



NAPMW BOARD OF DIRECTORS MEETING
November 08, 2017
GENERAL SESSION MINUTES

I. **CALL TO ORDER**

National Board Members Present

Cathy Kantrowitz, CME National President
Laurel Knight-Keane National President Elect
Judy Alderson..... National Treasurer
Glenda Mooney National Secretary
Rolanda Legg..... National Vice President
Susan Kerr National Vice President

Parliamentarian and Administrators Present

Lynne SparkParliamentarian
Vince Valvo, Agility Resources Executive Director

A. Roll Call and Quorum Confirmation: Following roll call a quorum was confirmed to President Cathy Kantrowitz, CME. With notice of the meeting having been duly given, President Kantrowitz called meeting to order at 17:01pm Eastern Time

B. Welcome and Acknowledgement of Guests

Guests

Jill Kinsman PNP	Candace Smith PNP	Kelly Hendricks PNP
France Reinhart PNP	Lorin Jurgensen	Cris Poole
Dave Jackson	Tobi Libbra	

C. Agenda Approval: The agenda filed as amended

D. The October 11, 2017 General Meeting Minutes: Minutes will be filed as presented

E. Designation of Minutes Review Committee:

- I. National Secretary Glenda Mooney
- II. National President Elect Laurel Knight-Keane
- III. National Vice President Susan Kerr

II. **Financial Reports**

A. Monthly Financial Reports: No report presented because our bank account had to be closed and a new one opened. October and November reports to be given December 13, 2017 meeting. All locals with checks from National NAPMW before November 8, 2017 should request new checks, do not deposit the old check into your accounts. Treasurer reports are due each month for all locals.

III. **ADMINISTRATIVE TEAM REPORTS**

A. Agility Resources: Working on changing time and room block for the 2018 Annual Conference and updating website. Working with National Treasurer and National Board to complete the bank account changes. Membership is at 694 highest in over a year. President Kantrowitz congratulated San Antonio, San Joaquin Valley, Hudson Valley and Wenatchee Valley for growth.

IV. **COMMITTEE REPORTS:**

- A. Extensions:** As presented
- B. Finance:** As presented
- C. Ethics:** None
- D. Internal Audit:** No report
- E. Nominating:** Working on timeline
- F. Ad Hoc - Conference:** as presented Email National Vice President Legg or Tobi Libbra for Sponsorship and speakers agreements.
- G. Ad Hoc – Management Company:** as presented

V. **WORKS IN PROGRESS | UNFINISHED BUSINESS:** None

VI. **New Business:** None

VII. **ANNOUNCEMENTS:**

December Board of Directors Meeting Wednesday, December 13, 2017

VIII. **RECESS TO EXECUTIVE SESSION:** President Kantrowitz recessed the board to Executive Session at 17:33 Eastern Time

IX. **RECONVENE TO GENERAL SESSION:** President Kantrowitz reconvened the meeting back to general session at 18:29 Eastern Time.

Motion by National Vice President Kerr “I move we bring all action items approved in the Executive Session forward to the General Session.”

Motion Seconded National Treasurer Alderson

Motion by National President Elect Laurel Knight-Keane

“I move to have a in person Planning Session in Charlotte January 25 – 27, 2018.”

Motion Seconded by National Vice President Legg

Motion Carried

Motion by National Vice President Legg

“I move to set a per diem of \$100 to the 2017-2018 budgetary guidelines.”

Motion Seconded by National President Elect Knight-Keane

Motion Failed

Motion by National Treasure Alderson

“I move to accept the 2017-2018 budgetary guidelines as presented.”

Motion Seconded by National Secretary Mooney

Motion Carried

X. **ADJOURNMENT:** Having no other business, President Kantrowitz adjourned the meeting at 19:56 Eastern Time.

Glenda Mooney
NAPMW National Secretary