



American
Organization for
Bodywork
Therapies of
Asia

COSP Review Preparation Guide

Hello COSP Member Representative,

In preparation for your Biennial Review, here is a list of the content you will need to either upload or provide in a text box while completing the online review form.

Before beginning to complete the form, it may be helpful to gather all this content and have it ready.

AOBTA is required to complete regular compliance checks on members of its Council of Schools and Programs. These compliance checks ensure the public that COSP members meet AOBTA standards and also ensure COSP Members that their recognition as providers of quality Asian Bodywork Therapy instruction remains relevant and reliable.

Here is the list of content you will be asked to submit:

1. (Copy and paste) Prepare a statement that describes the laws that regulate your operations or specify and explain any relevant laws from which you are exempt. You will paste this statement into a text box in the online form.
2. (Document) Create a single PDF document that contains all relevant documents granting your program/school legal authority to operate.
3. (Document) PDF copy of your current published curriculum (the version the students see).
4. (Document) PDF list of your current ABT program staff and faculty (with email addresses).
5. Name of the AOBTA Certified Instructor that is providing oversight for your ABT program.
6. (Document) PDF of your ABT program transcript.
7. (Document) PDF of your current program catalog or ...
8. (Web link) A link to your online catalog.
9. (Document) PDF of all your course syllabi for the courses that fulfill the AOBTA 500-Hour Curriculum.
10. (Document) PDF of a timeline for the next 2 years that includes new class start dates and expected graduation dates.