ARLD Meeting Minutes
MELSA Conference Room
1619 Dayton Ave.
St. Paul, Minnesota 55104

Meeting: Friday, 4/15/2016 from 2:00 PM to 4:00 PM

Present: Jonathan Carlson, Amanda Mills, Tammy from Management HQ
Via Phone: Jayne Blodgett, Jodi Grebinoski, Solveig Lund, Sara Stambaugh, Michael DeNotto

Absent: Megan Kocher

1. Additions to the agenda? No additions.
2. Review and approve the March minutes - Approved as they stand.
3. MLA Board Update (Amanda)
   a. No Update - MLA Board won't meet until 4/22
4. ARLD Budget (Amanda)
   a. No Update - MLA Board won't meet until 4/22
5. Bylaws Changes - check in (Amanda)
   a. Chair-Elect position: bylaw changes to vote on at ARLD 2016
      i. Proposed Changes
         1. Slides for ARLD Day (Amanda)
6. ARLD Day 2016 (Jayne/all)
   a. Day of event schedule
      i. Bylaws Slides - will be done during Welcome
   b. Registration → Have you registered? :-)
      i. Numbers looking good, around 110 today.
      ii. Jayne will make sure that primary presenters are registered, assign rooms, and communicate where they should be on the day of to present.
   c. Mediation of sessions - Moderators will be reminded of their sessions and times.
d. Prizes Reminders
   i. $30 gift certificate to Duluth Bookstore (Jodi)
   ii. Sara to donate a signed book and mug
   iii. Jayne to bring something from Colorado
   iv. Tammy has tickets for prize drawings - give one ticket to each person in their badge.
   v. 10% off in Arb store if participants show their badge.

e. Evaluations
   i. Email any additions/changes to Jayne ASAP
   ii. Add question about space and facilities

f. Thursday night dinner locations (start thinking about)
   i. Bulldog NE backroom/table is reserved for us at 6:30pm
   ii. Dinner is on your own (pay for self)

g. Interest tables
   i. Signage - Management HQ will handle
   ii. Current numbers
      1. Assessment - 6
      2. Emerging Technology - 9
      3. Instruction - 16 - two tables for this group
      4. Reference - 7
      5. Science - 5
      6. Tech Services - 7
      7. Digital Humanities - 1

h. Improvements
   i. Checking in on our list of improvements:
      1. Clarify with Keynote about the expectation for length of talk -- been in touch, and she is aware of the time requirements
      2. Make sure Arboretum tests the technology before things get started
a. They will have someone available at the beginning of each session for last-minute troubleshooting.

3. We should also test technology before things get started -- volunteers -- see schedule

   ii. Pre-conference things are all set. No firm number of registrants at this point - Jayne will drive Maria on Thurs & Friday

   iii. Email needs to go out to registrants a day or so before to inform people to let Arb parking people know they are there for event - Jonathan will dig out old email and send to Jayne

7. ARLD Day 2017 Alternate Location Updates (If any)
   a. Look into Science Museum for location after ARLD at Arboretum in 2016-
      Amanda has e-mailed Tammy re: April 2017 Fridays, fees for A/V in smaller rooms, possible tour of facilities; also follow-up question about food prices (price on spreadsheet for food was minimum needed to spend)
   b. Talk about ARLD Location at May meeting with more info. - Jodi will pick this up since Amanda will probably be out for May meeting

8. Innovator Award Updates (Jayne)
   a. Winner(s) selected and notified
   b. 7 nominations total
   c. Need to take a picture of winner for MLA Round-up

9. ACRL Free Webinar: Modern Pathfinders - Summary/Report (Megan)
   a. Update postponed until May

10. Spring Dialogue Updates? (Jonathan, Megan, Solveig)
    a. Topic: Collaborations between science librarians and faculty (including research, instruction, grants, etc.)
    b. Proposed: Monday, May 23, Noon-2pm at St. Kate’s
    c. Need menu choices before we can send out registration info - J&M to work this out before ARLD day so we can announce it’s happening.

11. Volunteer and outreach/networking opportunities updates
a. Caverns + Republic happy hour - July (Megan/Jodi)
   i. Any updates? Otherwise, we will check in about Republic thing again in June 2016- for July
b. Other thoughts/ideas for future events? Not at this point, think about this more for June/July meetings.

12. Communications Update (Jonathan)
a. ARLD Day 2016 Facebook event Mystery? - solved, the reference to a free calendar has been removed.
b. Website language has been updated

13. Membership Update (Solveig) - no updates.

14. Legislative Update (Mike) - talked about details of Legislative Day

15. Intellectual Freedom (Megan) - Still free.

16. Anything else?
a. Solveig might not be able to make dinner on Thursday night
b. Jayne will call in to MLA May meeting
c. May, No Meeting - enjoy the break!
d. Next meeting after ARLD day will be Friday, June 17.
   i. Jodi will not be able to call in from Germany.
   ii. Jayne will facilitate meeting - Amanda may call in.
e. June outing to see space for 2017 ARLD day, parking vouchers

The conference number is 1-800-944-8766
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