  - b. [ARLD Financials](#)
  - c. Money from ACRL
    - i. [ACRL MN Budget 2016-2017](#)
4. MLA Board Updates
  - a. December Meeting [Notes](#) (Jodi/Amanda/Megan)
    - i. Amanda's [Notes](#)
    - ii. **Jodi to ask at next MLA meeting about funds for recording keynote at ARLD Day**
  - b. November Meeting [Notes](#) (Jodi/Megan)
5. ACRL 2016 Annual "Plan for Excellence" Report Update (Amanda)
  - a. [ACRL annual report 2015](#)
  - b. [ARLD Business Meeting at MLA-09\\_28\\_2016](#)
  - c. [ARLD Business Meeting 2016 Slides](#)
  - d. UPDATE/response from Chase Ollis at ACRL

- i. We are planning on doing this for 2017.
- 6. ARLD Day 2017 & Innovator Award (Amanda)
  - a. [Schedule](#)
  - b. Speaker
    - i. Lee Van Orsdel
    - ii. Speaker fee
      - 1. Amanda to talk with Lee re: recording keynote to make available to MLA members
    - iii. Needs a hotel room on Thursday night.
    - iv. Dinner on Thursday night - talk about a location Lee Van Orsdel
      - 1. Previously at the Bulldog and French Meadow
      - 2. Co-op Creamery, J. Selby's, Brasa, Low Brow
  - c. Contract was submitted to the MN Landscape Arboretum to reserve it for April 28, 2017.
    - i. Note the need to use their language when talking about the arboretum in communications.
  - d. No theme = diversity in submissions / Building success in the library
  - e. Innovator Award/Election selection committee (usually Past Chair, Member-at-Large and one other Board member not running, if we want to have one committee for both; can have 2 separate committees)
    - i. Amanda, Phil, & Kellie (Jonathan (comms)) - Innovator Award Committee
    - ii. First call for Innovator Award week of February 27 (See [Schedule](#))
  - f. TO DO (from [Schedule](#)) Week of Jan. 9
    - i. ARLD Day Save the Date and call for session proposals
      - 1. Jonathan needs a blurb about the speaker/topic for the blast.
      - 2. Amanda to put together online Form for submissions (in Google Drive?)
      - 3. Proposals due Feb. 13 (Monday)
        - a. Everyone needs to be in St. Paul in person for Feb. 17 mtg.
    - ii. Update website with session proposal info.
      - 1. 2016 ARLD Session Proposal form: [https://docs.google.com/forms/d/e/1FAIpQLSeMHPisWFybfSzqNnkFs1LowOKPjAE0U7E9lLacNwo6P\\_1KVg/viewform?c=0&w=1](https://docs.google.com/forms/d/e/1FAIpQLSeMHPisWFybfSzqNnkFs1LowOKPjAE0U7E9lLacNwo6P_1KVg/viewform?c=0&w=1)
    - iii. Second call for proposals end of January/after next meeting
- 7. Future 2016 & 2017 Dialogue updates

a. Inclusive Documentation with Jennifer Turner (jennifer.turner@mnsu.edu) and Jessica Schomberg (jessica.schomberg@mnsu.edu) (Phil)

i. Monday, February 20, 2017

ii. Minnesota State University - Mankato, Centennial Student Union Room 204 (room is booked from 10-3).

iii. Other updates?

1. 20 participant cap

2. Draft description is done

a. The Academic and Research Libraries Division (ARLD) of MLA is pleased to invite you to our next ARLD Dialogue. Dialogues are an opportunity for academic librarians from various institutions to gather over lunch (provided by ARLD) and discuss a particular aspect of librarianship. Our topic for discussion is practical and effective document writing, focusing on user needs and inclusivity. Participants will have the opportunity to collaboratively redesign existing library documentation. Registrants are encouraged to bring sample documents to revise. The discussion will be led by Jenny Turner and Jessica Schomberg, librarians at Minnesota State University, Mankato. This Dialog will be held in room 204 in the Minnesota State Mankato Centennial Student Union. Maps and parking information. To register and make a lunch selection, please submit the online registration form. Participation is limited to 20, so register early to guarantee your spot.

3. Phil sent them the info about food ordering and billing

4. Phil send Jonathan info before February to put in Feb. MLA Roundup - need lunch options

- b. Dialogue: *Setting Goals and Using Assessment for Practical and Effective Outreach*, hosted by Kristen Mastel & Shannon Farrell (rescheduled/Megan)
    - i. January 25, 2017 Noon to 2pm at the Maplewood Library
    - ii. Registration
    - iii. <http://www.mnlibraryassociation.org/events/EventDetails.aspx?id=886908>
    - iv. Send out reminder in the January blast
  - 8. Social Media Presence (Amanda/Jodi)
    - a. Does MLA has any policies? (See link in item 4a.)
    - b. Can have our own Twitter and/or Facebook pages - more info to come from Jodi about this : @MNLib\_ARLD (?)
      - i. Jonathan to set up.
    - c. Communications & Secretary to own the Social Media stuff
  - 9. Volunteer and outreach/networking opportunities
    - a. Thoughts/ideas for future events?
      - i. Suggestions from ARLD Business meeting:
        - 1. "A few years ago, we had a 'Community of Learning' book read & discussion - this was an incredibly valuable experience - allowed me to meet fellow members and discuss book/topic" (Summer or Fall?)
          - a. From Jodi: ARLD 2011 Book Pilot Project - Join a Community of Practice
          - b. Put it back on agenda for March Meeting
        - 2. Happy Hour after LibTech 2017 -March (Amanda)
          - a. LOCATION
            - i. Should we try the [Rabbit Hole](#)?
            - ii. Amanda to find out how many people will fit in the Rabbit Hole and make reservation.
          - b. Description
          - c. Co-planners - Sara
        - 3. Currently have events in January, February, March, April
10. Communications Update (Jonathan)
  - a. No updates
11. Membership Update (Kellie)

- a. MLA Membership committee doesn't have a meeting - but do have email exchange
- b. If anyone has suggestions for membership communication send to Kellie
  - i. Would be great to have an MLA one-sheet that sums up benefits of being an MLA member that we can hand out to potential members at networking events and Happy Hours, dialogs, etc.

12. Legislative Update (Mike)

- a. Election results and leadership in Senate and House discussed
- b. Expecting to have more success with new chairs
- c. Talked about possible special session
- d. ITEM and ESSA
- e. Legislative day going to be in March - no day set yet
- f. <http://mnloveslibraries.crplsa.info/>

13. Intellectual Freedom (Megan)

- a. NY Times Article "[Libraries become unexpected sites of hate crimes](#)"
- b. ALA - Office of Intellectual Freedom is working on updating their site with reporting form
- c. Incoming Chair-elect meeting - making plans to make this a committee and have some programming

14. Next Meeting: January, 20 2017 2-4 PM

15. Anything else?

- a. Sara finished her capstone and has completed her MAEd. Woo!

The conference number is 1-800-944-8766

Host Code: 52220#

Participant Code: 43114#