RESOLUTION WRITING
SAMPLE FORM FOR RESOLUTIONS

Title of Resolution: ________________________________________________
Title Should Reflect the Subject and the Requested Action

Sponsor: ________________________________________________
Delegates, County Medical Societies, MSNJ Sections

The Whereas Clause(s):
Give reasons for seeking a position or action by listing existing policy, concerns, facts, potential effects upon physicians, patients, practice of medicine, etc. Try to keep each fact/thought within a separate “whereas.”

Whereas,_________________________________________________________
_____________________________________________________________; and
Whereas,_________________________________________________________
_____________________________________________________________; now therefore be it

The Resolved Clause(s):
State the position(s) or action(s) you wish MSNJ to take on the issue. The Resolved clause is the only portion on which the House of Delegates will act. The Resolved clause should stand alone and not contain external references.

RESOLVED, ____________________________________________________
_____________________________________________________________; and be it further
RESOLVED, ____________________________________________________

Fiscal Note: Include a fiscal note identifying the cost or savings to MSNJ inherent in the implementation of the resolution.