

RebelCard Disclosure Statement

Revised as of January 20, 2017

RebelCard and RebelCard Guest Cards

The UNLV RebelCard is the official photo identification card of University of Nevada, Las Vegas (UNLV) and should be carried by cardholders at all times. There are four university-approved ID cards: student, faculty/staff, emeritus faculty, and vendor (i.e., UNLV Dining, and Barnes and Noble Bookstore). All cards are photo cards with additional functional components for cashless vending and identification. There is also a RebelCard Guest Card that visitors to campus can purchase and deposit RebelCash on for sales tax free food purchases and printing. All RebelCards including the Guest Card are administered by the RebelCard Services Office (RCSO) currently located at 4505 S. Maryland Parkway, Student Union Room 118, Las Vegas, NV 89154-2032. More information about the RCSO is available online at <https://www.unlv.edu/rebelcard>.

The mechanism for accessing the cardholder's account(s) or privileges is the RebelCard. Presentation of the card may be required to access university services, such as meal plans, library services, admission to events, and building access. Access to university facilities or cardholder account(s) may be denied if an account is suspended by UNLV for: (1) administrative reasons; (2) the card holder deactivates the card; or (3) the card's functional components are damaged and will not scan.

The RebelCard is the property of UNLV and is non-transferable. Use of the card signifies agreement with the conditions set forth in this document. Only the cardholder may present the RebelCard for purchases and other privileges. A RebelCard will be confiscated if presented by someone other than the cardholder or if the card is involved in inappropriate or illegal use. Fraudulent use of the card will result in disciplinary and legal action. The cardholder agrees to produce and/or surrender the card upon demand of a UNLV official.

The ID card displays a ten-digit NSHE number. It is the cardholder's responsibility to safeguard the confidentiality of the ID number. If an assigned NSHE number has been compromised and used fraudulently, the cardholder should contact the RCSO immediately.

Information about the cardholder's account will be disclosed to third parties only for the following reasons: (1) to complete a transaction; (2) to comply with court orders or other applicable laws; or (3) with the cardholder's written permission.

RebelCash Flexible Spending Account

RebelCash is a prepaid declining balance (debit) account that may be used to pay for purchases at participating on- and off-campus locations. Cardholders who elect to deposit funds into a RebelCash account agree to be bound by the terms and conditions disclosed herein. The use of RebelCash to purchase gift cards, alcohol, firearms, and tobacco products is prohibited. Merchants may impose other restrictions at their discretion.

The RebelCash account can be activated by making an initial deposit into the account. There are no fees to establish or use the account. No interest shall be paid on any balance in the account. Deposits may be made online at <https://www.unlv.edu/rebelcard> with a credit card or at the RCSO with a minimum deposit of \$10.00. Cash may also be deposited into RebelCash accounts through the RebelCash Deposit Machines (RDM) located around campus. Funds deposited are immediately available.

Accounts with a positive balance will remain open and carry forward to the next semester or year. Accounts that have had no activity for 12 months will be considered inactive and the balance will be forfeited.

Lost, Stolen, or Damaged Cards

Lost or stolen cards must be immediately deactivated online at <https://www.unlv.edu/rebelcard> or in person at the RCSO during normal business hours. Current business hours are available online. Lost, stolen, or damaged cards may be replaced for a fee. Fees for replacement cards are subject to change; current fees may be found online. If your RebelCard has been activated to act as your U.S. Bank Visa check card, you MUST also report the loss to U.S. Bank immediately at 800-US-Banks (872-2657).

Replacement fees are waived if: (1) cardholder is a new graduate student who attended UNLV as an undergraduate; (2) the card was stolen and a valid police report is presented within 90 days of the card replacement; (3) cardholder is a former student that is now staff or (4) a name change is documented with the Registrar's office for students or Human Resources for faculty/staff.

If a RebelCard is lost or stolen, the university will not be responsible for any charges made using the card. When a card is replaced, a new card number will be issued. The old card, if located, cannot be reactivated. All existing services linked to a RebelCard will automatically update except library and dorm access. They will need to be re-activated at their respective locations.

The RebelCard holder must immediately notify the RCSO if the account transaction history as presented online at <https://www.unlv.edu/rebelcard> discloses unauthorized transfers. If the cardholder does not notify the RCSO within sixty (60) days after the transfer was posted, it may not be possible to recover the loss of funds. The time limit for reporting unauthorized electronic fund transfers may be extended in the event of extenuating circumstances such as travel or hospitalization.

Security

The RebelCard must be presented at the time of purchase and shall be the only means of accessing the participant's account. The cardholder may be required to sign a receipt for goods or services. If a lost or stolen card is deactivated as outlined above, the balance is protected and may be transferred to a new RebelCard. A merchant may request additional identification to guarantee that only the participant uses the account.

To minimize the risk of fraudulent activity to accounts, there is a daily limit of \$1000.00 that can be deposited to an account. The RCSO monitors all

RebelCash accounts for fraudulent activity daily. If suspicious activity is identified, the RebelCash account will be frozen until further investigation is completed. If it is determined the activity is fraudulent, the cardholder will be reported to UNLV Police and the Student Conduct Office for further action.

Documentation of Transfers/Cardholder History/Statements

Cardholders may receive or request a receipt at the time a purchase is made from any card reader operated by a cashier, however, cardholders will not receive a receipt from a card reader attached to a vending machine, laundry machine, or photocopier.

The cardholder's current balance and ninety (90) days of transaction history is available online at <https://www.unlv.edu/rebelcard>. The cardholder agrees to verify the history of deposits and transactions on a monthly basis for any errors. Monthly statements are available from the RCSO's On-Line Card Office, located at <https://www.unlv.edu/rebelcard>. Upon receiving a RebelCard, cardholder agrees to the electronic delivery of these statements. Printed copies of monthly or other periodic statements are available directly from the RCSO during normal business hours and may be obtained in person with proper identification.

To minimize potential loss to the participant, unattended locations/applications, such as vending machines, laundry machines, and photocopiers, may impose a daily spending limit. Except as outlined above for unattended devices, there is no daily limit on the number of transactions or a dollar total, up to the available balance.

The cardholder must notify the RCSO orally or in writing within sixty (60) days if they believe an error exists on a monthly statement. The cardholder must identify their name, NSHE number, and why they believe an error exists. The RCSO may require the cardholder to give written notice of the error within ten business days of an oral notice. The RCSO has ten (10) business days after receiving the cardholder's notice of a possible error to respond to the cardholder in writing. Should the RCSO require more than ten business days to investigate the error, the RCSO will provisionally credit the cardholder's account the amount of the suspected error. If the RCSO finds that there was no error or a different error, the RCSO will debit the cardholder's account accordingly and provide a written explanation of the findings. The cardholder may request copies of the documents used in the RCSO's determination.

Refund Policy and Account Closures

The cardholder agrees and understands that there will be no cash withdrawals or refunds from active RebelCash accounts. Cash refunds will not be issued for returned merchandise purchased with RebelCash. RebelCash accounts will be credited for the amount of the return. Merchandise must be returned to the location where goods or services were purchased and returns are subject to the return policy of the merchant. RebelCash accounts are not intended to simulate a checking or savings account.

The cardholder may close their RebelCash account at any time by completing the RebelCash Close Account form and returning the completed form to the RCSO. The current fee to process this form is \$20 and will be deducted from the balance in the RebelCash account; fees are subject to change. A UNLV check will be issued by the UNLV Disbursements Office, usually within four to six weeks, and will be mailed to the address indicated on the Close Account form. Any deposits made online within six months of the request to close an account will be refunded to the credit card used to make the deposit.

The RCSO will automatically close an account when the cardholder is no longer a UNLV student or employee. If there has been no activity in the account for twelve (12) consecutive months, a notice will be sent to the cardholder's e-mail address on file with the Registrar's Office or Human Resources Office. If no response is received within sixty (60) days of the notice, the balance of the account shall become the property of UNLV, and the RebelCash account will be closed.

Insufficient Funds

The RebelCash account balance will be verified prior to the completion of a transaction. In the event a transaction cannot be verified due to a systems problem and a purchase occurs with insufficient funds in the RebelCash account, the account will reflect a negative balance. The owed funds will automatically be deducted from the next deposit. Should the account be closed with a negative account balance, the balance will be billed directly to the participant. Should a deposit to the account be returned for insufficient funds or dispute, the RebelCard Office may deduct the deposit and any associated fees from the RebelCash account.

UNLV is not liable for failure to complete a transfer to or from a cardholder's account if:

1. Through no fault of UNLV, the account has insufficient funds;
2. Circumstances beyond the control of UNLV prevent the transfer, including but not limited to fire; flood or other catastrophe; legal acts of public authorities; strikes; riots; failure of communications or power supply or mechanical difficulties with the equipment which could not be reasonably foreseen or provided against;
3. The account has been suspended to prevent unauthorized use;
4. Other extenuating circumstances.

Acknowledgement

By accepting and activating a RebelCard and/or RebelCash account, cardholder acknowledges all terms and conditions of use as stated. Failure to adhere to these terms and conditions may result in suspense of the account, or other disciplinary action.