ARLD Meeting Minutes
MELSA Conference Room
1619 Dayton Ave.
St. Paul, Minnesota 55104

Meeting: Friday, 7/15/2016 from 2:00 PM to 4:00 PM

Present: Jonathan Carlson, Amanda Mills, Megan Kocher
Via Phone: Jodi Grebinoski, Solveig Lund, Michael DeNotto

Absent: Sara Stambaugh (approved), Jayne Blodgett (approved)

1. Review and approve the June minutes
   a. Approved.

2. MLA Board Updates? (Amanda)
   a. MLA Board doesn't meet until 7/22/16

3. ARLD Budget (Amanda)
   a. MLA Board doesn't meet until 7/22/16

4. MLA Legislative Forum recap (Jonathan)
   a. Tuesday, July 12 in St. Cloud.
   b. Jonathan was the only academic person there.
   c. Could we encourage more input from ARLD members? Ask at MLA board meeting.
   d. In the future, send out an email to encourage more academic participation ahead of time.

5. MLA Conference, ARLD Poster Session - End of July, start asking for poster session submissions.
   a. Amanda e-mailed MLA conference planners to confirm we have the session block for poster session right after the ARLD business meeting.
      i. Confirmed.
ii. 9/29 (Thursday) at 8:10am, Poster session at 8:50am (MLA Conference Schedule: https://2016mlaannualconference.sched.org/) (Poster session isn’t on Sched yet?)

b. Jonathan will look for submission email from last year
   i. Send to Tammy to send out on monday 7/25
   ii. Submission deadline is August 17th

6. MLA Conference - lack of academic proposals (Amanda)
   a. Amanda contacted MLA planners to made sure our suggestions from the last meeting were passed along.
      i. Amanda will send to Amy Boese too, since she will be coordinating conference planning next year.

7. Bylaws Changes (Amanda)
   a. Chair-Elect position: bylaw changes voted on at ARLD 2016
      i. Proposed Changes; Slides from ARLD Day - approved
         1. Amanda sent our approved bylaws changes to Tammy

8. ARLD Day 2017 (Amanda)
   a. Review contract to be submitted to the MN Landscape Arboretum to reserve it for April 28, 2017.
      i. Note the need to use their language when talking about the arboretum in communications.
      ii. What about fees for microphones? (Exhibit A.4)
         1. Amanda will ask Tammy if 3 wireless handheld & 1 lapel mic are part of A/V cart.

9. 2017 ARLD Board Election updates (Solveig)
   a. Schedule
   b. Call for nominations
   c. Position descriptions: do not need to be updated unless we want to include information about the bylaw changes
d. Nomination Committee (usually Past Chair and two people who are not running for re-election) - Jayne, Sara, Solveig → duties include helping with nomination form and recruiting nominees if needed. (Specifically chair-elect position)

10. Second ACRL Free Webinar
   a. November 16, 2016
   b. Announce at MLA and send out invite at the beginning of October.
   c. We will decide who will be the point person and who will host at our next meeting.
      i. Hold somewhere in the Metro to maximize attendance -- decent/free parking at St. Kate’s, Century College (contact Randi Madisen), Metro State

11. Future 2016 Dialogue updates (Solveig)
   a. Meeting Accessibility Needs in the Classroom; contact Jennifer Turner about hosting (jennifer.turner@mnsu.edu) - Solveig will reach out. (Updates?)
      i. Jennifer can’t do it until January 2017 at the earliest. Schedule one for Spring with her.
      ii. Solveig will ask Kristen Mastel & Shannon Farrell to host one on outreach in the Fall (October or December)

12. Volunteer and outreach/networking opportunities updates
   a. Caverns + Republic happy hour, Friday, August 5 (Megan/Jodi)
      i. Not sure we can get tour guides for August 5th.
      ii. New date: August 26th - Megan will see if tour guides are available.
   b. Other thoughts/ideas for future events?
      i. Something after Dialogue? Tabled.
      ii. Dine-Around at MLA conference (Jodi/Amanda)
         1. Doing late happy hours instead 8-10pm
         2. There will be a special happy hour at Pizza Luce

13. Communications Update (Jonathan)
   a. Nominations stuff was all proofread & sent out

14. Membership Update (Solveig)
a. None.

15. Legislative Update (Mike)
   a. See #5

16. Intellectual Freedom (Megan)
   a. None

17. Change start time for August board meeting? (Jodi)
   a. Megan can reserve a video conference room on August 26th on the West Bank.
      (308 Andersen Library)
   b. Amanda will check with Jayne & Sara to see if that date will work for them.

18. Anything else?

The conference number is 1-800-944-8766
Host Code: 52220#
Participant Code: 43114#