



NAPMW BOARD OF DIRECTORS MEETING
April 8, 2015
GENERAL SESSION MINUTES

National Board Members Present

- Christine Pollard .....National President
Kelly Hendricks .....President Elect
Bill Sanderson .....Vice President–Northwestern Region
Anna Mackovska .....Vice President–Western Region
Judy Alderson ..... Vice President–Central Region
Cathy Kantrowitz, CME .....Vice President–Eastern Region
Cynthia Nutter, LPO.....National Secretary

Parliamentarian and Administrators Present

- Frances Reinhardt, GML, Past National President
Jeanne Evans, CME
Vince Valvo, Agility Resources
NAPMW Atlanta
Finance Administrator
Administrator

Guests

- Jill Kinsman, Past National President.....
Lucy Collier, Past National President.....
Mary Ellen Heathcote, MML, CME-CMI, PNP
Laurie Abshier, GML, CME-CMI, PNP.....
Katherine Venters, GML, Past National President
Katheryn Farrell .....
Nikki Bell .....
Deanna Mellas .....
Windee Falla.....
Glenda Mooney .....
Laurel Knight.....
NAPMW Seattle Puget Sound
NAPMW Seattle Puget Sound
NAPMW Raleigh Triangle
NAPMW Bakersfield
NAPMW Western Region
NAPMW Columbia Basin
NAPMW Atlanta
NAPMW Houston
NAPMW Houston
NAPMW Greater St. Louis
NAPMW Seattle Puget Sound

I. CALL TO ORDER

A. Roll Call and Quorum Confirmation: Following roll call a quorum was confirmed by Christine Pollard. With notice of the meeting having been duly given, President Pollard called the meeting to order at 2:00pm PST, April 8, 2015.

B. Welcome and Acknowledgement of Guests

C. Agenda Approval: The agenda was approved as amended.

D. The March 11, 2015 General Session Minutes: Minutes were approved and shall be filed as presented.

E. Designation of Minutes Review Committee:

- I. Cynthia Nutter, LPO ..... National Secretary
II. Judy Alderson ..... Vice President – Central Region
III. Kelly Hendricks ..... President Elect

## F. Financial Reports:

**I. Profit and Loss Balance Sheet:** Financial Administrator Evans reported on the profit & loss as well as the balance sheet as of March 31, 2015. She also recapped the reports from February 28, 2015 that will be uploaded to the website since last month's quickbooks report was not printing correctly. The balance sheet does include figures from the investment account with Blackrock. Reports shall be filed as submitted.

**II. 2015-2016 Budget:** President Elect Hendricks presented the proposed budget for next year addressing specific line items of question such as the number of members proposed due to administrative changes and expense line items that are adjusted to be more in line with figures used from this year. Question also raised concerning the board expense line item for the National conference attendance. It was amended to accommodate for the Region suspension this year.

**Motion by President Elect Hendricks: "I move to approve the 2015-2019 proposed National Budget as presented."  
Motion Seconded. Motion Carried.**

## II. WORKS IN PROGRESS | UNFINISHED BUSINESS

- A. **2015 Conference:** Report filed. We are expecting to have 117 to 120 members in attendance. The committee is always looking at the budget to keep it in tune with actual and in line with expectations. Thanks to Past National President, Candace Smith, we have 14 new members, all of which are going to attend the National Conference. We are still in need of a couple more signed speaker agreements which shall be discussed in the executive session.
- B. **Potential New Associations:**
- I. **Salt Lake City:** Per NVP Mackovska, working on getting up to 15 members to charter. Waiting to see what happens in May.
  - II. **Fresno:** Per NVP Mackovska they may remain as associate members.
  - III. **Danville:** Per NVP Mackovska, working on getting up to 15 members to charter.
  - IV. **Southern Virginia:** Per NVP Kantrowitz, they are not able to attend the National conference so she is trying to connect with them personally.
- C. **Scottsmans Guide Residential Edition:** Tabled to next month due to number of items on agenda.
- D. **Agility Resource Group:** President Pollard introduced Vince. He will be attending our National Conference in May. Vince addressed the group and stated that his team is looking forward to meeting our members and helping our association grow. He is currently working closely with the National Board on the transition process.
- E. **Upcoming Deadlines:**
- I. **Credentials Deadline: 4/15**
  - II. **Officer & Committee chair reports: 4/13** send to President Pollard and Secretary Nutter
  - III. **Local President Reports: 4/13** send to President Pollard and Secretary Nutter

**III. ADMINISTRATIVE TEAM REPORTS:**

- A. **Financial Administrator:** Report filed. Nothing new to report.
- B. **Technology and Communication Administrator:**
  - I. **Go Daddy and Mapping update:** Report filed. Tabled until Administrator Smith may be on the call.

**IV. COMMITTEE REPORTS:**

- A. **Education:**
  - I. **General Education:** Nothing new to report.
  - II. **Choose To Lead:** Nothing to report at this time.
  - III. **LEAP:** Really looking forward to rolling this out at the National Conference in May. This program will aid our members both professionally and personally. Ongoing training in this program will occur online and with personal time over a period of nine months with special recognition at the following year's conference.
- B. **Bylaws and Operating Procedures:** Report filed.
- C. **Leadership & Procedures:** Report filed.
- D. **Marketing and Publicity:** Report filed. Article about Hulene's retirement and her service to the association will be in this month's issue. Still in need for more people to serve on this committee.
- E. **Membership & Karat Klub:** Report filed. Ended the month with 665 members. The membership contest is still going on. New banners have been ordered, need to confirm expected arrival date with Administrator Smith.
- F. **Awards:** The committee is reviewing the submission on a conference call tomorrow.
- G. **Partners in Progress:** We now have \$10,000 committed. In the process of collecting the advertisements and logos for publications now.  
  
*President Pollard requested a list of sponsors so she may personally send them a thank you note.*
- H. **Credentials:** The deadline is coming up very quickly. Nothing else at this time.
- I. **National Mortgage Professional Magazine:** Will work with Vince's company for future publications.
- J. **Nominations:** Everything is going well. No one has indicated that they will run from the floor. If anyone does want to run from the floor, they need to notify the nominations chair so as to have their credentials vetted.

**V. NEW BUSINESS:** None at this time.

**VI. OTHER BUSINESS:** None at this time

**VII. ANNOUNCEMENTS:** President Pollard reminded everyone of the deadlines again.

- a. Annual Business Meeting Friday, May 15, 2015 at 2:00 pm EST. in Herndon, VA.

**VIII. RECESS TO EXECUTIVE SESSION:** President Pollard recessed the board to Executive Session at 2:42 p.m. PST.

**IX. RECONVENE TO GENERAL SESSION:** President Pollard reconvened the meeting back to general session at 3:41 p.m. PST.

**Motion by President Elect Hendricks: “I move we bring all action items approved in the Executive Session forward to the General Session.”**  
**Motion Seconded. Motion Carried.**

**Motions:**

**1. Motion by President Elect Hendricks: “I move to amend the Operating Procedures as presented.”**  
**Motion Seconded. Motion Carried.**

**2. Motion by Secretary Nutter: “I move to close out the investment funds account held with Blackrock.”**  
**Motion Seconded. Motion Carried.**

**3. Motion by President Elect Hendricks: “I move to update the main standing committees as follows:**

**NATIONAL STANDING COMMITTEES**

- |   |  |
|---|--|
| <b>1. Main Standing Committees</b>        |  |
| <b>a. Bylaws and Operating Procedures</b> | <b>d. Finance</b>                        |
| <b>b. Education</b>                       | <b>e. Membership</b>                     |
| <b>c. Extension</b>                       |  |
| <br>                                      |  |
| <b>2. Other Standing Committees</b>       |  |
| <b>a. Education Conference</b>            | <b>g. National Archives</b>              |
| <b>b. Credentials/Teller</b>              | <b>h. Nominating</b>                     |
| <b>c. Ethics</b>                          | <b>i. Marketing &amp; Publicity</b>      |
| <b>d. Internal Audit</b>                  | <b>j. Institute of Mortgage Lending</b>  |
| <b>e. Leadership Programs</b>             | <b>k. Technology &amp; Communication</b> |
| <b>f. Services &amp; Resources”</b>       |  |

**Motion Seconded. Motion Carried.**

**4. Motion by NVP Alderson: “I move to add the Dallas association on the struggling list as of March 17, 2015.”**  
**Motion Seconded. Motion Carried.**

**Motion placed by NVP Alderson on an email request earlier this week is rescinded. The second of the motion also rescinds.**  
**Motion is rescinded.**

**X. ADJOURNMENT:** Having no other business, President Pollard adjourned the meeting at 3:42 p.m. PST on Wednesday, April 8, 2015.

Cynthia Nutter, LPO  
NAPMW National Secretary