

Notes from the Alumni Society Board of Directors' Meeting
held
Tuesday, October 2, 2012 at 6:30 p.m.
In the
President's Boardroom, Keva M. Bethel Building

In attendance were: Veronica Duncanson, Dario Terrelli, Tamischa Richardson, Andrea Moultrie, Marcus Laing, Larissa Sawyer, Jana Stubbs, Wence Martin, Troy Strachan, John Mogk

Absent: Tomas McIntosh

Guest: Barry Smith

1. Call to Order:

The meeting was called to order by John at 6:35pm.

2. Approval of Agenda:

The outline for the meeting was agreed to by consensus as presented to The Board.

3. Election of Executive Officers

Prior to the election of officers Tamischa asked for a review of the responsibilities for each office. Veronica asked about the history of the Alumni Association and Alumni Society and the archiving of past activities of the groups. John mentioned there are records in the Alumni Relations office but it was unclear how complete or how far back the records go. There is not a separate storage or office space for the Alumni Society.

Nominations for officers commenced with the position of Chair. Nominees included Wence Martin, Marcus Laing, Dario Terrelli and Tamischa Richardson. Motion to close nominations by Veronica, seconded by Andrea. Each nominee spoke to The Board about their goals and objectives in the order of their nomination. Secret ballots were done on paper and tallied by Barry and John. Marcus Laing was elected Chair of The Alumni Society. John turned the meeting over to Marcus.

Motion to open nominations for the position of 1st Vice Chair made by Dario, seconded by Veronica. Nominees included Wence Martin and Tamischa Richardson. Motion to close nominations for 1st Vice Chair by Troy, seconded by John. Each nominee spoke to The Board in the order of their nomination. Secret ballots were done on paper and tallied by Barry and John. Wence Martin was elected 1st Vice Chair of The Alumni Society.

Motion to open nominations for the position of 2nd Vice Chair made by Veronica, seconded by Troy. Nominees included Tamischa Richardson and Jana Stubbs. Motion to close nominations for 2nd Vice Chair by Wence, seconded by Troy. Each nominee spoke to The Board in the order of their nomination. Secret ballots were done on paper and tallied by Barry and John. Tamischa Richardson was elected 2nd Vice Chair of The Alumni Society.

Motion to open nominations for the position of Treasurer made by Wence, seconded by Veronica. Nominees included Jana Stubbs, Andrea Moultrie and Veronica Duncanson. Motion to close nominations for Treasurer by Troy, seconded by Wence. Each nominee spoke to The Board in the order of their nomination. Secret ballots were done on paper and tallied by Barry and John. Jana Stubbs was elected Treasurer of The Alumni Society.

Motion to open nominations for the position of Grand Bahama Chair made by Wence, seconded by Jana. Discussion ensued whether person had to be in Grand Bahama. John noted there is nothing in the Charter dictating the residency of the office holder for Grand Bahama Chair. Questions were raised if the vote should be postponed or if it was important to fill the position and begin building a committee on Grand Bahama. Chair decided to conduct the vote per the Charter. Nominees included Veronica Duncanson and Dario Terrelli. Motion to close nominations for Grand Bahama Chair by Tamischa, seconded by Wence. Each nominee spoke to The Board in the order of their nomination. Secret ballots were done on paper and tallied by Barry and John. Veronica Duncanson was elected Grand Bahama Chair of The Alumni Society.

4. Chairs Report

Marcus congratulated the new officers and stressed the importance and amount of work needed from everyone for the Alumni Society to succeed and reach all its objectives.

5. Treasurer's Report

Past Treasurer Barry Smith transferred the cheque book and treasurer files to new Treasurer Jana Stubbs. Barry reported two final cheques were written for \$800 towards a science lab workstation and \$500 toward the Keva Bethel Memorial Fund. He reported a closing balance of \$488. Troy inquired about the change-of-signatories letter for the bank. It was announced that Kendra needed the names of the new officers to list as new signatories and the letter would be available by the end of the week. It was confirmed the new signatories are Marcus Laing, Wence Martin and Jana Stubbs. Responding to a question from Marcus, Troy said it was his understanding a fourth name could be added at a later date.

A motion was made by Dario, seconded by Andrea, that the Society's money should be moved from First Caribbean to Bank of the Bahamas, a Bahamian bank. Motion failed, but it was agreed the Treasurer should investigate options and benefits of moving the chequing account and the issue would be revisited by The Board.

6. Executive Officer Reports

As related to donations from the Alumni Society, John was asked to clarify the difference between Annual Fund gifts and projects vs. Capital gifts and projects. He encouraged the Board to work with Development, Deans and VP's to coordinate and identify future departmental needs for future donations.

Barry suggested that a new representative from the Alumni Society should be appointed to serve on the Keva Bethel Committee. Marcus propose The Board get an update from the Committee on their future plans and meetings and seek their input on what role the Alumni Society can play. Barry will provide Marcus with the committee contacts. Barry also mentioned the committee's next project, the Keva Bethel Service Day on October 6, and encouraged Board members to attend.

7. Committee Reports

The Chair opened the discussion on the expansion and formation of Alumni Society working committees. Suggestions were PR, Hall of Fame, fundraising, membership, social, events, community outreach, professional development, Grand Bahama and Family Islands.

Barry Smith had to leave the meeting and Troy commented on the excellent work Barry performed for the Alumni Society as Treasurer. Barry received a thank you and round of applause from the Board of Directors for his efforts.

Dario asked for a description of the Hall of Fame committee. Veronica explained it was started by Picewell Forbes, to honour an outstanding alumnus, and was formatted based on his experience at the University of West Indies. It was set up as a fundraiser event for the Alumni Society.

Troy suggested appointing a committee to oversee all the committees. They would be tasked with making sure the committees are holding their meetings, doing their work, preparing their reports and not using the Board of Directors meetings as the time and place to carry on committee work.

Marcus expressed his desire to find more opportunities to allow all alumni to participate in committee work but also engage in the general discussions of the Alumni Society. He felt it was important for the Board to maintain the schedule of monthly regular Board meetings.

The final committee assignments were:

- PR & Marketing – Larissa and Veronica
- Membership – Wence
- Family Island – Veronica (incorporates the Grand Bahama committee)
- Hall of Fame – Dario and Veronica
- Social/Events – Andrea, Dario and Troy (Professional Development would be headed by Wence but come under the Events committee)
- Community Outreach – Jana
- Fundraising – Tamischa
- Committee Chair of the Committees – Tamischa

8. New Business

With the lateness of the hour, and New Business and Other Business remaining on the agenda, Veronica proposed scheduling a special Planning Meeting to continue the discussion and further

flush out the committee work. It was agreed to meet Monday, October 8, 2012 at 5:00p.m. at The College. Veronica encouraged the Chair to prioritize the committee goals for the meeting to help move the discussion.

John announced he would be sending information to all Directors regarding the International Cultural Festival on October 20th and 21st. The College and AR&D are hosting a table again this year and needs volunteers to help with the booth.

It was mentioned that Wence should contact Davinia (Director of Development) to see how the Alumni Society might help with the upcoming Tax Reform Symposium.

9. Other Business

Postponed to Planning Meeting.

10. Confirmation of Permanent Meeting Date & Time

It was agreed that regular meetings of the Board of Directors of the Alumni Society shall occur every first Tuesday of the month at 6:00p.m.

Veronica expressed her feelings on the importance of responsibility and leadership that goes with a position on the Board. It is also important to set an example for all alumni to follow. She pledged \$1000 to the Annual Fund.

11. Adjournment

Motion to adjourn by Troy, seconded by Veronica. Meeting adjourned at 9:32p.m. Next regular Board meeting is November 6, 2012 at 6:00p.m.