

skills for current and future
leaders in city government



**24 hours of
training**
in-person,
webinars & online

Supervisory Leadership Certification

Designed for any utility staff member involved with supervising operations, field or office staff members. The trainer has utility experience but the lessons and tactics learned can apply to any supervisor in government.

Great for a staff person who is either soon to be promoted or currently supervising employees.

Certification Curriculum

- Learning how to lead others
- Creating influence as a leader
- Coaching and counseling
- Efficient prioritization
- Effective listening techniques
- Dealing with angry co-workers
- Practical problem solving tips
- Useful decision making skills

From a past attendee in Camdenton, Missouri,
"Jim is one of the best instructors I have had for
training in any class. He keeps the information
fresh and easy to retain."

Cost: \$800

registration form
on other side

Initial in-person training

- ◆ Tuesday, Aug. 14, 8:30 to 4:00
- ◆ Wednesday, Aug. 15, 8:30 to noon

Three webinars

- ◆ Sept. 26, Oct. 17 and Nov. 14
- ◆ 10:00 to noon

Four online training courses

- ◆ On your own classes & tests

Final in-person training & certification

- ◆ Tuesday, Dec. 11, 8:30 to 4:30

COST: \$800 for 24 hours of coursework

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Supervisory Leadership Certification

In-Person Training:

Aug. 14-15 & Dec. 11
Farmington Fire Department
222 East Columbia Street
Farmington, Missouri

Cost: \$800

**Registration Deadline
Tuesday, August 7**

REGISTRATION

Main Contact _____ Email _____

Address _____ City _____ State _____

Zip Code _____ Phone (_____) _____ Fax (_____) _____

Registrant's Name _____ Email _____ Position _____

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SUBMIT FORMS: Scan & email to training@mpua.org or fax 573-777-8031

PAYMENT: Invoice will be sent to main contact person

NO SHOWS: will still be responsible for the cost of the training



Questions? Cathy Susa 573-445-3279 or csusa@mpua.org