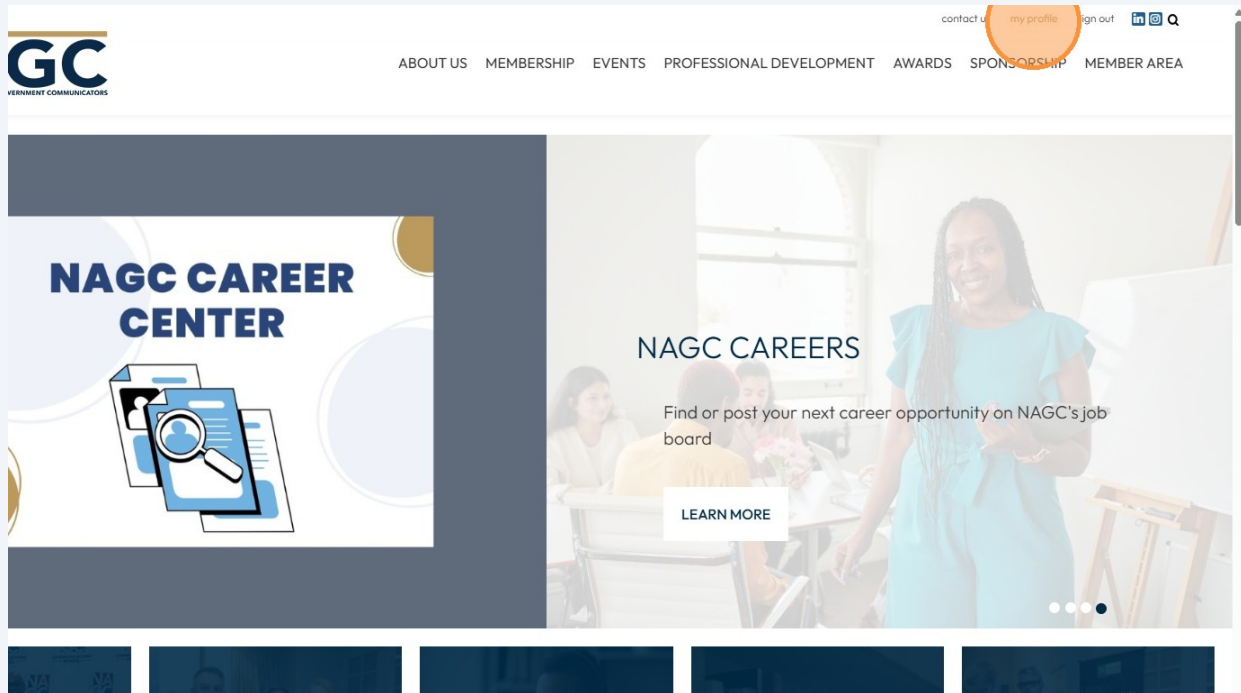


How to Post and Subscribe to NAGC Community Discussions

1 When logged into nagc.com, click "My Profile"



2 Click "NAGC Community Discussion"

The screenshot shows the NAGC member profile page for Mike Swan. The top navigation bar includes links for My Feed, My Profile, Directory, Member Resources, and NAGC Community Discussion (which is circled in orange). The profile section on the left shows Mike Swan's name, a placeholder for a photo, and links to Connections, Groups, Photos, and Contact Info. The right section displays a Profile Completeness bar at 32% and a Professional Information section with fields for Address, Additional information, and Public Relations accreditation.

3 Click "New Topic"

The screenshot shows the NAGC Community Discussion forum page. The top navigation bar includes links for My Feed, My Profile, Directory, Member Resources, and NAGC Community Discussion. The main content area shows the forum index with a 'New Topic' link circled in orange. Below the index is a search bar and a table of topics.

Topics	Replies	Author	Latest Post
NAGC Community Discussion Guidelines	0	M. Swan	General Disclaimer The views expressed by members of this community are their own and do not... by M. Swan Tuesday, December 30, 2025

4 Enter a subject for your post

The screenshot shows the 'New Topic' form in the NAGC Community Forums. The form includes a 'Subject*' field, a 'Locked' section with 'No' (selected) and 'Yes' radio buttons, and a 'Type of Post' section with 'Post' (selected), 'Sticky', and 'Announcement' radio buttons. Below these is a large text area for the message and an 'Attach Image(s) and/or File(s)' section. The 'Subject' field is highlighted with an orange circle.

Community Forums

New Topic

Forum Index » NAGC Community Discussion

Subject*:

Locked: ☒ No ☐ Yes

Type of Post: ☒ Post ☐ Sticky ☐ Announcement

Type your message...

Switch to Full Text Editor

Attach Image(s) and/or File(s)

Drop photos here or click to upload

5 Enter the content of your post

The screenshot shows the 'New Topic' form in the NAGC Community Forums. The 'Subject' field now contains the text 'TEST'. The 'Locked' section has 'No' selected, and the 'Type of Post' section has 'Post' selected. The message text area and the attachment section are also visible.

Community Forums

New Topic

Forum Index » NAGC Community Discussion

Subject*:

Locked: ☒ No ☐ Yes

Type of Post: ☒ Post ☐ Sticky ☐ Announcement

Type your message...

Switch to Full Text Editor

Attach Image(s) and/or File(s)

Drop photos here or click to upload

Note: Only 10 files can be uploaded at a time.

6 You can also use a full text editor with formatting capabilities if you wish

New Topic

Forum Index » NAGC Community Discussion

Subject:

Locked: ☒ No ☐ Yes

Type of Post: ☒ Post ☐ Sticky ☐ Announcement

Test Message

Switch to Full Text Editor

Attach Image(s) and/or File(s)

Drop photos here or click to upload

Note: Only 10 files can be uploaded at a time.

7 You can also attach files

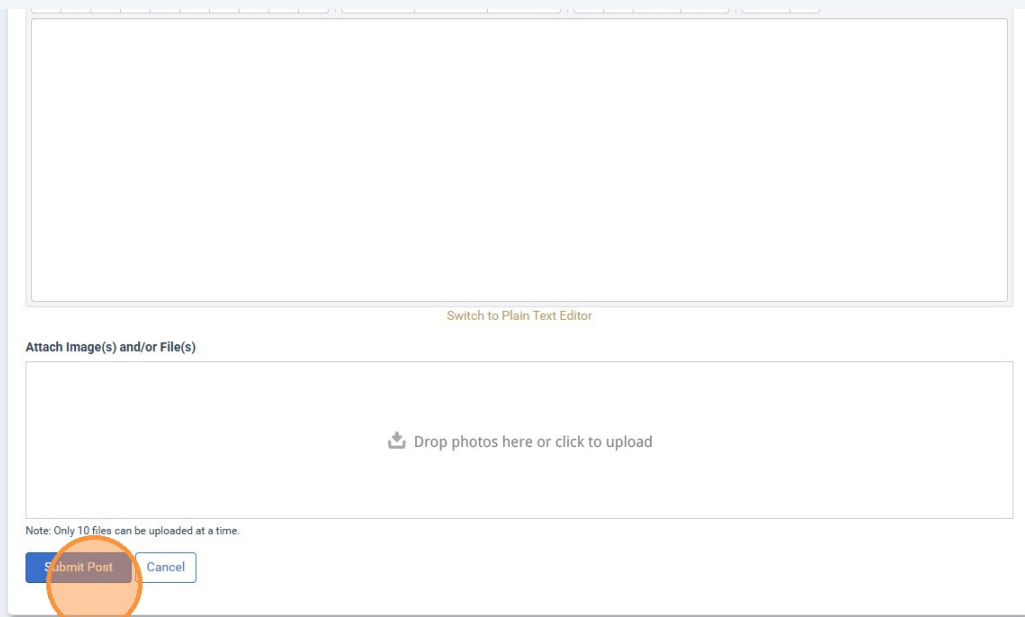
Switch to Plain Text Editor

Attach Image(s) and/or File(s)

Drop photos here or click to upload

Note: Only 10 files can be uploaded at a time.

8 Click "Submit" to post



Switch to Plain Text Editor

Attach Image(s) and/or File(s)

Drop photos here or click to upload

Note: Only 10 files can be uploaded at a time.

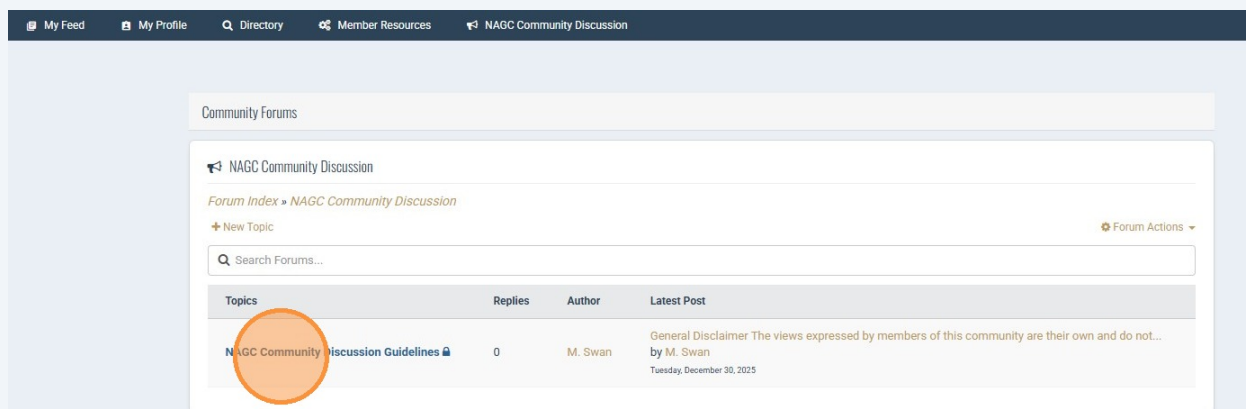
Submit Post Cancel

YOU ARE SIGNED IN AS: MIKE SWAN (SIGN OUT)

ADMIN DASHBOARD | RETURN TO PREVIOUS ADMIN PAGE | SITE RESOURCE

Reply to a Thread

9 Click the thread



Community Forums

NAGC Community Discussion

Forum Index » NAGC Community Discussion

New Topic

Search Forums...

Topics	Replies	Author	Latest Post
NAGC Community Discussion Guidelines	0	M. Swan	General Disclaimer The views expressed by members of this community are their own and do not... by M. Swan Tuesday, December 30, 2025

10 Scroll to the bottom and type your reply

1. Be Respectful

Treat all members with kindness and professionalism. Disagreements are natural, but personal attacks, harassment, or discriminatory language will not be tolerated.

2. Stay On Topic

Keep discussions relevant to the community's purpose. Off-topic posts may be removed to maintain focus and value.

3. No Self-Promotion

Avoid unsolicited promotions of products, services, or personal content unless explicitly permitted in designated areas.

4. Protect Privacy

Do not share personal information (yours or [others](#)) such as phone numbers, addresses, or private messages without consent.

5. Report Issues

If you see behavior that violates these guidelines, report it to the moderators rather than engaging directly.

Type quick reply...

☒ Subscribe to Instant Updates?

Submit Quick Reply

Reply Using Full Editor

YOU ARE SIGNED IN AS: MIKE SWAN (SIGN OUT)

ADMIN DASHBOARD | RETURN TO PREVIOUS ADMIN PAGE | SITE RESOURCE

11 Check the "Subscribe to Instant Updates?" field to get an email notification each time someone responds to the thread

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Treat all members with kindness and professionalism. Disagreements are natural, but personal attacks, harassment, or discriminatory language will not be tolerated.

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Type quick reply...

☒ Subscribe to Instant Updates?

Submit Quick Reply

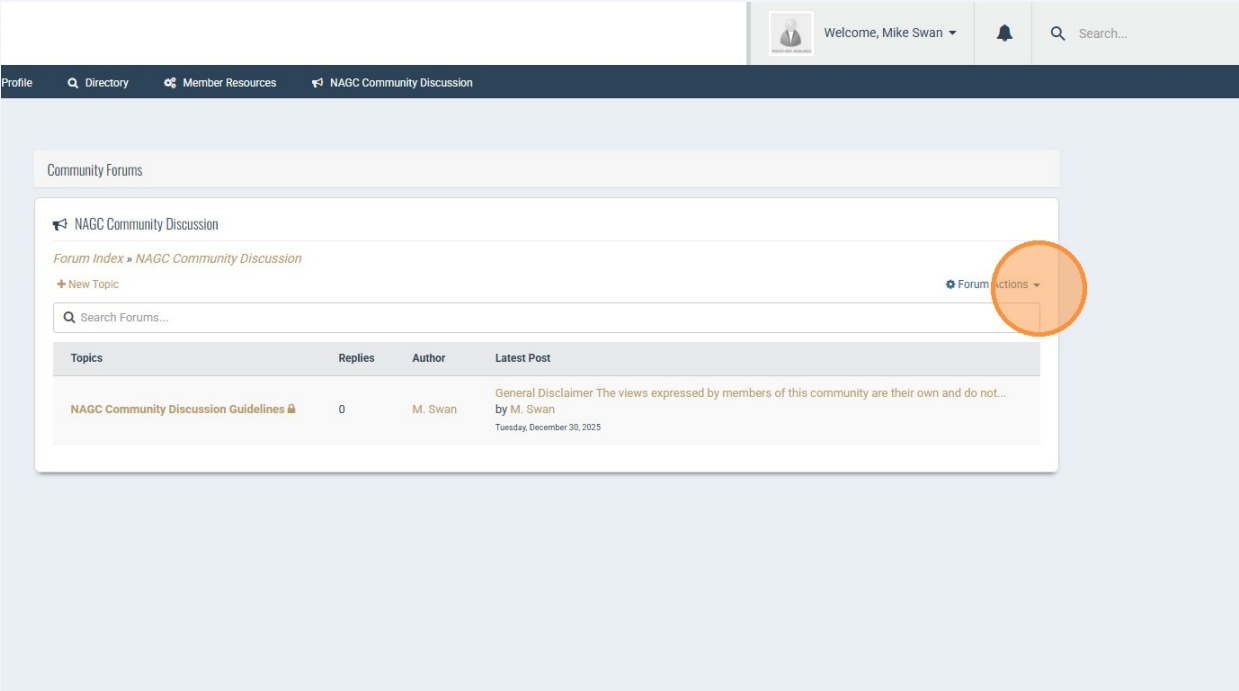
Reply Using Full Editor

YOU ARE SIGNED IN AS: MIKE SWAN (SIGN OUT)

ADMIN DASHBOARD | RETURN TO PREVIOUS ADMIN PAGE | SITE RESOURCE

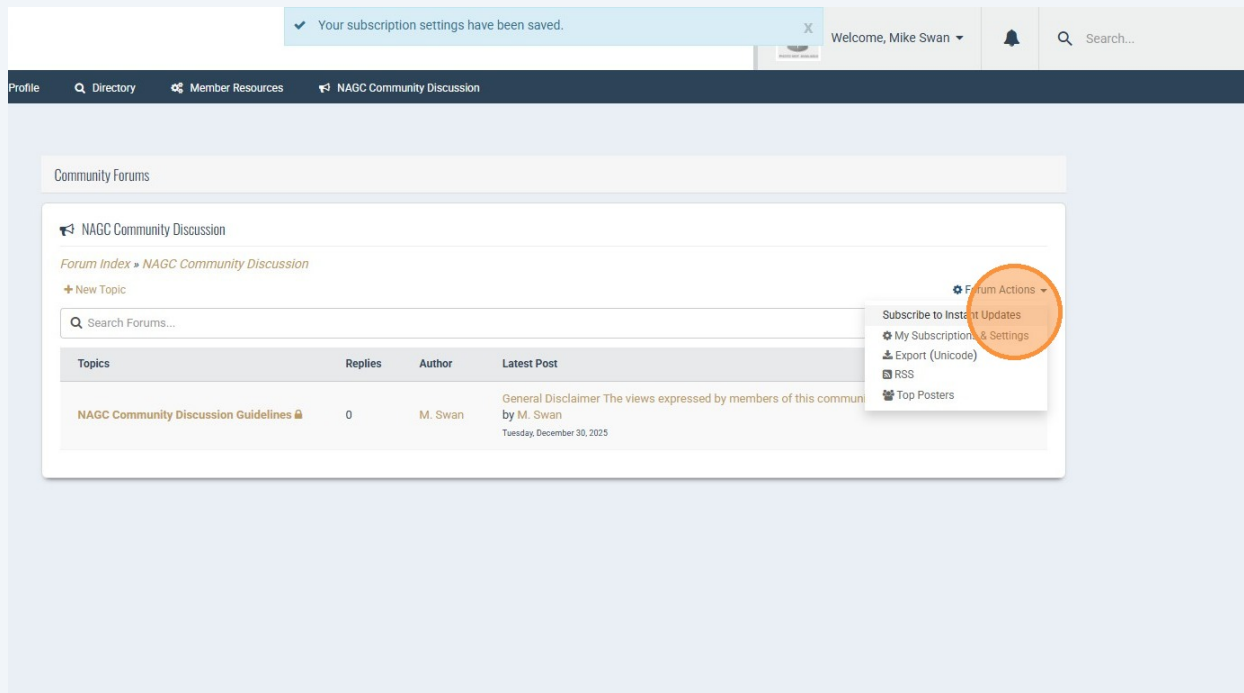
Subscription Settings

12 From the top of the forum, click "Forum Actions"



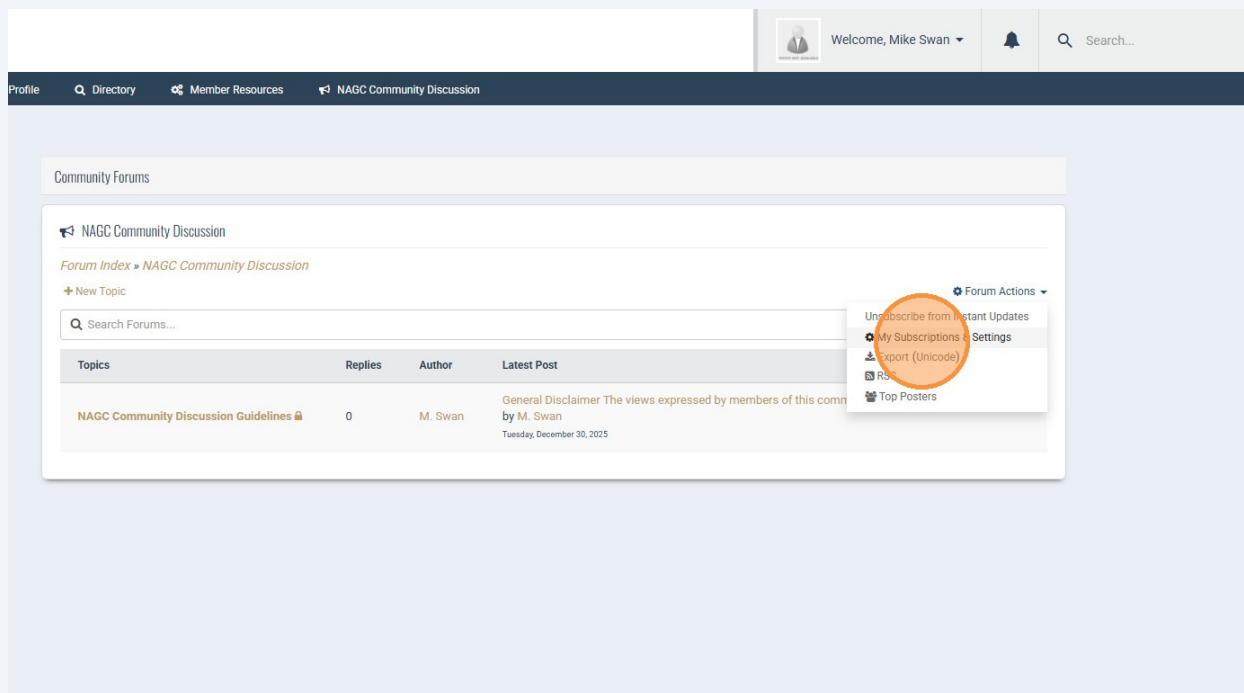
13

Click "Subscribe to Instant Updates" to receive a notification each time a new topic is posted



14

Click "My Subscriptions & Settings"



15 Create a custom "signature" if you wish

Information & Settings >

Payments & History

Content & Features

Professional Development

Forum Subscriptions

You are subscribed to the following forums. You may choose to receive instant updates via email and/or in the form of a digest sent periodically via email.

Forum	Last Activity	Subscribed	Options
NAGC Community Discussion	12/30/2025	10/7/2025	Unsubscribe from Instant Updates Unsubscribe from Digest
GROUP: Member Groups: Bonfire Collective General Discussion	No activity	7/3/2025	Unsubscribe from Instant Updates Subscribe to Digest

You are subscribed to the following forum topics. You will receive instant updates via email whenever new activity occurs within the topic.

Forum > Topic	Last Activity	Subscribed	Options
NAGC Community Discussion > NAGC Community Discussion Guidelines	12/30/2025	12/30/2025	Unsubscribe from Instant Updates

Forum Signature

Your forum signature may be up to 500 characters in length and will display at the bottom of each post you submit in any forum.

YOU ARE SIGNED IN AS: MIKE SWAN (SIGN OUT)

ADMIN DASHBOARD | RETURN TO PREVIOUS ADMIN PAGE | SITE RESOURCE

16 Click "Subscribe to Digest" to receive a daily or weekly digest of activity in the forum

Profile | Directory | Member Resources | NAGC Community Discussion

Profile

Information & Settings >

Payments & History

Content & Features

Professional Development

Forum Subscriptions

You are subscribed to the following forums. You may choose to receive instant updates via email and/or in the form of a digest sent periodically via email.

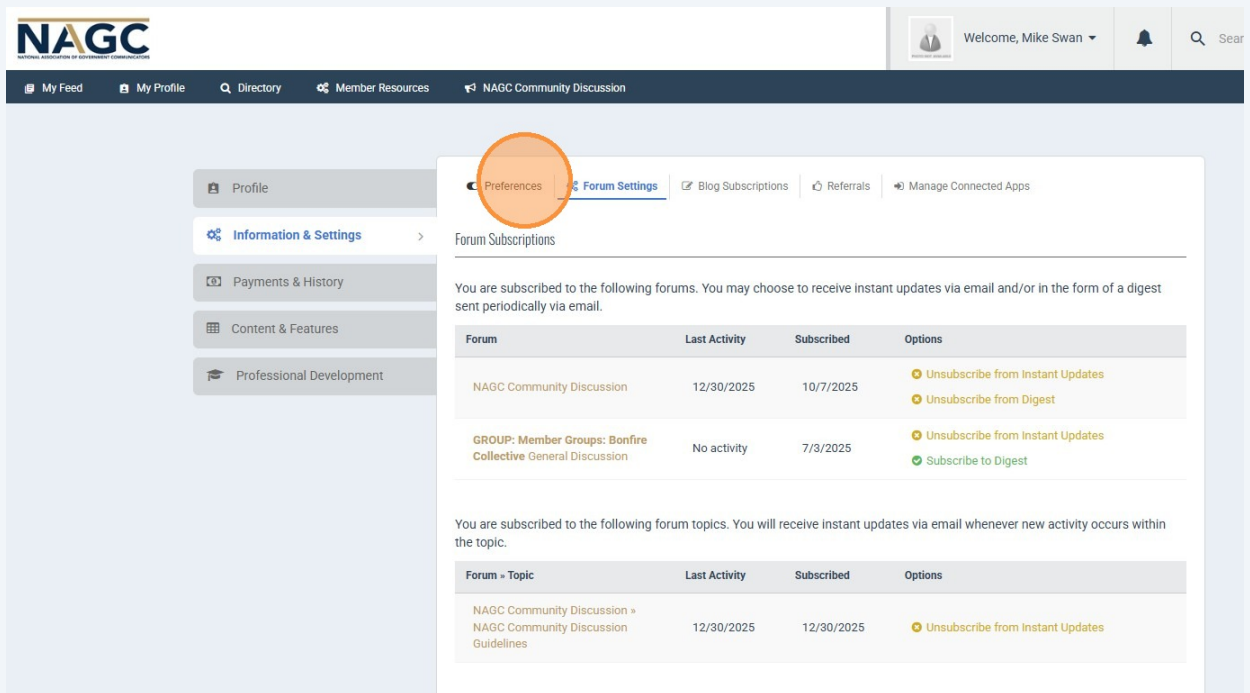
Forum	Last Activity	Subscribed	Options
NAGC Community Discussion	12/30/2025	1/9/2026	Unsubscribe from Instant Updates Subscribe to Digest
GROUP: Member Groups: Bonfire Collective General Discussion	No activity	7/3/2025	Unsubscribe from Instant Updates Subscribe to Digest

Forum Signature

Your forum signature may be up to 500 characters in length and will display at the bottom of each post you submit in any forum.

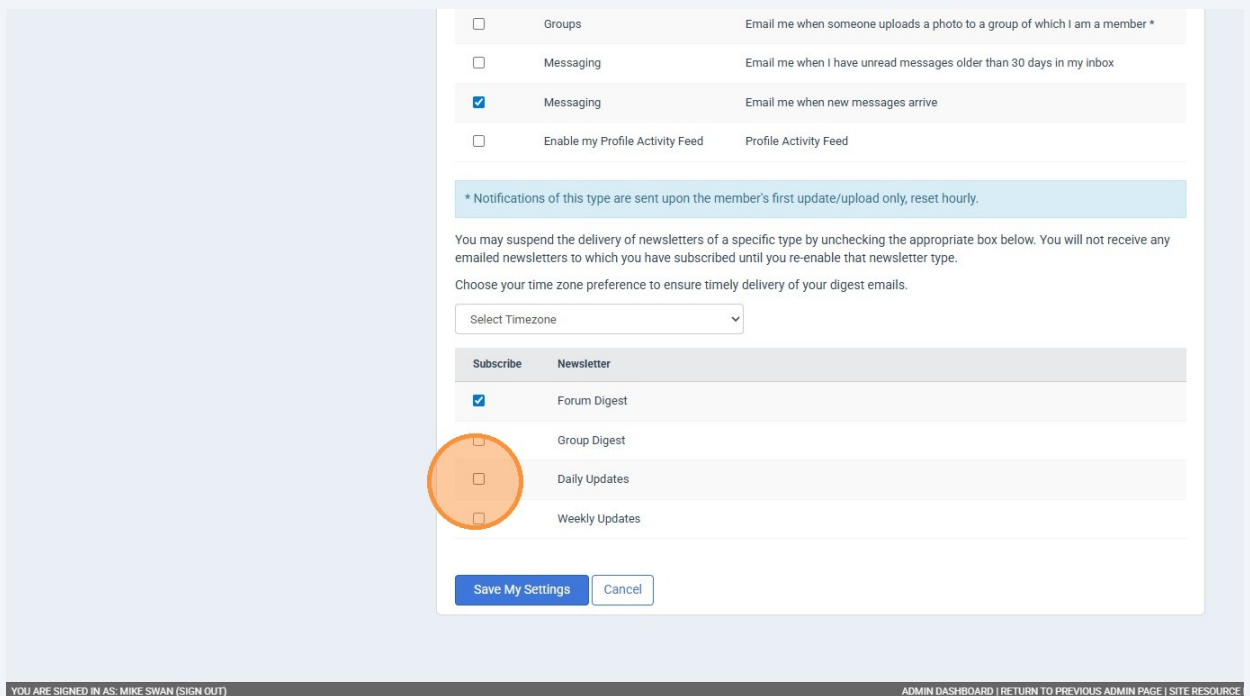
Save Signature

17 Click "Preferences"



The screenshot shows the NAGC member profile page. The top navigation bar includes the NAGC logo, a user profile dropdown (Welcome, Mike Swan), a notification bell, and a search bar. Below the navigation bar, there's a sidebar with links: My Feed, My Profile, Directory, Member Resources, and NAGC Community Discussion. The main content area shows the 'Profile' tab selected, with sub-tabs: Information & Settings, Payments & History, Content & Features, and Professional Development. The 'Information & Settings' sub-tab is active, showing 'Forum Subscriptions'. The 'Preferences' tab in the top navigation bar is circled in orange.

18 Scroll to the bottom to set your digest to daily, weekly, or both!



The screenshot shows the NAGC member profile page. The top navigation bar includes the NAGC logo, a user profile dropdown (Welcome, Mike Swan), a notification bell, and a search bar. Below the navigation bar, there's a sidebar with links: My Feed, My Profile, Directory, Member Resources, and NAGC Community Discussion. The main content area shows the 'Profile' tab selected, with sub-tabs: Information & Settings, Payments & History, Content & Features, and Professional Development. The 'Information & Settings' sub-tab is active, showing 'Forum Subscriptions'. The 'Preferences' tab in the top navigation bar is circled in orange.

The 'Forum Subscriptions' section shows a table of forum subscriptions with columns: Forum, Last Activity, Subscribed, and Options. The table lists two forums: 'NAGC Community Discussion' and 'GROUP: Member Groups: Bonfire Collective General Discussion'. The 'Options' column for each forum contains links to 'Unsubscribe from Instant Updates' and 'Unsubscribe from Digest'.

Below the table, there's a section for 'Forum Topics' with a table of forum topics. The table lists one topic: 'NAGC Community Discussion » NAGC Community Discussion Guidelines'. The 'Options' column for this topic contains a link to 'Unsubscribe from Instant Updates'.

At the bottom of the page, there's a section for 'Notifications' with a table of notification settings. The table has columns: Subscribe, and Notification. The 'Subscribe' column has checkboxes for 'Groups', 'Messaging', 'Messaging', and 'Enable my Profile Activity Feed'. The 'Notification' column has corresponding descriptions. The 'Messaging' checkbox is checked. Below the table, there's a note: '* Notifications of this type are sent upon the member's first update/upload only, reset hourly.' Below the note, there's a text box for 'Select Timezone' with a dropdown arrow. Below the text box, there's a table of newsletter subscriptions with columns: Subscribe, and Newsletter. The 'Subscribe' column has checkboxes for 'Forum Digest', 'Group Digest', 'Daily Updates', and 'Weekly Updates'. The 'Forum Digest' checkbox is checked. Below the table, there's a 'Save My Settings' button and a 'Cancel' button.